

**NOTICE OF REGULAR MEETING OF BOARD OF DIRECTORS OF
BASTROP ECONOMIC DEVELOPMENT CORPORATION
Monday, April 20, 2015 – 6:30 P.M.
903 Main Street, Bastrop, Texas**

ANNOUNCEMENTS

- 1. Call to Order
- 2. Public Comment(s)
- 3. Presentation(s)
- 4. Announcement(s)

EXECUTIVE DIRECTOR’S INFORMATIONAL UPDATE REPORT: Items for update, discussion and possible action: presented by Shawn Kirkpatrick and/or Angela Ryan.

- A. Update on BEDC Projects and/or Business:
 - 1. Executive Director’s monthly report
 - 2. Update on the Bastrop EDC Business Park
 - a) Project status update
 - b) Review of the proposed master plan for the BEDC Business Park
 - 3. Update on Bastrop Area Housing Study
 - 4. FY 2015/2016 Budget Preparation
- B. Update from the City of Bastrop
 - 1. City Manager’s update
 - a) Alley D improvements (former Advertiser building)
 - 2. City of Bastrop Update on Construction Projects
- C. Update from Community Partners
 - 1. Update from Bastrop Main Street Program
 - 2. Update from Bastrop Chamber of Commerce
 - 3. Update from Bastrop Independent School District

 The BEDC Board reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon’s Texas Code, Annotated, the item below will be discussion in closed session:
 1. Section 551.071 – Consultations with Attorney – duty to advise on legal matters.

A. CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Bastrop Economic Development Corporation Board of Directors and will be enacted with one motion. There will be no separate discussion, or separate action, on these items unless a Board Member so requests.

A.1 Approval of meeting minutes of the Special Board Meetings of February 23, 2015, and March 4, 2015, and the Regular Board Meeting of March 16, 2015.

B. PUBLIC HEARINGS

C. OLD BUSINESS

C.1 Consideration, discussion and possible action on a request by Donald Bennet for **final approval** of a **mega-grant** in the amount of **\$25,000**, for renovations to interior and exterior of the building at 711 Chestnut Street, with a total project cost estimate of \$107,307.

C.2 Consideration, discussion and possible action on a request by Lee Harle, owner of the Bastrop River Company, for **final approval** of a **façade grant** in the amount of **\$3,261**, for renovations to the building at 601 F Chestnut Street, with a total project cost estimate of \$6,522.

C.3 Consideration, discussion and possible action on a request by Anne and Richard Smarzik for **final approval** of a **mega-grant** in the amount of **\$25,000** for renovations to the building at 925 Main Street, with a total project cost estimate of \$111,287.

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on acceptance of the Bastrop Economic Development Corporation's financial summary report for period ending March 31, 2015.

D.2 Consideration, discussion and possible action on resolution of the Bastrop Economic Development Corporation, authorizing an increase in the authority of the Executive Director to make purchases and execute contracts; and providing for an effective date.

D.3 Consideration, discussion and possible action on a request by Laurie Schneider, owner of the Best Lil' Hair House, for **preliminary approval** of a **façade grant** in the amount of **\$5,000**, for renovations to the building at 1005 Chestnut Street, with a total project cost estimate of \$12,000.

D.4 Consideration, discussion and possible action on a request by Becki Womble of the Bastrop Chamber of Commerce for **preliminary approval** of a **mega-grant** in the amount of **\$15,000**, for renovations to the building at 927 Main Street, with a total project cost estimate \$60,000.

D.5 Consideration, discussion and possible action authorizing the Executive Director and/or Board Chair to take any action necessary to repair and/or replace the roof of the BEDC building and/or any other additional repairs related to water damage.

E. EXECUTIVE SESSION

E.1 The Bastrop Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) - Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body.
2. Section 551.072 - Deliberation about real property: 'Project Blue Star' and/or potential sales, acquisitions, exchanges, leases, dispositions or values of real property.
3. Section 551.087 - Deliberation regarding economic development negotiations: 'Project AJ', 'Project Foot Loose', and/or 'Project Blue Star'.

E.2 The Bastrop Economic Development Corporation Board of Directors will reconvene into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

F. BOARD INPUT ON FUTURE AGENDAS

Inviting input from the Board of Directors related to issues for possible inclusion on future agendas, related to (but not limited to) issues such as BEDC projects, property, economic development prospects, community events, and BEDC business.

G. ADJOURNMENT

CERTIFICATE

I, Angela Ryan, Executive Assistant to the Bastrop Economic Development Corporation, certify that this Notice of Meeting was posted on the front window of the Bastrop Economic Development Corporation offices, 903 Main Street, at the Bastrop City Hall, 1311 Chestnut Street, and on the Bastrop Economic Development Corporation website on this the 17th day of April 2015 at 5:00 p.m. Copies of this agenda have been provided to those members of the media requesting such information.

Angela Ryan

Angela Ryan, BEDC Executive Assistant

THE BASTROP ECONOMIC DEVELOPMENT CORPORATION IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-303-9700.



April 16, 2015

Memorandum

To: BEDC Board of Directors

From: Shawn A. Kirkpatrick, Executive Director

Subject: BEDC April 2015 update

Bastrop Business Park. Meeting is scheduled with the City and Engineering to discuss the next phase of infrastructure development. The land use study draft is due Friday, April 24th and an input meeting with Staff is scheduled.

Bastrop Area Housing Study. Staff has reviewed the latest draft and is working on developing the necessary data related to multi-family development. In addition, Staff is in the beginning stages of developing an implementation plan once the final study is accepted by the Board.

FY 2015-2016 Budget Preparation. Staff has begun formulating the initial budget and prioritizing projects. As part of the budget process, Staff will be developing a program of work for the Board to review. Staff will be developing a budget calendar and needs input from the Board on the option of holding budget workshops separate from the regular meeting. At this time, Staff will present a budget preview at the May 2015 Regular BEDC Board meeting.

Project Management/CRM Database: Staff will start exploring the available commercial options for economic development.

BEDC Meetings and Upcoming Travel

Tuesday, April 7th

First day in the office
Meeting: CoBastrop Staff Meeting

Wednesday, April 8th

Event: Team Texas Site Selectors
Guild Forum (Austin, TX)

Thursday, April 9th

Meeting: City of Bastrop Planning
Department (Melissa and Wesley)
Meeting: Main Street (Nancy
Wood)

Friday, April 10th

Meeting: Mayor Kesselus
Event: Lost Pines Toyota Friday
Gumbo Lunch

Monday, April 13th

Conference Call: Project Blue Star
Meeting: LCRA (Karen Rankin)
Meeting: Mike Talbot and Steve
Mills

Tuesday, April 14th

Meeting: CoBastrop Staff Meeting
Meeting: Pecan Park Developers
Meeting: Bastrop City Council

Wednesday, April 15th

Meeting: Mike Talbot
Meeting: Bastrop Chamber of
Commerce Board
Meeting: Carlos Liriano
Meeting: Lee Tilford Agency
Meeting: SB Project

Thursday, April 16th

Meeting: Dan Hays-Clark

Monday, April 20th

Ground Breaking: Pecan Park
Meeting: Rachel Clampffer
Meeting: BEDC Board Meeting

Tuesday, April 21st

Meeting: CoBastrop Staff Meeting
Event/Presentation: Job Fair Pre-
event Walk-through
Meeting: RECA
Meeting: TX EDT/Opportunity
Austin

Thursday, April 23rd

Event: ED Meet and Greet

Friday, April 24th

Meeting: County Breakfast

Sunday April 26th – Wednesday, April 29th
IAMC Spring Forum

Friday, May 1st – Sunday May 3rd
OU EDI CEcD Review Course

Friday, May 8th – Saturday, May 9th
Bastrop Job Fair

Monday, May 18th

Meeting: BEDC Board Meeting

Wednesday, June 3rd-Friday, June 5th
TEDC Mid-year Conference

City of Bastrop Update on Construction Projects as of 04/14/15

Major Construction Projects in Process:

- Hunter's Crossing Retail Center FM 304 – 99% complete; exterior (fence) still pending
*Ted met with owner who states fence installation to begin first of next week
- Coghlan Group – site work 50% complete, NO building construction started
- HEB – 99.9% complete; cleaning up exterior; permanent CO pending *some changes have occurred, still incomplete
- Burleson Crossing:
 - Five Below & Ulta: slab poured, 90% of tilt walls are up
 - Hobby Lobby site work for pad preparation 50% complete
 - Building J - site work: ground is flat; prepping for slab (next to TSO, Subway)

Engineer Report:

- Bastrop Station Site Dev – Site dev plans revised per owner; resubmittal under review.
- Murphy Oil (west of Wal-Mart) – site development staff comments issued 3/6/2015
- 2014 Water/Wastewater Improvements (Klotz Assoc.)
- Hunters Crossing 7B - Maintenance Bond – Phase 1 repairs complete, coordinating final seal coat. Bond remains in effect.
- Buttonwood Administrative Plat two residential lots - accepted; waiting on Mylar – owner may apply for variance to subdivision regs in order not to dedicate ROW
- SH 71 Improvements (Tahitian Drive) - attended progress meeting 4/1/15; no lane closures planned for next week
- Wastewater Master Plan – awaiting update from Befco
- RFP – Comprehensive Plan – final consultant selection underway; CC agenda 4/28/15 to award
- XS Ranch Road – Final plat - resubmittal received 3/27/15; under review
- Colony MUD – Replat – comments issued 4/2/15; resubmittal received 4/8/15
- Colony MUD – Preliminary plat, 57 residential lots – comments issued 3/24/15
- Colony MUD – Preliminary plat, 42 residential lots – comments issued 3/24/15
- Colony MUD 1E, Phase A – Preliminary plat, 33 residential lots – comments issued 3/24/15
- Colony MUD 1E, Phase B – Preliminary plat, 59 residential lots – comments issued 3/24/15
- Colony MUD 1E, Phase A & B utility construction plans – comments issued 3/24/15
- Colony MUD 1E – offsite imp plans for force main – received 2/27/2015 – in review
- 969 Final Plat – 4/9/15 all comments have been addressed; to CC on 4/28/15
- Piney Ridge Administrative Plat – comments issued 4/2/15
- Wal-Mart Replat for Murphy Oil – in review process

STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: April 15, 2015

MEETING DATE: April 20, 2015

1. Agenda Item: **Approval of meeting minutes of the Special Board Meetings of February 23, 2015, and March 4, 2015, and the Regular Board Meeting of March 16, 2015.**

2. Party Making Request: Angela Ryan, BEDC Executive Assistant

3. Nature of Request: (Brief Overview) Attachments: Yes No

Attached for approval are the minutes from the 02/23/15 and 03/04/15 BEDC Special Board Meetings and 03/16/15 BEDC Regular Board Meeting.

4. Policy Implication: _____

5. Budgeted: Yes No N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

| 7. Routing: | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------|-------------------|----------------|-------------|--------------------|
| a) | _____ | _____ | _____ | _____ |
| b) | _____ | _____ | _____ | _____ |
| c) | _____ | _____ | _____ | _____ |

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

**BASTROP ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
Minutes of Special Meeting, February 17, 2015
Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas**

The Bastrop Economic Development Corporation (BEDC) met on Tuesday, February 17, 2015, at 8:30 a.m. in the City Council Chambers at Bastrop City Hall, 1311 Chestnut Street, for a Special Meeting.

Board members present were Chair Steve Mills, Secretary/Treasurer Pat Crawford, Mayor Ken Kesselus, Dr. Neil Gurwitz, and Mike Talbot (ex-officio).

Staff members present: Angela Ryan, Tanya Cantrell, and JC Brown, BEDC Attorney.

1. Call to Order – Steve Mills, Chair of the BEDC Board, called the special meeting to order at 8:45 a.m.
2. EXECUTIVE SESSION – At 8:46 a.m. Mr. Mills convened the Bastrop Economic Development Corporation Board of Directors into closed/executive session pursuant to the Texas Government Code, Chapter 551, Section 551.074 - Personnel Matters - to deliberate about the potential employment of an officer of the BEDC, i.e., employment of an Executive Director, specifically including deliberations with and regarding applications of candidates.
3. The Bastrop Economic Development Corporation Board of Directors reconvened into open session at 4:56 p.m. to discuss, consider and/or take any necessary action(s) or direct and/or provide input to the staff and Interim Director for additional work regarding the interview and selection process for applicants interviewed or sought to be contacted for interviews and/or fill the position of Executive Director for the BEDC.
4. Discussion, consideration and possible action regarding negotiations on an offer and/or contract of employment with candidate(s) for the position of Executive Director of the BEDC.
5. Discussion, consideration and possible action regarding any other BEDC activity necessary for moving forward with the selection and retention of an Executive Director for the BEDC, including discussion to identify dates and set additional Board meetings to continue work, if necessary. It was the consensus of the Board to have a second round of interviews after the reporting relationship had been discussed with the City Council.
6. Adjournment – Pat Crawford moved to adjourn and Mayor Kesselus seconded. The BEDC Board of Directors adjourned the special meeting at 3:44 p.m.

