

**NOTICE OF MEETING OF BOARD OF DIRECTORS OF
BASTROP ECONOMIC DEVELOPMENT CORPORATION (BEDC)
Monday, February 7, 2022 – 3:00 P.M.
Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas**

1. CALL TO ORDER

The Bastrop EDC Board reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item in compliance with the Texas Open Meetings Act, Chapter 551 Government Code.

2. PUBLIC COMMENT(S)

3. REGULAR BUSINESS & PRESENTATIONS

- 3.1. Discussion and possible action on Resolution R-2022-0002 approving a Professional Services Agreement with Doucet & Associates engineering firm for an infrastructure project in the Bastrop Business and Industrial Park. **(page 2)**

4. EXECUTIVE SESSION

- 4.1. The Bastrop EDC Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:
- (1) **Section 551.074** Personnel Matters – Discussion on Chief Executive Officer Position.
- 4.2. The Bastrop EDC Board of Directors will reconvene into open session to discuss, consider, and take any action necessary related to the executive sessions noted herein.

5. ADJOURNMENT

CERTIFICATE

I, Angela Ryan, Operations Manager of the Bastrop Economic Development Corporation (Bastrop EDC), certify that this Notice of Meeting was posted at Bastrop City Hall, 1311 Chestnut Street, and on the Bastrop EDC’s website on this the 4th February 2022 at 3:00 p.m. Copies of this agenda have been provided to those members of the media requesting such information.

Angela Ryan
Angela Ryan, BEDC Operations Manager

THE BASTROP ECONOMIC DEVELOPMENT CORPORATION IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-303-9700.

AGENDA MEMORANDUM

Meeting Date: February 7, 2022

Agenda Item: Discussion and possible action on Resolution R-2022-0002 approving a Professional Services Agreement with Doucet & Associates engineering firm for an infrastructure project in the Bastrop Business and Industrial Park.

Prepared by: BEDC Staff

At the BEDC board meeting on October 18, 2021, the Board approved entering into an agreement with Doucet & Associates to prepare a Zoning Concept Scheme necessary for the rezoning of the undeveloped portions of the Bastrop Business and Industrial Park.

At the special board meeting held on November 5, 2021, the Board voted to approve the funds for the expansion of infrastructure in the Business Park and authorized a budget amendment. That expenditure was approved by City Council on December 14, 2021. The budget amendment was approved by City Council on January 11, 2022. Finally, the rezoning of the Park was approved on January 25, 2022.

At the board meeting on January 24, 2022, the Board agreed to obtain a professional services agreement (PSA) with Doucet & Associates for engineering and project management of the infrastructure project.

Here is a summary of next steps needed to begin the project.

- Approve the professional services agreement with Doucet & Associates.
- Staff will attend the pre-development meeting with the City's Planning and Development Department. (NOTE: This meeting has already been scheduled for the next available meeting date of March 3rd.)
- The engineering firm will go through a bidding process and make a recommendation for a construction company. At that point the Board would take action on entering into an agreement with a construction firm.

Attachments:

Draft Resolution

Professional Services Agreement with Doucet & Associates

Recommendation – Staff recommends approval of the resolution.

[RECOMMENDED MOTIONS] – I move to approve Resolution R-2022-0002.



RESOLUTION NO. R-2022-0002**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BASTROP ECONOMIC DEVELOPMENT CORPORATION ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT WITH DOUCET & ASSOCIATES FOR AN INFRASTRUCTURE PROJECT IN THE BASTROP BUSINESS AND INDUSTRIAL PARK; AUTHORIZING ALL NECESSARY ACTIONS, INCLUDING EXECUTION OF NECESSARY DOCUMENTATION; AND, PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Bastrop Economic Development Corporation (“BEDC”) is a public instrumentality and non-profit industrial development corporation duly established and operating under Local Government Code, Chapters 501 and 505 *et seq.*, as amended, known as the Development Corporation Act of 1979 (the “Act”), and is acting with the approval of the governing body of the City of Bastrop, Texas (the “City”); and

WHEREAS, the BEDC is the current property owner of the majority of property (“Property”) located in the Bastrop Business and Industrial Park; and

