

BASTROP ECONOMIC DEVELOPMENT CORPORATION (BEDC)
BOARD OF DIRECTORS
Minutes of Monthly Meeting, September 16, 2019
Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas

The Bastrop Economic Development Corporation (BEDC) met on Monday, September 16, 2019, at 5:00 p.m. at Bastrop City Hall, 1311 Chestnut Street, for a Monthly Meeting. Board members present: Kathryn Nash, Kevin Plunkett, Connie Schroeder, Ron Spencer, Pat Crawford, Sam Kier and Jeff Haladyna. Staff members present: Phallan Davis, Angela Ryan, Jean Riemenschneider and Kathy Merrifield. BEDC Attorney Cameron Cox was also in attendance.

1. **CALL TO ORDER** – Board Chair Kathryn Nash called the Board Meeting to order at 5:00 p.m.
2. **PUBLIC COMMENT(S)** – There were no public comments.
3. **REGULAR BUSINESS & PRESENTATIONS**
 - 3.1. Approval of meeting minutes from the Bastrop EDC Regular Board Meeting of August 19, 2019. Mr. Spencer made the motion to approve the minutes as submitted, Ms. Crawford seconded, and the motion passed.
 - 3.2. Acceptance of the Bastrop EDC's financial summary report for period ending July 31, 2019. Note: August 31, 2019 financials had not been provided at the time this packet was prepared. Mr. Kier made the motion to accept the July BEDC financials as submitted, Mr. Plunkett seconded, and the motion passed.
 - 3.3. Update on 921 Main Street Building from Project Manager Jimmy Crouch. Note: this item was moved to first. Mr. Crouch presented his update on the 921 Main Street Project. No action was necessary.
 - 3.4. Consideration, discussion and possible action on election of 2019/2020 BEDC Officers: Chair, Vice-Chair, Secretary and Treasurer. Ms. Schroeder thanked re-appointed Board members Ms. Nash, Mr. Kier, Mr. Spencer and Mr. Plunkett for continuing to serve for two more years. She then made a motion to leave current officers in place: Ms. Nash as Board Chair, Mr. Plunkett as Vice Chair and Mr. Kier as Secretary/Treasurer. Ms. Crawford seconded, and the motion passed.
 - 3.5. Consideration, discussion and possible action on Board meeting schedule for 2019/2020, including date and/or time of meetings. Ms. Davis presented the dates for FY19/20 Board Meetings as being the third Monday of each month except for January and February where the meeting has been moved to the fourth Monday due to MLK Day and President's Day consecutively. Ms. Schroeder suggested moving March's meeting to the fourth Monday as well since the third Monday falls during the week of Spring Break. After some discussion, this was agreed upon. Ms. Schroeder made the motion to approve the FY19/20 Board Meeting schedule as presented, including the start time of 5:00 p.m., with the addition of moving March's meeting to the fourth Monday. Mr. Kier seconded, and the motion passed.
 - 3.6. Consideration, discussion and possible action to approve Resolution R-2019-0021 authorizing a change to the BEDC's Fiscal Year 2018-19 budget and subsequent payment of an additional \$6,187.00 to the City bringing the total amount to \$72,787.00 to be paid to the City of Bastrop for City Projects & Programs. Tracy Waldron, Chief Financial Officer for the City of Bastrop, presented to the Board the city's justifications for requesting the additional \$6,187.00. After

some discussion, Mr. Kier made the motion to reject Resolution R-2019-0021, Ms. Crawford seconded, and the motion passed.

- 3.7. Consideration, discussion and possible action on Resolution R-2019-0022 approving an amendment to the agreement with AEI Technologies to provide the final payment for the 7th full-time employee in the amount of \$9,334.00. Ms. Schroeder made the motion to strike Resolution R-2019-0022 from the agenda, Mr. Plunkett seconded, and the motion passed.
- 3.8. Update on EDC staff activities (e.g., marketing, prospects, projects, events, and other updates). Ms. Davis presented August staff activities, including metrics for the EDC website, social media, and projects. No action was necessary

4. EXECUTIVE SESSION

- 4.1. At 6:01 p.m., the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:
 - (1) **Section 551.071** Consultation with Attorney – Request from AEI Technologies for final reimbursement
 - (2) **Section 551.071** Consultation with Attorney and **Section 551.087** Deliberation regarding the commercial or financial information received on potential projects – Project Paint by Number, 921 Main Street Project, and Project Q-Bert
 - (3) **Section 551.072** Deliberation about the purchase, exchange, lease, or value of real property – Project Paint by Number, 921 Main Street Project, and Project Q-Bert
 - (4) **Section 551.074** Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee.
- 4.2. At 7:09 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. No further action was necessary.

5. ADJOURNMENT – Board Chair Kathryn Nash adjourned the meeting at 7:15 p.m.

APPROVED: 
Kathryn Nash, Board Chair

ATTEST: 
Kathy Merrifield, Office Manager