BASTROP ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
Minutes of Special Meeting, March 4, 2015
Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas

The Bastrop Economic Development Corporation (BEDC) met on Wednesday, March 4, 2015, at 8:30 a.m. in the City Council Chambers at Bastrop City Hall, 1311 Chestnut Street, for a Special Meeting.

Board members present were Chair Steve Mills, Vice-Chair Gary Schiff, Secretary/Treasurer Pat Crawford, Mayor Ken Kesselus, Dr. Neil Gurwitz, and Mike Talbot (ex-officio).

Staff members present: Angela Ryan, Tanya Cantrell, and JC Brown, BEDC Attorney.

Others in attendance: Jennifer Long, Reid Sharp, and Carlos Liriano were also present at the request of the Board of Directors.

1. Call to Order – Steve Mills, Chair of the BEDC Board, called the special meeting to order at 8:34 a.m.
2. EXECUTIVE SESSION – At 8:35 a.m. Mr. Mills convened the Bastrop Economic Development Corporation Board of Directors into closed/executive session pursuant to the Texas Government Code, Chapter 551, Section 551.074 - Personnel Matters - to deliberate about the potential employment of an officer of the BEDC, i.e., employment of an Executive Director, specifically including deliberations with and regarding applications of candidates.
3. The Bastrop Economic Development Corporation Board of Directors reconvened into open session at 1:10 p.m. to discuss, consider and/or take any necessary action(s) or direct and/or provide input to the staff and Interim Director for additional work regarding the interview and selection process for applicants interviewed or sought to be contacted for interviews and/or fill the position of Executive Director for the BEDC.
4. Discussion, consideration and possible action regarding negotiations on an offer and/or contract of employment with candidate(s) for the position of Executive Director of the BEDC. Mayor Kesselus made the motion for Ms. Brown to poll the Board and vote for which candidate they wanted to hire. Mrs. Crawford seconded the motion. Ms. Brown polled the Board and Mr. Schiff, Mr. Mills, Mrs. Crawford and Dr. Gurwitz were in favor of offering Shawn Kirkpatrick the position of BEDC Executive Director. Mayor Kesselus voted for another candidate, who had requested that his/her identity not be disclosed.
5. Discussion, consideration and possible action regarding any other BEDC activity necessary for moving forward with the selection and retention of an Executive Director for the BEDC, including discussion to identify dates and set additional Board meetings to continue work, if necessary. Ms. Brown said she would gather all of the information needed related to details such as a moving allowance, car allowance, the City's benefits package, etc., and Mr. Mills would contact Mr. Kirkpatrick to make the initial job offer.
6. Adjournment – Gary Schiff moved to adjourn and Pat Crawford seconded. The BEDC Board of Directors adjourned the special meeting at 1:18 p.m.

**BASTROP ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
Minutes of Monthly Meeting, March 16, 2015
903 Main Street, Bastrop, Texas**

The Bastrop Economic Development Corporation (BEDC) met on Monday, March 16, 2015, at 6:30 p.m. in the BEDC Boardroom at 903 Main Street for the Regular Monthly Meeting.

Board members present were: Steve Mills, Gary Schiff, Carlos Liriano, Dr. Neil Gurwitz, Pat Crawford, Mayor Ken Kesselus, Willie DeLaRosa and Mike Talbot (ex-officio).

Staff members present: Angela Ryan and JC Brown, BEDC Attorney.

Others in attendance: Merle Breiland, Terry Moore, Nancy Wood, Johnny Sanders, Terry Hagerty, and Debbie Moore.

ANNOUNCEMENTS

1. Call to Order – Steve Mills, Chair of the Board, called the meeting to order at 6:30 p.m.
2. Public Comments – The Board members welcomed Carlos Liriano to the BEDC Board.
3. Presentations – None.
4. Announcements – None.

EXECUTIVE DIRECTOR'S INFORMATIONAL UPDATE REPORT - Items for update, discussion and possible action:

A. Meetings, Events and Travel attended/upcoming:

1. Bastrop EDC hosting the BEST County Breakfast, 7:30 a.m. March 27 at Southside Market – Mrs. Ryan said she had posted a quorum notice in case several Board members wished to attend.

B. Update on BEDC Projects and/or Business:

1. Main Street Program Update (Nancy Wood) – Ms. Wood reported the final applications for the three grants that had received preliminary approval would be on the April agenda.
2. Update on the BEDC Executive Director position – Mr. Mills reported a contract had been sent and the details were being worked out. Mayor Kesselus made the motion that the officers of the Board would approve the contract, in consultation with Mr. Talbot and Ms. Brown. Mr. DeLaRosa seconded, and the motion passed.
3. Update on the Bastrop EDC Business Park
 - a) Project status update – Mr. Talbot reported he was working with Judy Langford on a potential prospect in the Business Park. He has been working with BEFCO on possible layouts for the project. Mr. Talbot reported he had been working with Bluebonnet Electric on the southern portion of the Park. He said he had also spoken with AT&T about upgrading the fiber in the Park.
 - b) Review of the proposed Master Plan for the BEDC Business Park – Mr. Talbot said Tracy Bratton was working on it and he should have an update by the next Board meeting.
4. Update on Bastrop Area Housing Study – Mr. Mills said he feels it is time for the entire Board to review the report. Mr. Mills said it has been difficult to quantify the pent-up demand for apartments and rental housing. Mayor Kesselus suggested inviting input from community business members, and Mr. Mills agreed.
5. Update on Downtown Parking and Traffic Study – Mr. Talbot reported they were testing the parking on Pine Street and filming it so they could review the footage. Mr. Talbot said he had not received any complaints about the new striping and signage on Main Street intended to prevent large vehicles from sticking out into the street.

- a) Alley D improvements (former Advertiser building) – Mr. Talbot reported the City Council signed over the building to the VFW and agreed to give them 90 days to remove it. Mr. Talbot said as soon as the removal is complete, the City will perform re-grading.
- b) Parking lot at the southwest corner of Pine Street and Water Street – Mr. Talbot said he would take care of signage letting people know that the parking lot is for public use.
- 6. Update on BEDC Board member terms – Ms. Brown had been asked to clarify how the staggered terms resolution passed at the last Board meeting fit in with the terms expiring this year. Ms. Brown explained that they have assigned places, or seats, each with a two year term. Seat #1 runs from 2015 to 2017, seat #2 from 2014 to 2016, and so on, with odd numbered seats expiring in odd numbered years. In order to maintain a staggered schedule, the next appointment for seat #2 (currently held by Councilmember DeLaRosa) and seat #6 (currently held by Carlos Liriano) will be for only one year. After that, each seat will be a two year term. She said that because the Bylaws stipulate that the Board appointments of City Councilmembers will run concurrently with their Council seats, it becomes complicated because Councilmembers typically serve for three years and EDC Board terms can only be two years per state law. When the Councilmember's term ends, they have to either resign their Board seat or be reappointed as a Public Member.
- 7. Update on construction projects in the City of Bastrop – The Board discussed the projects in various stages of completion.

A. CONSENT AGENDA

A.1 Approval of meeting minutes of the Regular Board Meeting of February 23, 2015. Mrs. Ryan said she wanted to correct a spelling in the minutes, and explained she needed to consult with Ms. Brown about the minutes from the two special meetings. Mr. Schiff made the motion to approve the minutes as submitted, Mrs. Crawford seconded, and the motion passed.

B. PUBLIC HEARINGS

None

C. OLD BUSINESS

None

D. NEW BUSINESS

D.1 Consideration, discussion and possible action on acceptance of the Bastrop Economic Development Corporation's financial summary report for period ending February 28, 2015. Mr. Talbot reported that at 42% through the current fiscal year, the BEDC is at 46.82% revenues and 32.37% expenses. Mr. DeLaRosa made the motion to accept the financial report as submitted, Mrs. Crawford seconded, and the motion passed.

D.2 Consideration, discussion and possible action on the BEDC advertising in the 2015 Texas Wide Open for Business Magazine, a publication of the Governor's Office. After discussion, Mr. Schiff made the motion to take the steps necessary to ensure that a full page ad for the BEDC would be submitted to the publication by the deadline. Mayor Kesselus seconded the motion. The motion passed, with Mr. DeLaRosa voting against it.

E. EXECUTIVE SESSION –

E.1 At 7:41 p.m., Mr. Mills convened the Bastrop Economic Development Corporation Board of Directors into a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

1. Section 551.071(1)(A) and Section 551.071(2) - Consultations with Attorney: (1) threatened and/or contemplated litigation, and (2) matters upon which the Attorney has a duty and/or responsibility to report to the governmental body.
2. Section 551.072 - Deliberation about real property: Potential sales, acquisitions, exchanges, leases, dispositions or values of real property: Purchase of real property by the BEDC, disposition of real property by the BEDC, and/or City use of BEDC property.
3. Section 551.087 - Deliberation regarding economic development negotiations: 'Project AJ'.
4. Section 551.074 - Personnel Matters: BEDC staffing, hiring, and performance and/or employment of an Executive Director/CEO.

E.2 The Bastrop Economic Development Corporation Board of Directors reconvened from Executive Session at 7:48 p.m.

F. BOARD INPUT ON FUTURE AGENDAS

Inviting input from the Board of Directors related to issues for possible inclusion on future agendas, related to (but not limited to) issues such as BEDC projects, property, economic development prospects, community events, and BEDC business.

G. ADJOURNMENT – Gary Schiff moved to adjourn and Willie DeLaRosa seconded. The BEDC Board of Directors adjourned the meeting at 7:49 p.m.

STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: 4/14/2015

MEETING DATE: 4/20/2015

1. Agenda Item: Final approval for project to renovate interior and exterior of 711 Chestnut Street; estimate is \$107,307 with Mega Grant to reimburse \$25,000; pre-approval for project given at 1/12/2015 BEDC Board meeting.

2. Party Making Request: Nancy Wood

3. Nature of Request: (Brief Overview) Attachments: Yes X No

New owner of the building, Donald (Todd) Bennet, interior walls (non-load bearing) will be demolished and plaster removed from interior brick walls; stairwell will be repaired; will level and brace first and second floor beams, put in seven new windows (in historic mode), add all new electrical, add all new and upgraded plumbing for both upstairs and downstairs spaces, add two new heating and AC systems, make roof repairs, sheetrock and paint new interior divider walls. Owner submits all estimates with this final application

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
 Bid Amount: _____ Budgeted Amount: _____
 Under Budget: _____ Over Budget: _____
 Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
b) _____
c) _____

8. Staff Recommendation: Yes to application; Design Committee: Yes to application and scored 4/14/15

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

**BASTROP ECONOMIC DEVELOPMENT CORPORATION / MAIN STREET
REVITALIZATION GRANT PROGRAM**

RECEIVED

GRANT APPLICATION

APR 15 2015

BY: AR/BEDC

APPLICANT [OWNER(S)/REPRESENTATIVE] (Note: If Applicant is not the building or property owner(s), the building and property owner(s) must sign the Application or submit a notarized 'letter of authorization' with this Application). If the property/building is owned by more than one individual or entity, then all co-owners must personally sign the Application.

Name DONALD BENNETT

Address 711 CHESTNUT ST City BASTROP State TX Zip 76002

Telephone (Work) 512-660-1916 (Home/Cell) _____

PROJECT/BUILDING OR PROPERTY

Project/Building Name 711 CHESTNUT ST.

Project/Building Address (including legal description) _____

Project/Building Owner DONALD BENNETT

Address 711 CHESTNUT ST.

Building Age _____ Date of Original Construction _____

Architect/Builder (if known) _____

Brief History of Building (Bastrop County Historical Museum and/or Library and/or County Courthouse are resources) _____

See attached

Is this property a City of Bastrop Significant Landmark? No () Yes
Date established as a Significant Landmark _____, 20__

Is this property a City of Bastrop Historic Landmark? No () Yes
Date established as a Historic Landmark _____, 20__

Note: If the structure involved is designated by the City as a Historic Landmark, then Applicant must also make Application for a Certificate of Appropriateness with the City of

Bastrop, so that the Project may be reviewed and approved by the City of Bastrop's Historic Landmark Commission.