WHEREAS, after careful evaluation and consideration by the Board on November 5, 2021, it determined that a project proposing to design and construct targeted infrastructure and improvements (“Project”) were necessary and suitable to promote or develop new or expanded business enterprises within the Bastrop Business and Industrial Park and, further, that such infrastructure is limited to permissible infrastructure as an authorized project pursuant to Section 501.103 of the Texas Local Government Code, via Resolution R-2021-0015; and

WHEREAS, the BEDC wishes to construct the Project, currently described as the extension of Jackson Street to the south and the addition of a new road to the east, with the name of that road to be determined; and

WHEREAS, to fulfill its public purpose in attracting qualifying projects under Texas Local Government Code, Chapters 501 and 505 *et seq.*, as amended, the BEDC requires certain professional services, including without limitation, the contracting with and hiring of an engineering firm to perform certain engineering, design, permitting, and owner’s representation during the construction of the Project; and

WHEREAS, Doucet & Associates has proposed a Scope of Work for the preparation of construction plans, permitting and owner’s representation during the construction of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BASTROP ECONOMIC DEVELOPMENT CORPORATION THAT:

SECTION 1. The findings set out above are hereby found to be true and correct and are incorporated herein for all purposes.

SECTION 2. The BEDC hereby approves the terms of the Professional Services Agreement, attached hereto as Exhibit “A”, between BEDC and the Developer.

RESOLUTION NO. R-2022-0002

SECTION 3. The Board authorizes the Interim Executive Director or Secretary/Treasurer to take all necessary actions, including the execution of all necessary and related documentation to finalize the agreement.

SECTION 4. This Resolution is effective upon passage.

DULY RESOLVED AND ADOPTED by the Board of Directors of the Bastrop Economic Development Corporation, this ____ day of _____ 2022.

BASTROP ECONOMIC
DEVELOPMENT CORPORATION

Kathryn Nash, Board Chair

ATTEST:

William Gossett, Board Secretary

APPROVED AS TO FORM:

Denton, Navarro, Rocha, Bernal & Zech, P.C.

RESOLUTION NO. R-2022-0002

EXHIBIT "A"

Professional Services Agreement by and between the BEDC and Doucet & Associates for services related to the Bastrop Business & Industrial Park Infrastructure Project

DRAFT



DOUCET

7401B Highway 71 West, Suite 160
Austin, TX 78735
Office: 512.583.2600
Fax: 512.583.2601

Doucetengineers.com

February 4, 2022

Ms. Jean Riemenschneider
Bastrop Economic Development Corporation
301 Highway 71 West, Suite 214
Bastrop, Texas 78602

Phone: (512) 332-8870

**Re: Proposal for Professional Engineering Services
Bastrop EDC Industrial Park
Bastrop, Bastrop County, Texas**

Proposal: Jackson Street extension

Dear Ms. Riemenschneider,

Doucet & Associates, Inc. (Doucet) is pleased to submit this proposal for professional services for the above referenced project.

Attached to this letter proposal are the Scope of Services and Compensation, a fee schedule (A) Opinion of Probable Cost for Design and Construction (B). If our proposal is accepted, we will follow up with a signed PSA. If you have any questions regarding this proposal and the attachments, please feel free to contact me.

Doucet proposes to complete the scope of services with no offsite wastewater extension, no lift station and no force main for a fee not to exceed \$222,919.68

We appreciate the opportunity to provide this proposal and look forward to working with you and the rest of your team.

Sincerely,

David T. Speicher, PE, ENVSP
Director of Transportation and Public Works

TBPE Firm# 3937
TBPLS Firm# 10105800

COMMITMENT YOU EXPECT.
EXPERIENCE YOU NEED.
PEOPLE YOU TRUST.

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SCOPE OF SERVICES

Based on our understanding of your needs at this time and the status of this project, we propose to provide the following specific services:

The project is for the design and construction management of an extension of Jackson Street approximately 200 feet, and the design of a connection street 400 feet to the east. Each street sections will match the existing Jackson Street section. The total design is approximately 600 LF. Water, wastewater and storm water design are included within the 600 feet of roadway improvements.