Is this property on the National Register of Historic Places or a Recorded Texas Historic Landmark? () No () Yes-Explain which _____

DESCRIPTION OF PROJECT/WORK PROPOSED

Exterior See Scope of Work in attached

Interior _____

Windows _____

Roof _____

Façade (Storefront/Doors) _____

Painting _____

Awning _____

Other _____

Total Estimate \$ 107,307⁰⁰

Qualified Bids and/or cost estimates must be obtained and submitted with Application in order to substantiate cost of improvement(s)

Requested Grant amount:

Façade Grant (up to \$5,000 matching, as 50%/50%) () \$ _____

Mega- Grant (up to \$25,000 as 25%/75%) () \$ 25,000

.....
Project Architect/Designer RONALD BENNETT Phone: 512-660-1916

Project Contractor/Coordinator RONALD BENNETT Phone: 512-660-1916

Are you planning to apply for a Tax Credit for rehabilitation of historic structures? () Yes (X) No

CRITICAL TIMING AND COMPLETION REQUIREMENTS:

1. Construction must not have begun on any part of the proposed grant related Project prior to submission of the BEDC Pre-Application form.
2. For Façade Grant Projects - Construction on Façade Grant improvements must begin within 60 days of Project Application Approval. To be eligible for reimbursement through the Grant Program, Façade Grant Projects must be completed on or before 6 months after Final Approval by BEDC.
3. For Mega-Grant Projects - Construction on Mega-Grant improvements must begin within 6 months of Project Application Approval. To be eligible for reimbursement through the Grant Program, Mega-Grants Projects must be completed within 18 months from Final Approval by BEDC.
4. A one-time 6 month extension to these deadlines may be considered by BEDC, upon written request and acceptable documentation force majeure type justification for the delay of initiation of work or completion.

If the above deadlines are not met, or extensions are not approved by the BEDC Board, the funding for the Project will be denied.

When do you expect to begin Project work? FEBRUARY, 2015

[Note: Work may begin after Pre-Application submission and before Final Approval of the Board; however, Applicants undertake this work at their sole risk, acknowledging that BEDC may – at its sole discretion – ultimately determine not to fund the Project.]

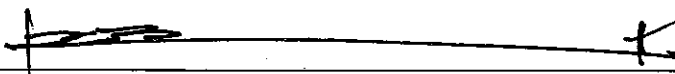
What is the anticipated completion date? MAY, 2015

OWNER'S/APPLICANT'S AGREEMENT:

I have met with the Bastrop Main Street Program Manager and I acknowledge that I have received, reviewed and fully understand the criteria, standards, rules and procedures established by the BEDC and the Main Street Program pertaining to the Project Grant Program and, further, that my request to be considered for Grant funds and agreement to abide by the Mains Street Program/BEDC criteria, standards, rules and procedures is binding and contractual in nature, in the event that the proposed Project is funded by the BEDC.


I understand that, if I am awarded a Façade Grant or a Mega-Grant by the BEDC, any deviation from the Project detail approved by the Board and/or deviation from this Agreement will result in the withdrawal of the Final Approval for the Grant and loss of Grant funds for my proposed Project.

All Owner(s)/Representative(s) who are signatories to the Pre-Application/Application affirm and represent that neither they, nor any representative or contractor associated with the Project whom will participate in the Project on behalf of the Owner, have any common law or Statutory conflict of interest with respect to this Grant and/or the resulting funding that may be provided by the BEDC.

Signed  Date 4/13/15
Owner/Applicant

Signed _____ Date _____
Co-Owner/Co Applicant

Signed  Date 4/13/2015
Bastrop Main Street Program Manager

Signed  Date 4.15.15
Representative of Applicable Reviewing Entity
[Historic Landmark Commission or
Main Street Design Committee]

Signed _____ Date _____
Bastrop Economic Development Corporation

EXISTING - Score 31 of 40
INFILL - Score _____ of 25

Scoring Criteria for the Bastrop Economic Development Corporation and Historic Restoration Grants in the Main Street Program Area

Property Location

Within the Main Street Program Area

Within the Central Business District

Other Property Location – Please Describe general location and why this property should be considered: _____

Property Legal Description

| Criteria | Score |
|--|----------|
| 1. Identified with site survey, by staff, as | <u>5</u> |
| Existing Property currently Contributing, or approved proposed infill will be contributing to the overall neighborhood or area | (5) |
| Existing Property currently Non-Contributing, but approved work performed or proposed approved restoration work will make the property contributing. | 4 |
| Proposed project deemed as Non-Contributing | 0 |
| 2. Available to public, encouraging Tourism | <u>5</u> |
| Commercial Property open to the public - retail, public museum, restaurant, bed and breakfast, etc. | (5) |
| Non retail Professional Property open to the public - Non sales tax generating – law offices, realtors, etc. | 4 |
| Not open to the public | 2 |
| 3. Use of Structure | <u>2</u> |

Application is part of a project that will allow reoccupation of a structure or property that is currently vacant and has been for:

- Five or more years 5
- Two to five years 4
- Less than two years 3
- Currently occupied 2

4. Previous Funding

- Applicant has not applied for nor received funding from this program in the past 3 years. 5
- Applicant has applied before and satisfactorily completed the proposed project to receive funding. 4
- Applicant has applied before but has not been selected to receive funding. 3
- Applicant has applied before and did not satisfactorily complete project to receive funding. -1

5. Jobs Created

- Application is part of a proposed project that will allow the creation of full time or part time salaried positions that did not exist prior to completion of this project.
- Greater than 10 new jobs created. 5
- 5 – 10 new jobs created. 4
- 3 – 5 new jobs created. 3
- 1 – 2 new jobs created. 2
- No new jobs created. 0

IF APPLICATION IS FOR PROPOSED INFILL STOP SCORING PROCESS HERE. CONTINUE IF APPLICATION IS FOR EXISTING STRUCTURE

6. Danger of Structure (determined by staff)

- Currently threatcned or likely to be threatened within 1 year. 5
- Severe deterioration evident; roof damage or severe structural damage threatens loss of entire property.*

Moderately threatened or likely to be within 1 to 5 years.
Deterioration has begun, but does not pose immediate threat of collapse.

4

In potential danger with localized minor damage to structure or limited damage to major features.

3

Not in danger. Project is cosmetic.

2

7. National / Texas Historic Register Status

2

Listed on *both* the National and Texas Register

5

Listed on *either* the National or Texas Register

4

Application submitted for registration, pending approval

3

Not eligible but approved work performed or proposed restoration work will make the property eligible.

2

Not Eligible.

0

8. Designated as City of Bastrop Significant or Historic Landmark

3

Designated Landmark

5

Application submitted, pending approval

4

Eligible, but not Designated

3

Not eligible but approved work performed or proposed restoration work will make the property eligible.

2

Not Eligible.

0

Signed _____
Bastrop Main Street Program Manager

Date 4-14-15

Signed _____
Historic Landmark Commission and/or
Main Street Design Committee

Date 4-14-15

Signed _____
Bastrop Economic Development Corporation

Date _____

711 CHESTNUT ST RENOVATIONS



A SUSURRUS LLC PROJECT

PHOTOS

EXTERIOR



FRONT



REAR



FACING SW



FACING W



RESTROOM/WASHROOM



RESTROOM/WASHROOM



FACING E



FACING SE

TABLE OF CONTENTS

1. Cover Sheet
2. Table of Contents
3. Brief History
4. Scope of Work
5. Scope of Work
6. Floor Plan – Brick Building 1st Floor
7. Floor Plan – Metal Building
8. Floor Plan – Brick Building 2nd Floor
9. Cost Breakdowns
10. Cost Breakdowns
11. Cost Breakdowns
12. Cost Breakdowns
13. Photographs Exterior
14. Photographs Exterior
15. Photographs Interior Brick Building 1st Floor
16. Photographs Interior Brick Building 1st Floor
17. Photographs Interior Metal Building
18. Photographs Interior Metal Building
19. Photographs Interior Metal Building
20. Photographs Interior Metal Building
21. Photographs Interior Metal Building
22. Photographs Interior Brick Building 2nd Floor
23. Photographs Interior Brick Building 2nd Floor
24. Photographs Interior Brick Building 2nd Floor
25. Roofing Bid
26. Flooring Bid
27. Window Bid
28. Window Installation Bid
29. Plumbing Bid
30. Heating and Cooling Bid
31. Electrical Bid
32. Business Plan

BRIEF HISTORY

711 Chestnut St. is a building located in the Historic District of downtown Bastrop, Texas. The original building was constructed in the early 1900's, it is a two story brick building, 25 feet wide and 40 long with a total combined space of two thousand square feet. In the 1950's a metal, one story building was constructed on the back side of the original structure. This building is twenty five feet wide and forty feet long making it a thousand square feet. Combined all three spaces total three thousand square feet.

The original structure was internally contiguous with the adjacent building to its west. At some time the building was partitioned off and had its own internal stairwell built to service what is now a residence upstairs. The building had no original plumbing until the metal building was constructed, at this point a bathroom and a kitchen were constructed upstairs with all of the plumbing was placed on the exterior rear wall of the building then tying in with the sewer through the roof in the new metal building.

SCOPE OF WORK

The purpose of the work is to ensure that when completed, this building is a safe and efficient structure, meeting all Federal and County building codes. **NO** work will be done on the structure that will change its historic character.

The building will serve spatially as it has a residence upstairs and a business downstairs.

Prior to construction demolition has to take place. All walls (non-load bearing), floors, ceilings; bathrooms etc., not incorporated into the new design will be removed. All brick walls will be stripped of plaster and sealed. All demolished wood that can be culled, will be, and then repurposed.

Preliminary inspections determined that the foundation and structure were sound.

Deficiencies listed below will be repaired or replaced by licensed contractors as required.

The roof to be repaired.

The ceiling on the second floor to be insulated.

The wood flooring on the first floor to be repaired and refinished.

The stairwell to be repaired.

Seven windows (brick structure) to be replaced by period appropriate, high efficiency windows.

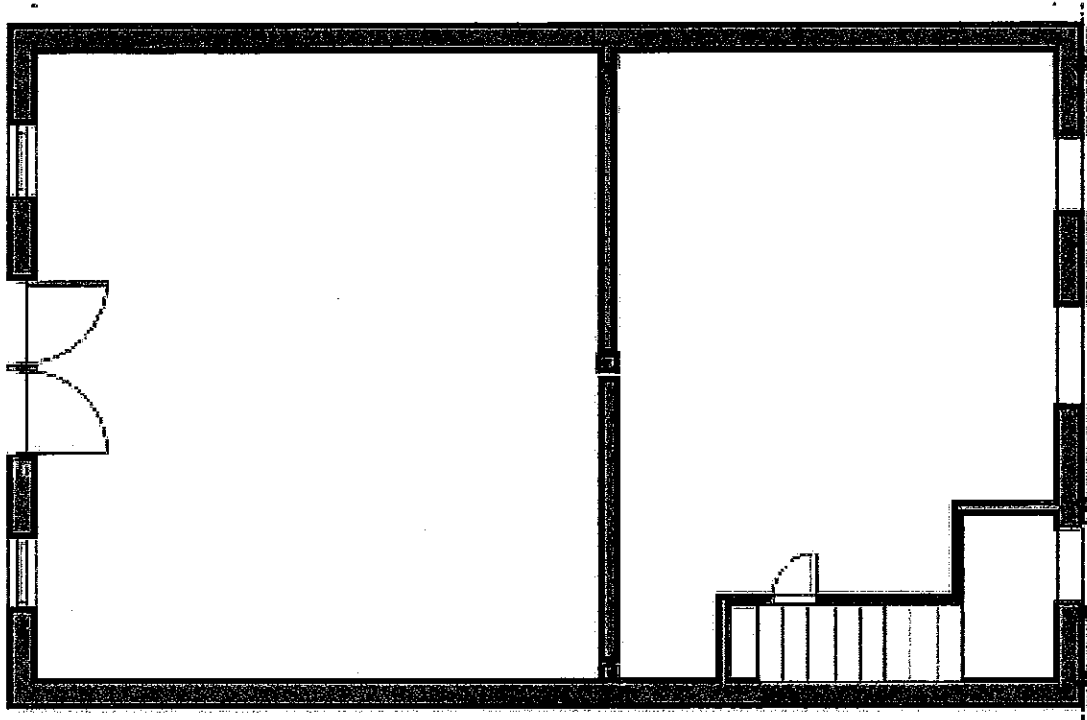
Two Heating and Air Conditioning systems to be installed. One each for the residence and business. Efficient self-contained gas heating units will be used, suspended from the ceilings with exposed ducting. The A/C units to be placed on the roof of the metal building.

All existing plumbing to be demolished and replaced with rerouted updated plumbing. A new gas line to be added so that a new gas meter can be placed in order for the residence and business to be billed separately.

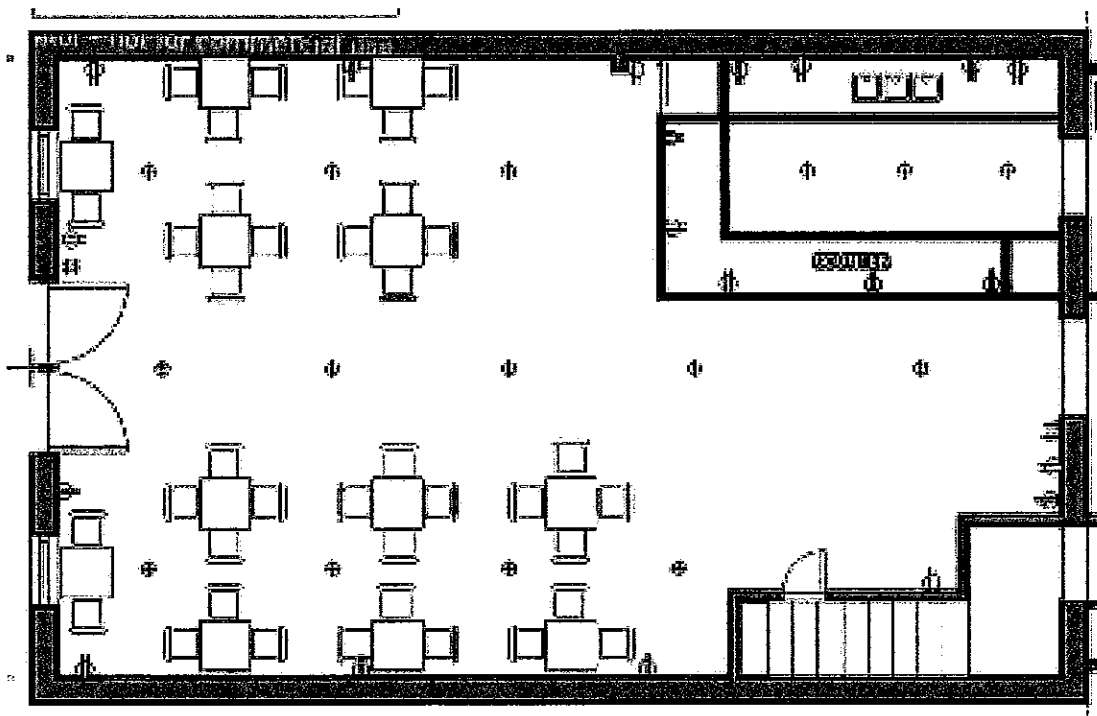
All existing electric wiring to be demolished and replaced with rerouted updated wiring. One electrical service to be upgraded (line extension) in order to upgrade a 125 amp breaker panel to a 200 amp breaker panel. This needs to be done to ensure electrical capacity for a small business.

Framing, sheet rocking and painting upstairs to create a bedroom, office, kitchen, bathroom, and living space on the second floor. Framing downstairs to separate the residence from the business, and create larger entry downstairs for the residence and add storage room to the business. Also frame out small kitchen.

FLOOR PLAN

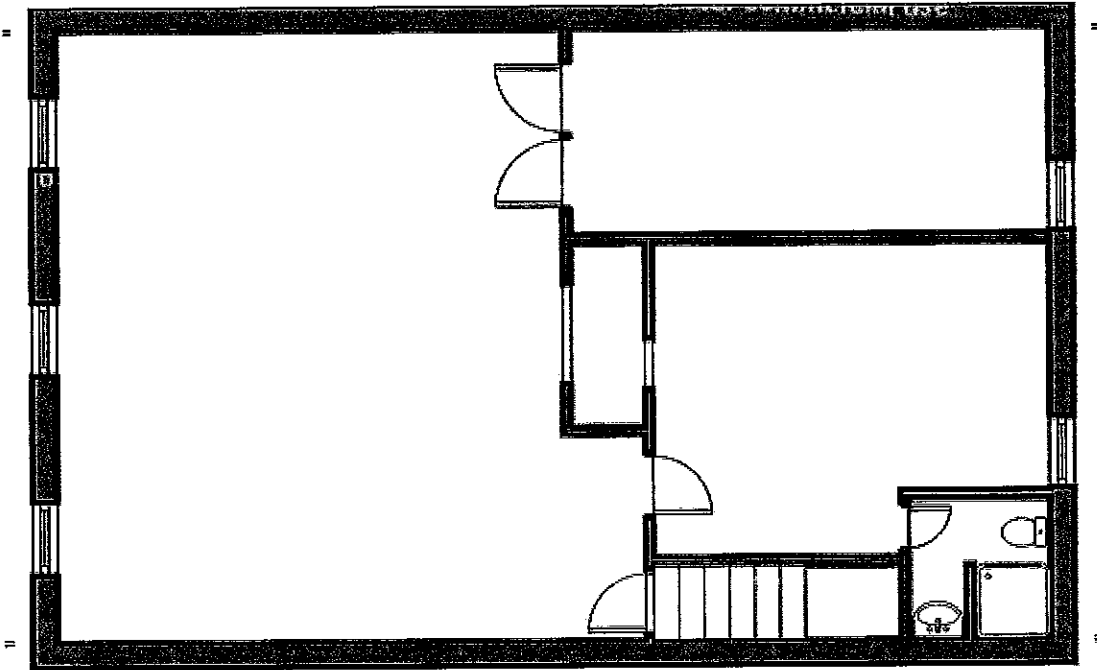


BRICK BUILDING 1ST FLOOR – EXISTING

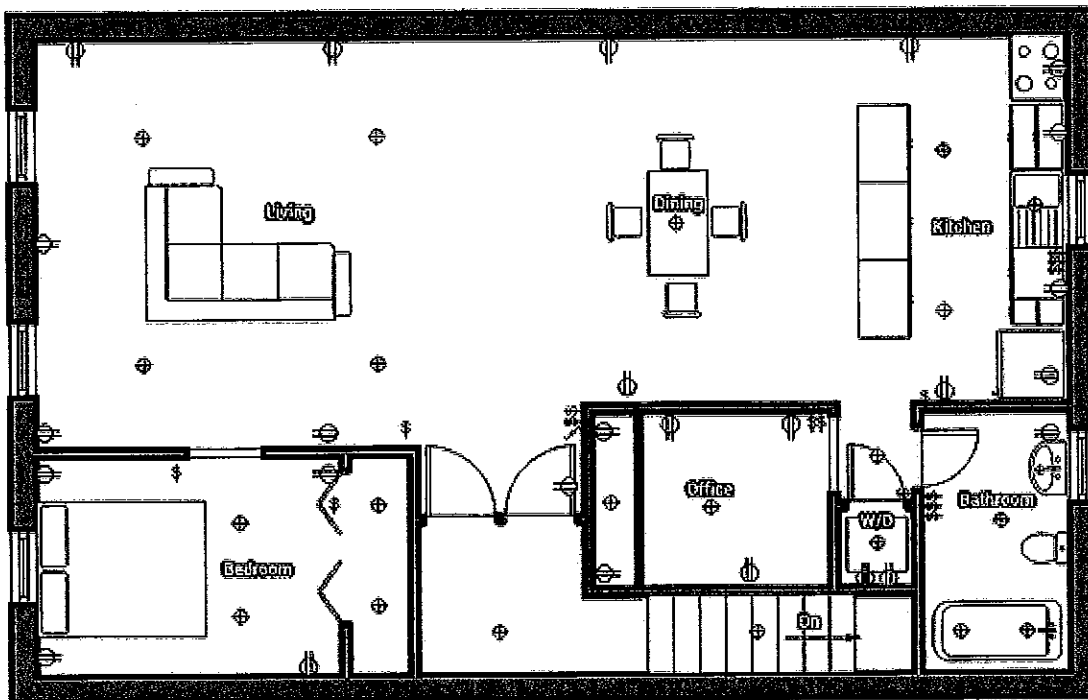


BRICK BUILDING 1ST FLOOR – PROPOSED

FLOOR PLAN

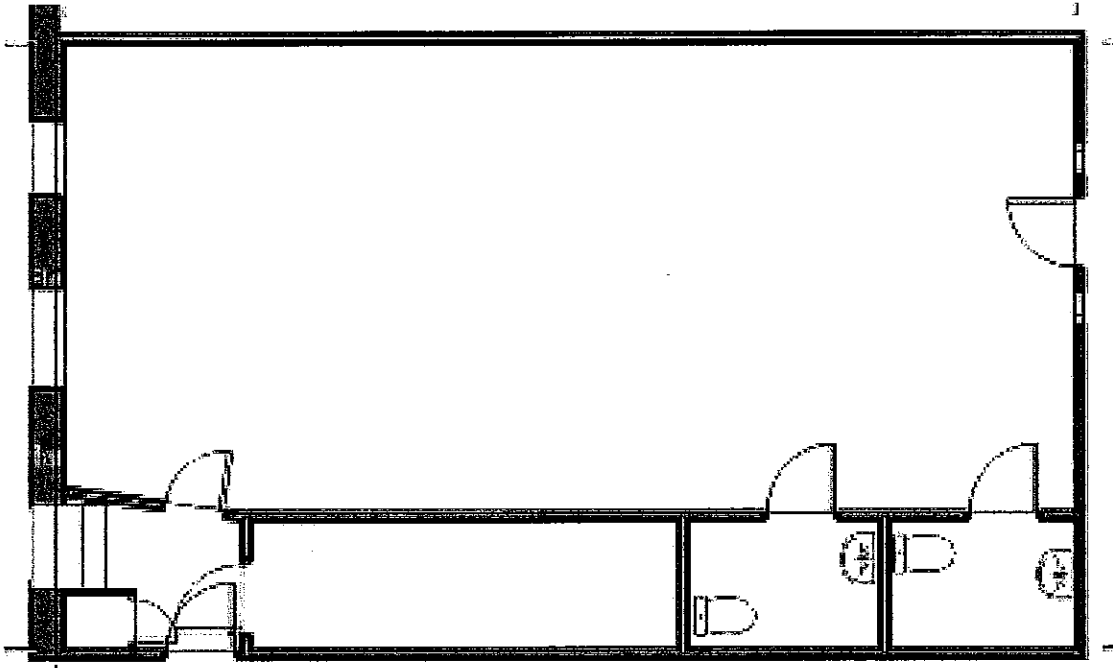


BRICK BUILDING 1ST FLOOR – EXISTING

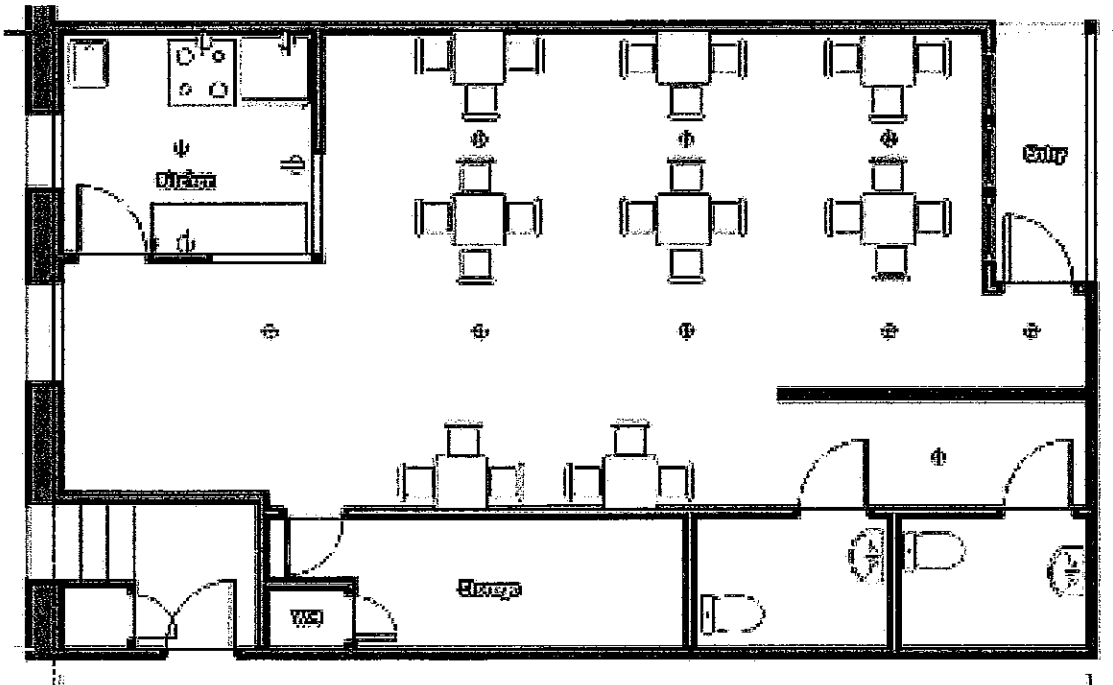


BRICK BUILDING 1ST FLOOR – PROPOSED

FLOOR PLAN



METAL BUILDING – EXISTING



METAL BUILDING – PROPOSED

COST BREAKDOWNS

DEMOLITION

| | |
|--|----------------|
| Structural Demolition - 160 Hours @ \$22 / Hr. | 3,250.00 |
| Plaster Removal - 120 Hours @ \$22 / Hr. | 2,640.00 |
| Dump Fees | 300.00 |
| Total | 6190.00 |