WORK TO BE PERFORMED

- Task 1. Project Management
- Task 2. Conceptual Roadway Design
 - 30 % DESIGN
 - ENVIRONMENTAL ASSESSMENT
- Task 3. Survey
- Task 4. Geotechnical
- Task 5. Subsurface Utility Engineering
- Task 6. Preliminary Design (60%)
- Task 7. Final Design (90%-100%)
- Task 8. Construction Management as Owner's Representative

1. PROJECT MANAGEMENT

Shall designate one Licensed Professional Engineer (Texas) to be responsible for the project management, and all communications with the Bastrop EDC and the City of Bastrop and its representatives.

1.1 External Meetings - 7 external meetings assumed:

- Attend a kickoff meeting and coordination/progress meeting with the Bastrop EDC and the City of Bastrop and its representatives and stakeholders, as necessary to communicate development of the project and design issues.
- Prepare agenda and sign-in sheets for external coordination/progress meetings conducted by Engineer.
- Prepare meeting minutes for review via email within three (3) business days of the external coordination/progress meeting conducted by the Engineer.
- Conduct internal coordination meetings as required to advance the development of the project.



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1.2 Internal Team Meetings – As necessary

- Conduct internal coordination meetings as required to advance the development of the project.
- Prepare meeting minutes, prepare meeting minutes and file in project folder.

1.3 QA/QC

- Provide Quality Assurance and Quality Control by ensuring procedures are monitored and executed through a system of standardized internal processes. Projects are subjected to weekly sit-down reviews through mandated Project Manager meetings. These meetings detail the status of the project to ensure that Quality Milestones are met. Quality compliance is monitored through a visual management system designed to easily identify critical check points. A Constructability Review is also performed by a senior construction manager to ensure that each project is designed in a cost effective, buildable, and sustainable manner.

1.4 Communication & Reporting:

- Prepare and maintain routine project record keeping including records of meetings.
- Correspondence and coordination will be handled through & with the concurrence of the GEC.
 - Manage Project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, correspond with the Bastrop EDC and the City of Bastrop and its representatives, and assist them and its representatives in preparing responses to Project-related inquiries.

1.5 ROW Update Meetings:

- Attend ROW coordination meetings as necessary to advance the development of the project.

1.6 Design Submittal Meetings:

- Conduct internal design review meetings, document and make necessary corrections.
- Submit Designs and associated documents for external review.



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- Attend external design review meeting.

1.7 Prepare Monthly Progress Reports with Schedule and Invoicing:

- Submit monthly progress status reports to the GEC. Progress reports will include tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the Bastrop EDC and the City of Bastrop and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.
- Prepare correspondence, invoices, and progress reports monthly in accordance with current City of Bastrop requirements.
- Maintain a project schedule indicating tasks, subtasks, critical dates, milestones, and deliverables.

DELIVERABLES:

- Monthly Invoices and Progress Reports
- Meeting Minutes, Sign-In Sheets, and Agendas
- Project Schedule

2. Conceptual Design 30%

2.1 Hydrologic/Hydraulic Modeling:

- Prepare hydrologic and hydraulic models and/or use the rational method and HY8, to define the drainage infrastructure required for the project. Detail the methodologies employed and recommendations. The analysis will include preparation of a preliminary design of the right of way drainage system, cross drainage structures, right-of-way drainage, major channel crossings to reflect the existing and proposed conditions, recommended minimum pavement elevations based on cross drainage flood elevations, right of way requirements, identify potential needs for FEMA Coordination. HEC-RAS shall be utilized for all stream modeling if necessary..

2.2 Geometrics Design

- Prepare geometrics per City of Bastrop standards and design criteria including proposed cross sections, typical sections, roadway centerline, proposed drainage structures, direction of flow and number of travel lanes, intersecting streets, property boundaries and information, ROW and easement locations, preliminary pavement section, driveway locations, horizontal alignment data, profile data, identification of known utilities.



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2.3 Drainage Computations and Drainage Area Map:

- Develop drainage area maps delineating drainage area boundaries based on USGS topographic maps, local contour maps, and/or field survey data.
- Prepare hydraulic calculations for the design of drainage structures on the project and inclusion in the plans.
- Provide conceptual drainage system plan.

2.4 Environmental Assessment:

- Provide an initial environment assessment on the waters of the US and the Houston Toad. The environmental requirements for permits and/or approvals may vary so an initial assessment is needed to determine what requirements must be met to proceed forward with the project. Once those requirements are understood, we will provide the Bastrop EDC with an additional scope and fee to address the requirements.