ROOF REPAIR

Repair valley leaks, parapet caps, old/new building junctures on the Brick Building. Remove and replace all screws and repair gutter on the Metal Building

| | |
|-----------------|----------------|
| Materials/Labor | 5050.00 |
| Total | 5050.00 |

INSULATION

| | |
|---------------------------|---------|
| Materials | 1000.00 |
| Labor 10 Hours @ \$22/Hr. | 220.00 |

| | |
|--------------|----------------|
| Total | 1220.00 |
|--------------|----------------|

FLOOR REPAIR

Floors to be sanded and finished to n.w.f.a. standards using one coat sealant and two coats of water borne finish

| | |
|-----------------|-----------------|
| Materials/Labor | 3,500.00 |
| Total | 3,500.00 |

WINDOWS

| | |
|-----------------|------------------|
| Windows | 7,631.00 |
| Materials/Labor | 4,816.00 |
| Total | 12,447.00 |

PLUMBING (Water, Sanitary Sewer, and Gas (Upstairs and Downstairs))

| | |
|------------------|-----------------|
| Materials*/Labor | 9,600.00 |
| Total | 9,600.00 |

*Faucets, Fixtures, Bathtub, and Water Heater provided by Owner

PLUMBING UPSTAIRS

| | |
|---|----------------|
| Toilets, Sinks, Water Heater, Faucets, Tub, Dishwasher, Garbage Disposal, Misc. | 3200.00 |
| Total | 3200.00 |

PLUMBING DOWNSTAIRS

| | |
|--|----------------|
| Toilets, Sinks, Exhaust Fans, Faucets, Urinal, Misc. | 1000.00 |
| Total | 1000.00 |

ELECTRIC

| | |
|------------------|------------------|
| Materials*/Labor | 25,000.00 |
| Line Extension | 3,500.00 |
| Bury New Service | 1,500.00 |
| Total | 30,000.00 |

* Fixtures provided by Owner

HEATING AND A/C

Install Two Split Systems using sealed combustion gas furnaces rated @ 95% efficiency. Downstairs unit will be a Rheem five ton system rated at 13 SEER, the Upstairs unit will be a Rheem three ton system rated at 13 SEER.

| | |
|-----------------|------------------|
| Materials/Labor | 16,000.00 |
| Total | 16,000.00 |

FRAMING

| | |
|---|-----------------|
| Framing | |
| Labor - 10 Days @ 625.00/day | 6,250.00 |
| Materials | 500.00 |
| Sheetrocking | |
| Labor (Hang/Tape and Float) 2 Days @ 625.00/day | 1,250.00 |
| Materials | 600.00 |
| Total | 8,600.00 |

CABINETS - KITCHEN

| | |
|---|-----------------|
| Cabinets, sink, faucet, counter tops, Misc. | 4,000.00 |
| Total | 4,000.00 |

LIGHTING – UPSTAIRS

| | |
|--------------|---------------|
| Material | 750.00 |
| Total | 750.00 |

LIGHTING – DOWNSTAIRS

| | |
|--------------|---------------|
| Material | 750.00 |
| Total | 750.00 |

PAINT

| | |
|--------------|-----------------|
| Materials | 1000.00 |
| Labor | 3000.00 |
| Total | 4,000.00 |

FLOORING

| | |
|--------------|-----------------|
| Materials | 500.00 |
| Labor | 500.00 |
| Total | 1,000.00 |

GRAND TOTAL **107,307.00**

ROOFING BID

125 Manawanui Dr
Bastrop, TX 78602



(512) 629-5341
(fax) (512)-308-9383

PROPOSAL FOR roof repair
NAME John Jones
Job Address 125 Manawanui Dr
City, State, Zip Bastrop TX
Phone 512-629-5341
Mailing Address _____
Email Address _____

SUBMITTED BY: REVOLUTIONARY ROOFING
Revolutionary Rep _____
Cell Phone _____
Insurance Company _____
Adjustor Information _____
Policy Number _____
Claim Number _____

- Tear Off _____
and eaves are open or closed.
- Inspect Decking: Deteriorated existing decking replaced at cost of _____ Per Sq. Ft.
Homeowner will be notified if any damaged wood is found during tear off
- Install _____ in valley(s)
- Install drip edge _____ Color _____
- Install underlayment _____
- Recover roof with _____
- Style _____ Color _____
- _____ manufactures warranty
- Replace roof vents _____
- Install _____ ridge style
- Install pipe jacks _____ lead jacks _____ vents _____
- Step flash side walls _____ step flash chimney _____ step flash skylight _____
- Revolutionary Roofing & Restoration will provide general liability insurance of at least \$1,000,000.
- Clean up and haul roofing debris _____ Clean out gutters _____
- Magnetic sweep of surrounding areas _____ Clean around landscaping _____
- All required Permits furnished by Revolutionary Roofing & Restoration to be reimbursed by insurance company
- Revolutionary Roofing & Restoration two year warranty on labor
- Current ventilation _____ Recommended _____
- Decline recommendation on ventilation _____

- Gutters _____
- Color _____
- Trades _____

Homeowner's Signature
Date

Special Instructions: _____

Revolutionary Roofing and Restoration shall hold in trust any payment received from you until Revolutionary has delivered roofing materials at the site or has performed a majority of the roofing work on your property.

\$ 400.00 deductible to be collected at time of material delivery.
\$ _____ initial total claim amount as of _____ This price is subject to supplements/adjustments.
\$ _____ payable _____ upon material delivery, and _____ upon completion.

Date of Acceptance _____

Revolutionary Roofing & Restoration _____

Homeowners Signature _____

Property Owner is /is not intending to make payment from the proceeds of property and casualty insurance policy. If so, homeowner must read and sign below.

Insurance Allowance Agreement

We agree to retain Revolutionary Roofing & Restoration (contractor) to repair/replace the damaged or entire portion of the property described on this contract contingent upon the contractor obtaining my insurance company's approval and payment to have said work completed. It is agreed that the contractor is empowered to contact my insurance carrier and meet with their representative in order to negotiate the amount of damage, the cost of the repair or replacement of the damage to the above property. Upon the insurance carrier agreement with the contractor and the down payment being made the work will be scheduled and may begin on a first in first basis.

Checks shall be made payable to Revolutionary Roofing and Restoration

In the event that the insurance carrier fails to negotiate in a fair and reasonable manner, the contractor shall not be held liable and this agreement shall be void. The contractor will release the complete file to the Commissioner of Insurance at the customer's request. Insured out of pocket expenses will not exceed the insured (purchaser) policy deductible for the work agreed upon between the insured carrier and the contractor. Insured also agrees to provide all the necessary documentation for the claim (including documentation of facilitate payment from insurance carrier and/or mortgage holder) The contractor reserves the right to file for supplemental claims due to material and/or labor increases due to a storm environment or to insurance adjuster's mistakes, error or omissions

Insurance Company _____ Claim Number _____

Owner _____ Date _____ Co-Owner _____ Date _____

FLOORING BID

Estimate

**Rod's sand & finish
Wood flooring**

[100]
DATE: MARCH 14, 2015

Fermin Rodriguez
1206 Eagles way
Leander, TX. 78641
512-845-6141

Mr. Donald Bennett
TO 711 Chestnut St.
Bastrop, TX 78602

| SALESPERSON | JOB | SHIPPING METHOD | SHIPPING TERMS | START DATE | PAYMENT TERMS | DUE DATE |
|-------------|-----|-----------------|----------------|------------|---------------|----------|
| | | | | ??? | | |

| QTY | ITEM # | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----|--------|--|------------|------------|
| 900 | 1 | Sand and finish 3 1/8 " pine flooring | \$350.00 | \$3150.00 |
| | | Floors will be sand and finished to n.w.f.a. standards using one coat of sealer and two coats of water borne finish. | | |

| | |
|-----------------------------|-----------|
| Tax for supplies | |
| TOTAL | \$3150.00 |
| 50% DEPOSIT AT START OF JOB | \$1575.00 |
| BAL. | \$1575.00 |

**Please make checks payable to
Fermin Rodriguez.**

4184

Good faith Deposit - \$200



WINDOW BID

PURCHASE ORDER CONTRACT



Date 2/2/2015 Salesperson Sam Myrick Our P.O.# _____
 Email smyrick@grandopenings.com Customer P.O.# _____
 FSC Claim # _____

Billing Information: Name: Susurus, LLC Address: 711 Chestnut St City: Bastrop State: TX Zip: 78602
 Office #: _____ Fax: _____ Billing Email: _____

Shipping Information: Job Name: _____ Address: 711 Chestnut St City: Bastrop State: TX Zip: 78602
 Direct Drop from Vendor? No Yes

Contact Name: Donald Bennett Cell: 512-660-1916
 Email: consafo1212@gmail.com
 Jobsite Contact: _____ Cell: _____

DESCRIPTION:

| | |
|--|-------------------------------|
| Kolbe windows Quote #419950 | \$7,014.89 |
| | |
| Fuel Surcharge | \$35.07 |
| Delivery | |
| Sub-total | \$7,049.96 |
| Tax 8.250% | \$581.62 |
| Installation/Labor | |
| GRAND TOTAL | \$7,631.59 |
| Customer Initials _____ Sales Initials _____ | Amount Received _____ |
| Deposit Check # _____ | Balance Due <u>\$7,631.59</u> |

Screens Included in Price? Yes

Screens will be received boxed and delivered with windows & doors, if included
IF EXEMPT, CERTIFICATE MUST BE ATTACHED OR ON FILE

Hazardous compliant product required? No Yes

TERMS: **50% Deposit, Balance at Delivery (COD)**
(Place make checks payable to Grand Openings - Austin)

TERMS AND CONDITIONS

1. This contract is for Special Order materials. Customer understand and agrees to ALL of the specifications in this order and any attached detail pages. Customer understands that these items CANNOT be cancelled, returned, or exchanged.
2. Customer agrees to pay in full for all items built to specifications.
3. We accept cash, check, or money orders for payment. Credit cards are NOT accepted. In some instances, we may require a cashier's check for final payment.
4. Customer understands that it is their sole responsibility to meet all applicable building codes. This includes, but is not limited to, tempering, egress, & fire zone.
5. Partial deliveries will be invoiced in full. Product held in our warehouse for more than two weeks must be paid in full. We cannot store any orders longer than 30 days.
6. If product is not manufactured according to signed order documents, product will be replaced at no charge. We are not responsible for incidental or consequential damages due to job delays or nonconformity.
7. We will provide tailgate delivery. Customer MUST provide adequate help to off-load the product at the scheduled delivery time. We will not be responsible for any damage or missing material if no one is onsite to sign for product at delivery.
8. All lead times are approximate and dependent on our suppliers. There is NO guarantee of a specific delivery date. Customer waives any claim for incidental or consequential damages because of delay in delivery of goods.
9. No statement or agreement, written or verbal, not on this order is binding or accepted

Salesperson Signature: W.S. Myrick Date: 2/4/15
 Customer Signature: _____ Date: _____
 Printed Name: DONALD C BENNETT Date: 2/4/15

I have read, understood, and agreed to the terms and conditions of this legally binding contract.

16030 Central Commerce Dr. • Pflugerville, TX 78660 • Phone 512-989-9400 • Fax 972-484-5554 • www.grandopenings.com

WINDOW INSTALLATION BID

J&M CARPENTRY

Contractors Invoice

| | | |
|-----------------------------------|---------------------|---------------------|
| TO: | | WORK PERFORMED AT: |
| DONALD BENNETT 711 CHESTNUT ST | | WINDOW INSTALLATION |
| DATE: | YOUR WORK ORDER NO. | OUR BID NO. |

| DESCRIPTION OF WORK PERFORMED | | |
|-------------------------------|--------------|---------|
| INSTALLATION LABOR | 4 DAYS @ 680 | 2720.00 |
| MISC MAT | | 125.00 |
| BUCKS & EXT TRIM | | 395.00 |
| INTERIOR TRIM LABOR | | 1360.00 |
| INTERIOR TRIM MATERIAL | | 226.00 |
| TOTAL | | 4816.00 |

Total 4816
 4/21/15
 CK #7

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____ Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____

in accordance with our Agreement Proposal No. _____ Dated _____

© adams NC3822

09-11

PLUMBING BID

J. Willis Plumbing
M-18829

3-23-15

Bid for Don Bennett 711 Chestnut (Bastrop, Tx)

faucets, fixtures and W/H by home owner.

(scope of work)

1. Down stairs - new work existing gas pipe for (range, stove only) furnace (90,000 BTU) and existing W/H. Eliminate under slab piping
2. Set up Drain and vent for future 3-comp. s.d.k.
3. Hot & cold water thru bricks w/caps for future 3-comp. s.d.k.
4. 3/4" cold water to second floor @ 1/2" cap & "existing."
5. 3" new drain piping for 2nd floor bath to existing 1st floor 3" line. / 2" vent from new wall to exterior.
6. upstairs sink RFI, TO, SO w/ auto vent.
7. upstairs toilet + Ped. RFI TO SO - Copper Chrome & auto vent on pedestal
8. Tub install + freestanding valves w/ access panel & isolation valves under bench
9. Washer RFI, TO, SO, auto vent. (Drain to ext.) P for over flow
10. 40 gal elec. lowboy w/ over tub. Pan + Drain to exterior
11. gas from new meter to range + furnace upstairs
12. Cap existing 4" Drain in w/c closet, remove exterior Drainage piping + seal w/ plug penetration thru duct.
13. City of Bastrop Plumbing permit.

above scope of work \$9600.00. Draws on Home owner, plumber agreed on percentages of completion approx. 25% per stage of total.

Material Draws if needed, materials to be delivered to + let on site.

Minor changes w/in scope N/C. Other changes to scope of work to be agreed upon (price + feasibility + advance) alternate #7. Jack hammer + correct flow problem in existing 4" drainage piping downstairs. \$900.00 mid range estimate. Camera work N/C if possible.

3/24/15

J. Willis
3-24-15

HEATING AND COOLING BID



CENTRAL TEXAS MECHANICAL
P.O. BOX 5181
AUSTIN, TEXAS 78763

PROPOSAL

03/17/15

SUBMITTED TO:

Donald Bennett
711 Chestnut St.
Bastrop, Tx.

JOB:

Donald Bennett
711 Chestnut St.
Bastrop, Texas

We hereby submit specifications and estimates to install two split systems using sealed combustion gas furnaces rated at 95% efficiency. Downstairs unit will be Rheem five ton system rated at 13 SEER. Furnace will be hanging exposed with exposed metal duct. Upstairs unit will be Rheem three ton system rated at 13 SEER. Furnace will be hanging exposed with exposed metal duct. All carpentry and outside penetration work by others.

The cost of this proposal is \$ 15,640.00.
55% (\$8602.00) draw as down payment.
45% (\$7038.00) draw as agreed upon.

CTM provides a one year warranty on all labor. Rheem provides ten year warranty on compressor with registration. Commercial application may differ.

Warranty period begins upon startup of the equipment.

All material remains the property of CTM until final payment is made.

This proposal may be withdrawn if not accepted within 30 days.

Authorized signature

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date 3/12/15

Signature [Handwritten Signature]

PLEASE SIGN AND RETURN ONE COPY TO CTM

*pd 8602
CHL 3
3/12/15*

BUSINESS PLAN

Upon completion of the renovation three businesses are proposed for the downstairs space. The first business will be a downtown coffee shop serving a morning to late lunch crowd, roasting and selling signature coffees and pastries. Incorporated into the coffee shop during the lunch hours will be a small café specializing in signature pressed sandwich's and soups. During the evening hours there will be a bar selling beer and wine, specialty desserts and cheeses. Live entertainment will be had two nights a week promoting local artists. These three businesses will add eleven to thirteen jobs to the City of Bastrop.

STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: 4/13/2015

MEETING DATE: 4/20/2015

1. Agenda Item: Final approval for Façade Grant for 601 F Chestnut Street, Bastrop River Company (owner, Lee Harle) to repair and upgrade windows, door, stairs and decking to front entrance; tenant has approval from property owner; estimate for full project is \$6,522 (BEDC approximate reimbursement is \$3,261) Project was pre-approved on 2/23/15.

2. Party Making Request: Nancy Wood

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Tenant wishes to repair and upgrade windows, door, stairs and decking to front entrance; tenant has approval from property owner; estimate for full project is \$6,522.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
b) _____
c) _____

8. Staff Recommendation: Yes for approval; Design Committee: Yes for approval and scored on 4/14/15

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

RECEIVED

BASTROP ECONOMIC DEVELOPMENT CORPORATION/MAIN STREET
REVITALIZATION GRANT PROGRAM

APR 15 2015

GRANT APPLICATION

BY: AM / BEDC

APPLICANT [OWNER(S)/REPRESENTATIVE] (Note: If Applicant is not the building or property owner(s), the building and property owner(s) must sign the Application or submit a notarized 'letter of authorization' with this Application). If the property/building is owned by more than one individual or entity, then all co-owners must personally sign the Application.

Name Lee Harle

Address 705 Pine St A City Bastrop State Tx Zip 78102

Telephone (Work) 512-921-8423 (Home/Cell) 512-921-8423

PROJECT/BUILDING OR PROPERTY

Project/Building Name Bastrop River Co

* Project/Building Address (including legal description) 601 Chesnut St F

Project/Building Owner Hoover Properties

Address _____

Building Age _____ Date of Original Construction _____

Architect/Builder (if known) _____

Brief History of Building (Bastrop County Historical Museum and/or Library and/or County Courthouse are resources) _____

Building was relocated as part of the Crossing development

Is this property a City of Bastrop Significant Landmark? No () Yes
Date established as a Significant Landmark _____, 20__

Is this property a City of Bastrop Historic Landmark? No () Yes
Date established as a Historic Landmark _____, 20__

Note: If the structure involved is designated by the City as a Historic Landmark, then Applicant must also make Application for a Certificate of Appropriateness with the City of

Bastrop, so that the Project may be reviewed and approved by the City of Bastrop's Historic Landmark Commission.

Is this property on the National Register of Historic Places or a Recorded Texas Historic Landmark? (X) No () Yes-Explain which _____

DESCRIPTION OF PROJECT/WORK PROPOSED

Exterior Construction of new stair case & porch railings at the entrance to the building

Interior _____

Windows Repaired busted windows & doors all around the building

Roof _____

Façade (Storefront/Doors) Replaced doors

Painting _____

Awning _____

Other _____

Total Estimate \$ 6522⁰⁰

Qualified Bids and/or cost estimates must be obtained and submitted with Application in order to substantiate cost of improvement(s)

Requested Grant amount:

Façade Grant (up to \$5,000 matching, as 50%/50%) (X) \$ 3261⁰⁰

Mega- Grant (up to \$25,000 as 25%/75%) () \$ _____

Project Architect/Designer _____ Phone: _____

Project Contractor/Coordinator Shawn Herring Phone: 512-581-2529

Are you planning to apply for a Tax Credit for rehabilitation of historic structures? () Yes (X) No

CRITICAL TIMING AND COMPLETION REQUIREMENTS:

1. Construction must not have begun on any part of the proposed grant related Project prior to submission of the BEDC Pre-Application form.
2. For Façade Grant Projects - Construction on Façade Grant improvements must begin within 60 days of Project Application Approval. To be eligible for reimbursement through the Grant Program, Façade Grant Projects must be completed on or before 6 months after Final Approval by BEDC.
3. For Mega-Grant Projects – Construction on Mega-Grant improvements must begin within 6 months of Project Application Approval. To be eligible for reimbursement through the Grant Program, Mega-Grants Projects must be completed within 18 months from Final Approval by BEDC.
4. A one-time 6 month extension to these deadlines may be considered by BEDC, upon written request and acceptable documentation force majeure type justification for the delay of initiation of work or completion.

If the above deadlines are not met, or extensions are not approved by the BEDC Board, the funding for the Project will be denied.

When do you expect to begin Project work? April 15th, 2015

[Note: Work may begin after Pre-Application submission and before Final Approval of the Board; however, Applicants undertake this work at their sole risk, acknowledging that BEDC may – at its sole discretion – ultimately determine not to fund the Project.]

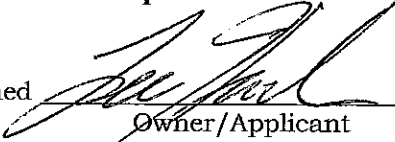
What is the anticipated completion date? April 15th, 2015

OWNER'S/APPLICANT'S AGREEMENT:

I have met with the Bastrop Main Street Program Manager and I acknowledge that I have received, reviewed and fully understand the criteria, standards, rules and procedures established by the BEDC and the Main Street Program pertaining to the Project Grant Program and, further, that my request to be considered for Grant funds and agreement to abide by the Mains Street Program/BEDC criteria, standards, rules and procedures is binding and contractual in nature, in the event that the proposed Project is funded by the BEDC.

I understand that, if I am awarded a Façade Grant or a Mega-Grant by the BEDC, any deviation from the Project detail approved by the Board and/or deviation from this Agreement will result in the withdrawal of the Final Approval for the Grant and loss of Grant funds for my proposed Project.

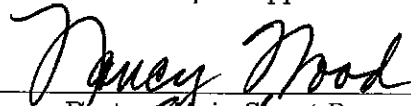
All Owner(s)/Representative(s) who are signatories to the Pre-Application/Application affirm and represent that neither they, nor any representative or contractor associated with the Project whom will participate in the Project on behalf of the Owner, have any common law or Statutory conflict of interest with respect to this Grant and/or the resulting funding that may be provided by the BEDC.

Signed  _____
Owner/Applicant

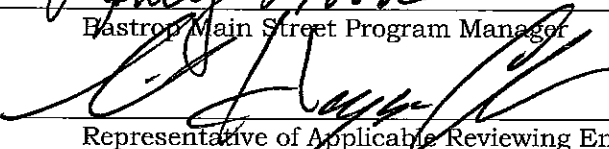
Date 4-13-15

Signed _____
Co-Owner/Co Applicant

Date _____

Signed  _____
Bastrop Main Street Program Manager

Date 4-13-15

Signed  _____
Representative of Applicable Reviewing Entity
[Historic Landmark Commission or
Main Street Design Committee]

Date 4.15.15

Signed _____
Bastrop Economic Development Corporation

Date _____

Herring Construction
 Bastrop, TX
 512-581-2529

Date: 12/01/14

Customer Name: Bastrop River Co
 Phone Number: _____
 Address: _____

You recently requested pricing information from our company. Here is our quote:

| Service | Estimated cost |
|--|----------------|
| Remove/Replace Stairs + Handrails (widened to 6ft) | \$2550.00 |
| Remove/Replace Handrails Upper Deck | \$935.00 |
| Build Split Rail Fence (2 Rail) Approx. 50ft | \$675.00 |
| | |
| Total | |

Thank you for giving us the opportunity to bid for your business. As always, it's a pleasure doing business with you. We look forward to completing this job to your satisfaction.

Sincerely,

Shawn Herring

If you would like to discuss items in this quote, or if you need any additional information, please call me at 512-581-2529.

Herring Construction
 Bastrop, TX
 512-581-2529

Date: 12 10 1 14

Customer Name: Bastrop River Co.
 Phone Number: _____
 Address: _____

You recently requested pricing information from our company. Here is our quote:

| Service | Estimated cost |
|--|--------------------------|
| Rebuild 8ft double doors w/ lockable latch | \$475.00 |
| Convert Standard window to Service Window x 1 | \$400.00 + Mat |
| Add bracing/por down walk to shore-up building | \$400.00 est (not a bid) |
| | |
| Total | |

Thank you for giving us the opportunity to bid for your business. As always, it's a pleasure doing business with you. We look forward to completing this job to your satisfaction.