2.5 Construction Schedule / OPCC

- Provide construction schedule and Opinion Probable Construction Cost.

DELIVERABLES:

- Conceptual design submittal including cost estimate.
- Environmental Assessment report

3 SURVEYING

3.1 Right of Entry:

- Prepare and mail right of entry letters per the City's standard for the project team including geotechnical and environmental. Send a second follow up letter to non-responsive property owners.

3.2 Field Surveying:

- Survey the corridor area at approximately 50-foot sections 80-feet on either side of the existing roadway centerline including identify existing landowners, deed



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recordation information, locate visible improvements and utilities including driveways, drainage structures (size, material, flowline elevations), edge of pavement/shoulder, physical centerline, guardrail, fences, signs, mailboxes, trees 12" inch diameter and greater, locate property boundaries sufficient to re-establish ROW.

- Establish horizontal and vertical control and set temporary benchmarks.
- Develop up to 3 easements
- Does not include survey for offsite utilities and only includes the area associated with the roadway extension.

DELIVERABLES:

- Right of Entry Letters, Follow Up Letters, and Executed Right of Entry Documents.
- Mapping in 2-D and 3-D MicroStation Files
- DTM of Proposed Corridor
- Easements

4 GEOTECHNICAL

Our geotechnical subconsultants will perform a site visit prior to the initiation of the fieldwork to assess site conditions and observe dimensions that may affect the execution of the work. Any variations noted during our site visit that would impact the work scope, schedule, and/or fee presented in this proposal will be communicated to the CLIENT.

Based on the limited information provided, we propose to drill the borings to assess subsurface conditions along the proposed alignment. We anticipate that all borings will be accessible to a truck mounted drill rig.

Borings will be in the field utilizing site features and/or a handheld, recreational grade, GPS locator. The borings will be drilled utilizing conventional geotechnical drilling methods. Samples will be taken using conventional split-spoon and Shelby tube sampling techniques. Where penetration into water bearing granular soils is required, rotary-wash drilling techniques will be used. Soil samples collected during the exploration will be screened in the field utilizing a Photo-Ionization Detector (PID) and a Combustible Gas Indicator (CGI). If readings from these devices indicate potential environmentally impacted material, field operations will be stopped, and the CLIENT will be contacted. Environmental drilling, testing, waste characterization, and/or



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consulting are not included in our scope of services. Representative portions of samples will be sealed and packaged for transportation to our laboratory. The boreholes will be terminated at the scheduled termination depth. Immediately following drilling activities, water level readings, if encountered and prior to implementation of rotary-wash drilling techniques, will be recorded for the open boreholes.

5 SUBSURFACE UTILITY ENGINEERING

Our Subconsultant will perform SUE services for this project in general accordance with the recommended practices and procedures described in ASCE publication CI/ASCE 38-02 "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data." As described in the publication, four levels have been established to describe and depict the quality of subsurface utility information. The four quality levels are as follows:

Quality Level D (QL "D") – Information obtained from existing utility records.

Quality Level C (QL "C") – Surveyed data depicting visible above-ground features supplemented with QL "D" information.

Quality Level B (QL "B") – Two-dimensional horizontal information obtained through the application and interpretation of non-destructive surface geophysical methods. Also known as "designating," this level incorporates QL "C" information and provides horizontal positioning of subsurface utilities to within approximately 1.0 foot.

Quality Level A (QL "A") – Three-dimensional horizontal and vertical information obtained through non-destructive vacuum excavation equipment to expose utilities at critical points. Also known as "locating," this level incorporates QL "B" information and provides horizontal and vertical positioning of subsurface utilities to within approximately 0.05 feet.

The elevation of the gas pipeline and the sanitary sewer line must be located utilizing Quality Level A. The remainder of the site will utilize Quality Level B

6. PRELIMINARY DESIGN (60%)

Plans shall be prepared per City of Bastrop standards and criteria including applicable submittal requirements including: cost estimate, checklists, hardcopies, CAD files, comment



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responses, design waivers/exceptions, general notes, quantities, updated design schedule, construction time determination.