Sincerely,

Shawn Herring

If you would like to discuss items in this quote, or if you need any additional information, please call me at 512-581-2529.

To whom it may concern,

The property owner is out of town. He is aware of the work being done and has given approval. Written approval will be provided upon his return.

Lee Paul

Scoring Criteria for the Bastrop Economic Development Corporation and Historic Restoration Grants in the Main Street Program Area

Property Location

Within the Main Street Program Area

Within the Central Business District

Other Property Location – Please Describe general location and why this property should be considered: _____

Property Legal Description

| Criteria | Score |
|--|----------|
| 1. Identified with site survey, by staff, as | <u>5</u> |
| Existing Property currently Contributing, or approved proposed infill will be contributing to the overall neighborhood or area | 5 |
| Existing Property currently Non-Contributing, but approved work performed or proposed approved restoration work will make the property contributing. | 4 |
| Proposed project deemed as Non-Contributing | 0 |
| 2. Available to public, encouraging Tourism | <u>5</u> |
| Commercial Property open to the public - retail, public museum, restaurant, bed and breakfast, etc. | 5 |
| Non retail Professional Property open to the public - Non sales tax generating – law offices, realtors, etc. | 4 |
| Not open to the public | 2 |
| 3. Use of Structure | <u>2</u> |

Application is part of a project that will allow reoccupation of a structure or property that is currently vacant and has been for:

- Five or more years 5
- Two to five years 4
- Less than two years 3
- Currently occupied 2

4. Previous Funding

- Applicant has not applied for nor received funding from this program in the past 3 years. 5
- Applicant has applied before and satisfactorily completed the proposed project to receive funding. 4
- Applicant has applied before but has not been selected to receive funding. 3
- Applicant has applied before and did not satisfactorily complete project to receive funding. -1

5. Jobs Created

Application is part of a proposed project that will allow the creation of full time or part time salaried positions that did not exist prior to completion of this project.

- Greater than 10 new jobs created. 5
- 5 – 10 new jobs created. 4
- 3 – 5 new jobs created. 3
- 1 – 2 new jobs created. 2
- No new jobs created. 0

IF APPLICATION IS FOR PROPOSED INFILL STOP SCORING PROCESS HERE. CONTINUE IF APPLICATION IS FOR EXISTING STRUCTURE

6. Danger of Structure (determined by staff)

- Currently threatened or likely to be threatened within 1 year. 5
- Severe deterioration evident; roof damage or severe structural damage threatens loss of entire property.*

Moderately threatened or likely to be within 1 to 5 years.
Deterioration has begun, but does not pose immediate threat of collapse. 4

In potential danger with localized minor damage to structure or limited damage to major features. 3

Not in danger. Project is cosmetic. 2

7. National / Texas Historic Register Status

Listed on *both* the National and Texas Register 5

Listed on *either* the National or Texas Register 4

Application submitted for registration, pending approval 3

Not eligible but approved work performed or proposed restoration work will make the property eligible. 2

Not Eligible. 0

8. Designated as City of Bastrop Significant or Historic Landmark

Designated Landmark 5

Application submitted, pending approval 4

Eligible, but not Designated 3

Not eligible but approved work performed or proposed restoration work will make the property eligible. 2

Not Eligible. 0

Signed Nancy Wood
Bastrop Main Street Program Manager

Date 4-14-15

Signed [Signature]
Historic Landmark Commission and/or Main Street Design Committee

Date 4.14.15

Signed _____
Bastrop Economic Development Corporation

Date _____



STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: 4/14/2015

MEETING DATE: 4/20/2015

1. Agenda Item: Final approval for Mega Grant to renovate 925 Main Street; new owners Anne and Richard Smarzik purchased the building on 2/6/2015 and will be making major renovations to this building which has been empty since 2008; Anne will be moving her business, Relics Jewelry and Gifts, to this space on completion of the renovation. Project estimated at \$111,286.00 with reimbursement of \$25,000; pre-approval of project granted at 2/23/15 BEDC Board meeting.

2. Party Making Request: Nancy Wood

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Building will be totally renovated from roof repairs and new HVAC to interior wall removals, update of bathroom and kitchen, new floors (both upstairs and down), new exterior windows and doors (including removing metal bars on front door), new facade with removal of balcony and replacement of transom upper windows and new awning; paint inside and out and possibly re-pointing the brick wall (with the City) on the 921 Main Street side. Estimate for renovations is \$111,286 with BEDC reimbursing \$25,000. Pre-approval was granted at 2/23/15 BEDC Board meeting.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

| 7. Routing: | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------|-------------------|----------------|-------------|--------------------|
| a) | _____ | _____ | _____ | _____ |
| b) | _____ | _____ | _____ | _____ |
| c) | _____ | _____ | _____ | _____ |

8. Staff Recommendation: Yes to application; Design Committee: Yes to application and scored on 4/14/15

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

**BASTROP ECONOMIC DEVELOPMENT CORPORATION/MAIN STREET
REVITALIZATION GRANT PROGRAM**

RECEIVED

GRANT APPLICATION

APR 15 2015

BY: [Signature] / BEDC

APPLICANT [OWNER(S)/REPRESENTATIVE] (Note: If Applicant is not the building or property owner(s), the building and property owner(s) must sign the Application or submit a notarized 'letter of authorization' with this Application). If the property/building is owned by more than one individual or entity, then all co-owners must personally sign the Application.

Name Richard and Anne Smarzik

Address 220 Long Trail City Smithville State Texas Zip 78957

Telephone (Work)(210) 863-9773 (Home/Cell) (210) 863-9773

PROJECT/BUILDING OR PROPERTY

Project/Building Name Relics Jewelry and Gifts

Project/Building Address (including legal description) 925 Main Steet, Bastrop Texas 78602 Building Block No. 4, East of Main Street Acres 0.107 R73722

Project/Building Owner Richard and Anne Smarzik

Address 925 Main Street, Bastrop, Texas 78602

Building Age 147+ years _____ Date of Original Construction Before 1868

Architect/Builder (if known) _____

Brief History of Building (Bastrop County Historical Museum and/or Library and/or County Courthouse are resources) The earliest reference to the building is a deed record from 1851. C. K. Hall sold the property to Charles Wood in 1851. Charles Wood and J. M. Royston sold the property to M. O. Dimm on April 17, 1857. The M.O. Dimm Store was owned by Louis Phelps and sold to J.C. Higgins for \$2,000 on July 22, 1868 as per the deed. J.C. Higgins partnered with C. B. Garwood and operated a mercantile store in this location. Ads for the store are found in the Saturday, September 6, 1873 Bastrop Advertiser. The daughters of J.C. Higgins, Lielah T. Holland and Mary Fairbanks McCall inherited the property in 1907. Carrie C. Higgins sold the property to T. A. Hasler that same year. T. A. Hasler sold the property to L.W. Olive in 1908. L.W. Olive also ran a mercantile store at the same location. Olive's heirs, Sidney C Olive and Ella Belle Olive, sold the building to Judge Jack Griesenbeck on August 18, 1973. Jack ran Griesenbeck's Furniture Store and used the building to store mattresses. Jack Greisenbeck sold the property to Mary Ogden Shultz on June 1, 1993. Mary Ogden Shultz converted the building to a private residence and shared the building with Joann Schaefer. Mary Ogden Shultz and Joann Schaefer replaced the existing flat roof with a peaked metal roof and replaced the pier and beam foundation with a cement slab. Richard and Anne Smarzik purchased the building on

February 6, 2015 from the heirs for Shultz and Schaefer and are updating the building's façade and interior.

Is this property a City of Bastrop Significant Landmark? No Yes
Date established as a Significant Landmark _____, 20__

Is this property a City of Bastrop Historic Landmark? No Yes
Date established as a Historic Landmark _____, 20__

Note: If the structure involved is designated by the City as a Historic Landmark, then Applicant must also make Application for a Certificate of Appropriateness with the City of

Bastrop, so that the Project may be reviewed and approved by the City of Bastrop's Historic Landmark Commission.

Is this property on the National Register of Historic Places or a Recorded Texas Historic Landmark? (X) No () Yes-Explain which _____

DESCRIPTION OF PROJECT/WORK PROPOSED

Exterior See Attached Worksheet

Interior _____

Windows _____

Roof _____

Façade (Storefront/Doors) _____

Painting _____

Awning _____

Other _____

Total Estimate \$ 111,286.64

Qualified Bids and/or cost estimates must be obtained and submitted with Application in order to substantiate cost of improvement(s)

Requested Grant amount:

Façade Grant (up to \$5,000 matching, as 50%/50%) () \$ _____

Mega- Grant (up to \$25,000 as 25%/75%) (X) \$ 25,000



Project Architect/Designer Hannah Dreiss and Anne Smarzik Phone:

Project Contractor/Coordinator Anne Smarzik Phone: (210) 863-9773

Are you planning to apply for a Tax Credit for rehabilitation of historic structures? () Yes (X) No

CRITICAL TIMING AND COMPLETION REQUIREMENTS:

1. Construction must not have begun on any part of the proposed grant related Project prior to submission of the BEDC Pre-Application form.
2. For Façade Grant Projects - Construction on Façade Grant improvements must begin within 60 days of Project Application Approval. To be eligible for reimbursement through the Grant Program, Façade Grant Projects must be completed on or before 6 months after Final Approval by BEDC.
3. For Mega-Grant Projects – Construction on Mega-Grant improvements must begin within 6 months of Project Application Approval. To be eligible for reimbursement through the Grant Program, Mega-Grants Projects must be completed within 18 months from Final Approval by BEDC.
4. A one-time 6 month extension to these deadlines may be considered by BEDC, upon written request and acceptable documentation force majeure type justification for the delay of initiation of work or completion.

If the above deadlines are not met, or extensions are not approved by the BEDC Board, the funding for the Project will be denied.

When do you expect to begin Project work? February 24, 2015

[Note: Work may begin after Pre-Application submission and before Final Approval of the Board; however, Applicants undertake this work at their sole risk, acknowledging that BEDC may – at its sole discretion – ultimately determine not to fund the Project.]

What is the anticipated completion date? June 30, 2015

OWNER'S/APPLICANT'S AGREEMENT:

I have met with the Bastrop Main Street Program Manager and I acknowledge that I have received, reviewed and fully understand the criteria, standards, rules and procedures established by the BEDC and the Main Street Program pertaining to the Project Grant Program and, further, that my request to be considered for Grant funds and agreement to abide by the Mains Street Program/BEDC criteria, standards, rules and procedures is binding and contractual in nature, in the event that the proposed Project is funded by the BEDC.

I understand that, if I am awarded a Façade Grant or a Mega-Grant by the BEDC, any deviation from the Project detail approved by the Board and/or deviation from this Agreement will result in the withdrawal of the Final Approval for the Grant and loss of Grant funds for my proposed Project.

All Owner(s)/Representative(s) who are signatories to the Pre-Application/Application affirm and represent that neither they, nor any representative or contractor associated with the Project whom will participate in the Project on behalf of the Owner, have any common law or Statutory conflict of interest with respect to this Grant and/or the resulting funding that may be provided by the BEDC.