6.1 Roadway Design (60%):

- Prepare horizontal and vertical alignment of the roadway and cross streets, existing and proposed typical sections, ultimate cross sections created at ultimate increments and at cross drainage structures.
- Prepare project layout sheets that identify the project area and limits of work.
- Prepare Survey Data Sheets that clearly indicate benchmark locations and associated control information.
- Prepare Erosion Control sheets

6.2 Drainage:

- Design and detail storm sewer system, drainage outfalls, cross drainage structures, culverts, channels, roadside ditches, and erosion and sedimentation control.

6.3 Signage & Markings:

- Prepare signing and marking layout per Texas Manual of Uniform Traffic Control Devices (TMUTCD). Detail all non-standard signs or marking details as required for the project.

6.4 Traffic Control:

- Prepare traffic control plan sequence of construction narrative, phase layout sheets, and detour layout as needed to direct traffic around construction activities per Texas Manual of Uniform Traffic Control Devices (TMUTCD).

6.5 Specifications

- Prepare draft specification list and compile specifications.

6.6 Estimate

- Prepare draft bid tabs with quantities and cost

DELIVERABLES:



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- 60% PS&E Submittal

7 FINAL DESIGN

CONTINUATION OF DESIGN (90%, 100%, FINAL)

7.1 Roadway Design:

- Prepare horizontal and vertical alignment of the roadway and cross streets, existing and proposed typical sections, ultimate cross sections created at ultimate increments, Erosion Control sheets and at cross drainage structures.
- Prepare project layout sheets that identify the project area and limits of work.
- Prepare Survey Data Sheets that clearly indicate benchmark locations and associated control information.

7.2 Drainage:

- Design and detail storm sewer system, drainage outfalls, cross drainage structures, culverts, channels, roadside ditches, and erosion and sedimentation control.

7.3 Signage & Markings:

- Prepare signing and marking layout per Texas Manual of Uniform Traffic Control Devices (TMUTCD). Detail all non-standard signs or marking details as required for the project.

7.4 Traffic Control:

- Prepare traffic control plan sequence of construction narrative, phase layout sheets, and detour layout as needed to direct traffic around construction activities per Texas Manual of Uniform Traffic Control Devices (TMUTCD).

7.5 Specifications

- Prepare draft specification list and compile specifications.

7.6 Estimate

- Prepare draft bid tabs with quantities and cost



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DELIVERABLES:

- 90% -100% PS&E SUBMITTAL

8. CONSTRUCTION MANAGEMENT AS OWNER'S REPRESENTATIVE

- **Construction Operations**

1. Attend the pre-construction conference required by the City prior to construction.
2. Doucet will review, approve, reject or ask for clarifications on submittals and shop drawings submitted by Contractor for general compliance of the Contract Documents as directed by the Client.
3. Review and administer requests for information (RFI) from the Contractor.
4. Issue written clarifications and/or interpretations related to the requirements of Contract Documents, as appropriate.
5. Review pay applications, certify, and make recommendations for payment, if requested by the Client.
6. Interpret the construction documents and recommend Change Orders to the Client, as necessary.
7. Doucet will provide periodic construction observation services, as requested by the Client. We have budgeted three (3) visit per week totaling two (4) hours per visit. The total construction time is anticipated to be about four (4) months, so we have budgeted for that duration for our construction observer.

- **Construction Closeout**

1. Once construction has been deemed substantially complete, complete a preliminary inspection of the site and prepare punch lists as required.
2. Once the punch lists have been completely addressed, participate in the final inspection of the site and prepare and provide to the Client a Letter of Concurrence required by the City.

Exhibit B



7401B Highway 71 West, Suite 160
Austin, TX 78735
Office: 512.583.2600
Fax: 512.583.2601

DoucetandAssociates.com

Schedule A**Doucet & Associates Fee Schedule (effective 2/1/22)**

Personnel	Hourly Fee	Personnel	Hourly Fee
Principal Engineer (PE)	\$275.00	Principal Surveyor (RPLS)	\$270.00
Senior Project Manager	\$250.00	Project Manager (RPLS)	\$230.00
Project Manager	\$220.00	Project Coordinator	\$160.00
Senior Project Engineer (PE)	\$205.00	Survey Specialist	\$140.00
Project Engineer III	\$185.00	Survey Technician	\$115.00
Project Engineer II	\$170.00	GIS Specialist	\$150.00
Project Engineer I	\$160.00	GIS Technician	\$115.00
Engineer Associate III	\$150.00	LiDAR Specialist	\$140.00
Engineer Associate II	\$140.00	LiDAR Technician	\$110.00
Engineer Associate I	\$125.00	Aerial Mapping Specialist	\$140.00
Sr. Construction Manager	\$160.00	Aerial Mapping Technician	\$110.00
Construction Manager	\$115.00	Utility Specialist	\$135.00
Program Manager	\$115.00	Utility Technician	\$105.00
Sr. Civil Technician	\$155.00	Field Coordinator	\$155.00
Civil Technician	\$135.00	Field Specialist	\$120.00
Assistant Civil Technician	\$125.00	Crew of 1	\$120.00
		Crew of 2	\$165.00
Senior Planner (AICP)	\$180.00	Crew of 3	\$220.00
Project Planner	\$160.00	Division Administrator	\$115.00
Staff Planner	\$120.00	LiDAR Scanner	\$110.00
Planning Technician	\$115.00	Drone	\$645.00
Project Manager - Environmental	\$180.00	Ground Targets	\$30/ea.
Environmental Specialist	\$140.00	Concrete Monuments	\$270/ea.
Environmental Technician	\$115.00	ATV/Boat/Sonar	\$110/day
		Mileage	\$0.575/mile
Sr. Operations Assistant	\$115.00		
Operations Assistant	\$ 80.00		
Expert Witness	\$550.00		

D&A reserves the right to periodically adjust our fee schedule.

Doucet proposes to complete the scope of services with no offsite wastewater extension, no lift station and no force main for a fee not to exceed \$222,919.68. Compensation for our services will be based on a time and material not to exceed \$222,919.68. Doucet will invoice monthly for only services (Time and Material) rendered. We can provide documentation to support our invoices upon request.

COMMITMENT YOU EXPECT.
EXPERIENCE YOU NEED.
PEOPLE YOU TRUST.

CERTIFICATE OF LIABILITY INSURANCE

Acct#: 1180481

DATE (MM/DD/YYYY)

10/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 3657 Briarpark Dr., Suite 700 Houston, TX 77042	CONTACT NAME: 888-828-8365
	PHONE (A/C, No. Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE	
INSURER A : Indemnity Insurance Co. of North America	NAIC # 43575
INSURED DOUCET & ASSOCIATES, INC. 7401 W US HIGHWAY 71 STE B160 AUSTIN, TX 78735-8264	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			C70042903	10/1/2021	10/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

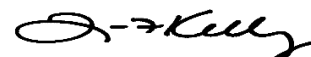
CERTIFICATE HOLDER

CANCELLATION

DOUCET & ASSOCIATES, INC.
 7401 W US HIGHWAY 71 STE B160
 AUSTIN, TX 78735

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW...

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement...

PRODUCER USI Southwest 9811 Katy Freeway, Suite 500 Houston, TX 77024 713 490-4600
CONTACT NAME:
PHONE (A/C, No, Ext): 713 490-4600 FAX (A/C, No): 713-490-4700
INSURER(S) AFFORDING COVERAGE
INSURER A : Continental Casualty Company NAIC # 20443
INSURER B : Beazley Insurance Company, Inc. 37540
INSURER C : National Fire Insurance Co. of Hartford 20478

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, and Professional Liab.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Land Surveyors, Inc.
Accusurve, Inc.
Earth Quest, Inc.

The General Liability policy(s) contain a blanket additional insured endorsement that provides additional insured status to the certificate when there is a written contract between the named insured and the (See Attached Descriptions)

CERTIFICATE HOLDER: Doucet and Associates Inc., 7401 B Hwy. 71 West, Suite 160, Austin, TX 78735-0000.
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: James E. Gimenez

DESCRIPTIONS (Continued from Page 1)

certificate holder that requires such status, but only in regard to work performed on or behalf of the named insured. The General Liability and Commercial Auto policy(s) contain a blanket waiver of subrogation endorsement that provides waiver of subrogation to the certificate holder when there is a written contract between the named insured and the certificate holder that requires such status, except where prohibited by law. The General Liability policy contains a blanket Primary and Non-Contributory endorsement in favor of the certificate holder when there is a written contract between the named insured and certificate holder that requires such status. The Umbrella policy is "follow-form" of the underlying General Liability and Commercial Auto Policy(s).

Description: *****FOR INFORMATION PURPOSES*****