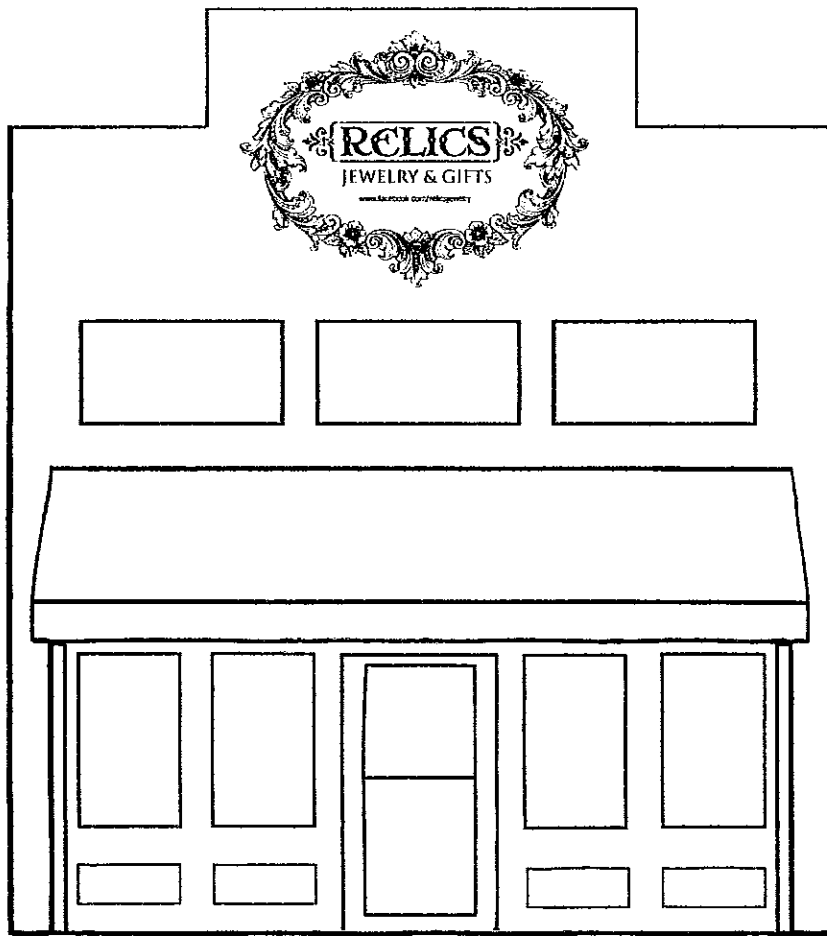
Signed Anne Smarzik Date 4-10-15
Anne Smarzik Owner/Applicant

Signed RJH Date 4/10/2015
Richard Smarzik Co-Owner/Co Applicant

Signed Nancy Wood Date 4-10-15
Manager Bastrop Main Street Program

Signed [Signature] Date 4.15.15
Representative of Applicable
Reviewing Entity
[Historic Landmark Commission or
Main Street Design Committee]

Signed _____ Date _____
Bastrop Economic
Development Corporation



**JAMES E. GARON
& ASSOCIATES, INC.**
PROFESSIONAL LAND SURVEYORS

P.O. Box 1917
Bastrop, Texas 78602
512-303-4185
Firm Reg. #10058400
jgaron@austin.rr.com

February 5, 2015

LEGAL DESCRIPTION: BEING 0.107 ACRE OF LAND LYING IN AND BEING SITUATED OUT OF BUILDING BLOCK 4, EAST OF MAIN STREET, TOWN OF BASTROP, BASTROP COUNTY, TEXAS AND BEING THE ALL OF THAT CERTAIN TRACT OF LAND CONVEYED TO MARY OGDEN SCHULTZ BY DEED RECORDED IN VOLUME 668, PAGE 552 OFFICIAL RECORDS, BASTROP COUNTY, TEXAS AND CALLED TO BE A PORTION OF LOT 23, SHOWN ON EXHIBIT RECORDED IN VOLUME 657, PAGE 610 OF SAID OFFICIAL RECORDS; SAID 0.107 ACRE TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS AND AS SURVEYED UNDER THE SUPERVISION OF JAMES E. GARON & ASSOCIATES IN JANUARY, 2015:

BEGINNING at a concrete nail found on the east line of Main Street for the southwest corner hereof and the northwest corner of that certain tract of land conveyed to The City of Bastrop by deed recorded in Volume 1941, Page 96 of said official records;

THENCE N 00°08'13" E a distance of 22.16 feet along Main Street to a concrete nail found for the northwest corner hereof and southwest corner of that certain tract of land conveyed to the Bastrop Chamber of Commerce by deed recorded in Volume 685, Page 498 of said official records;

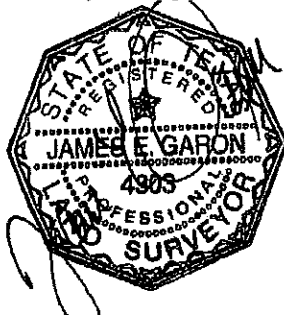
THENCE N 89°52'13" E, passing the face of a building at a distance of 5.26 feet, passing an iron rod set for the southeast corner of said Chamber of Commerce tract and the southwest corner of that certain tract of land conveyed to Mary Jean Culwell by deed recorded in Volume 657, Page 610 of said official records at a distance of 177.30 feet, passing an iron rod set for the southeast corner of said Culwell tract at a distance 201.80 feet and continuing for a total distance of 211.79 feet to an iron rod set for the northeast corner hereof;

THENCE S 00°07'47" E a distance of 21.91 feet along the remainder of that property conveyed to T.A. Hasler by deed recorded in Volume 44, Page 63 deed records, Bastrop County, Texas to an iron rod set for the southeast corner hereof;

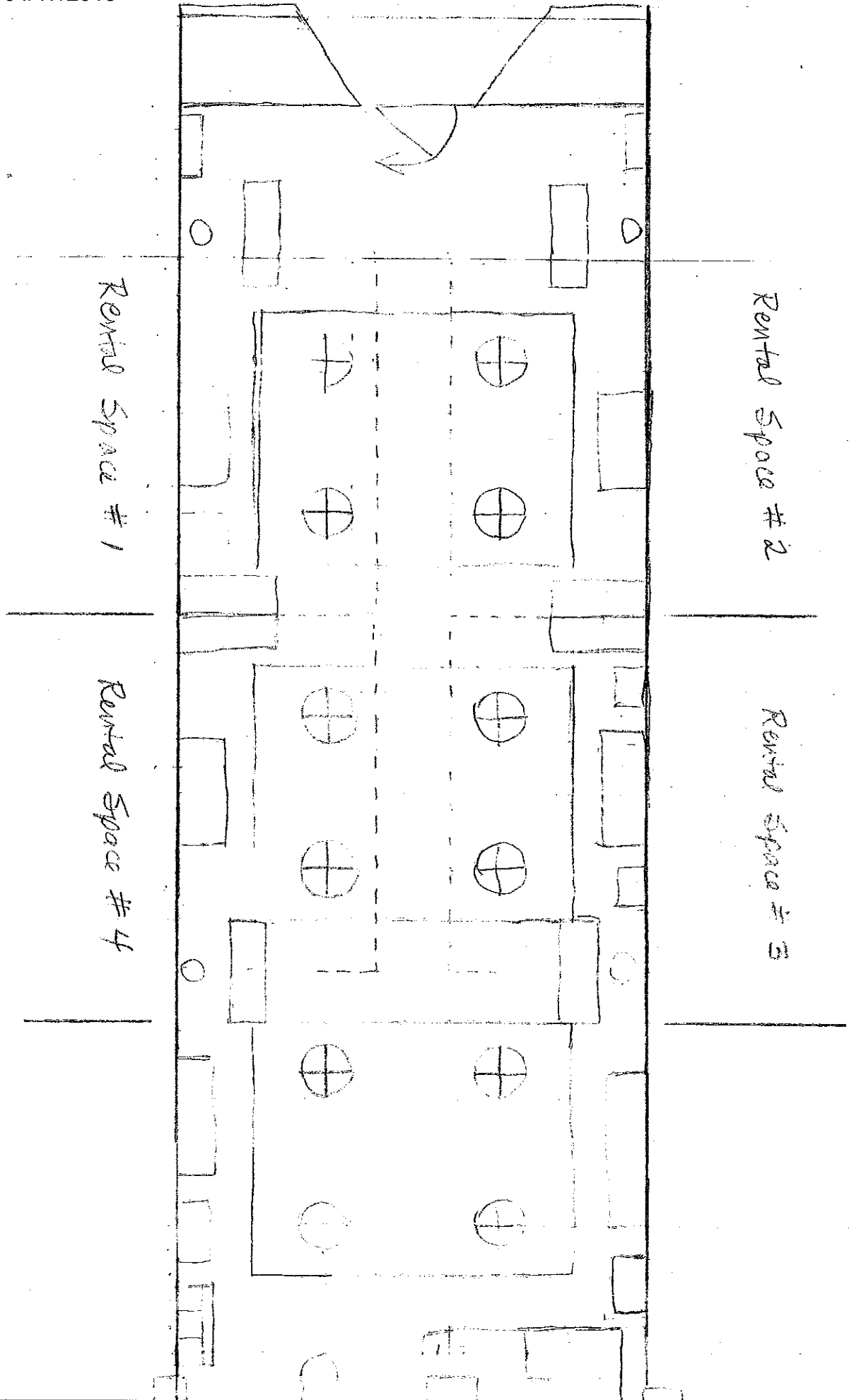
February 5, 2015

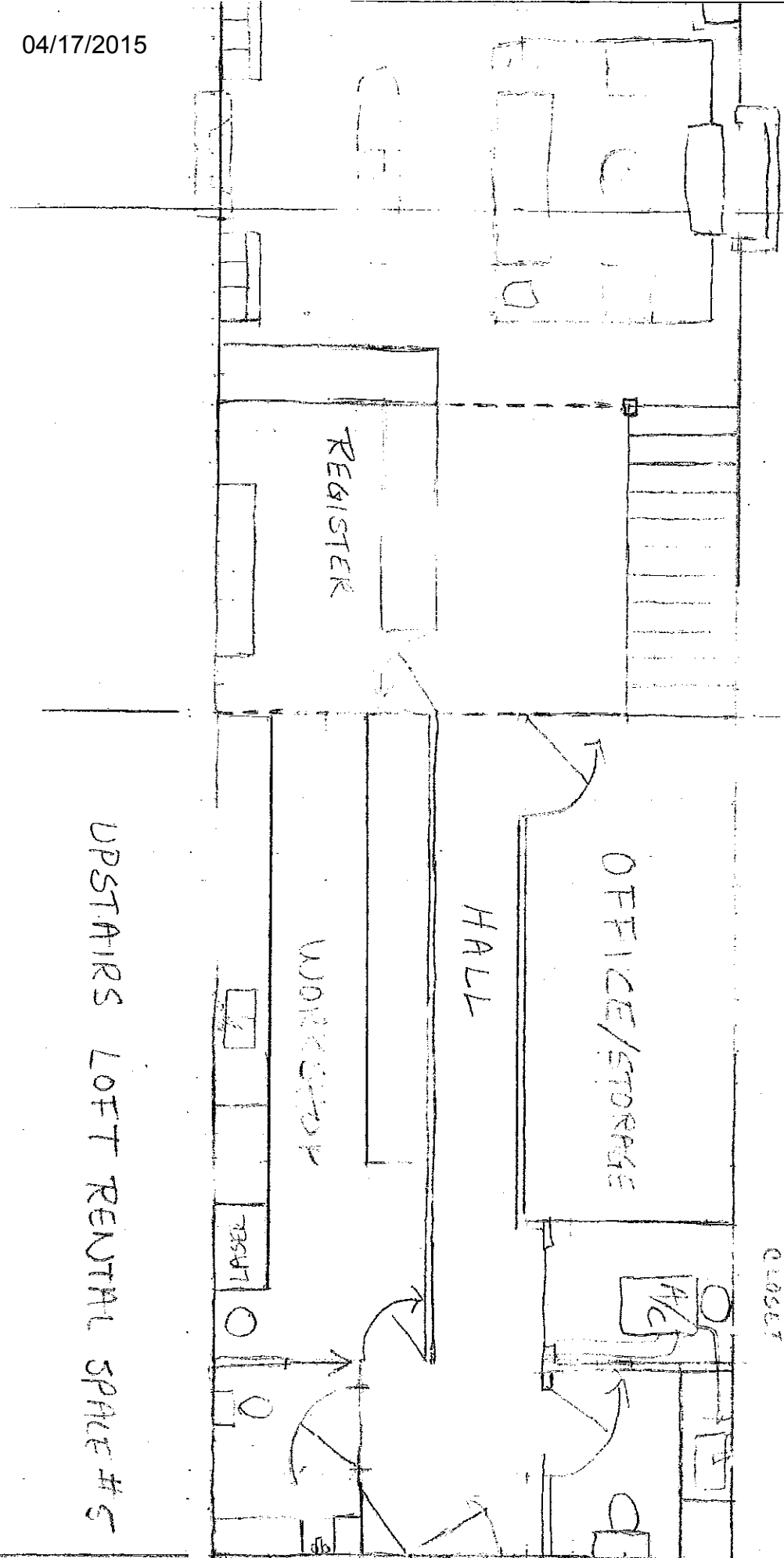
THENCE S 89°48'15" W, passing a 5/8" iron rod found for an ell corner of the aforesaid City of Bastrop tract at a distance of 94.59 feet and continuing along said City of Bastrop tract for a total distance of 211.90 feet to the **POINT OF BEGINNING**, containing 0.107 acre of land, more or less and as shown on sketch of survey provided herewith

Surveyed by:



James E. Garon
Registered Professional Land Surveyor
Server: Co\Bastrop\City of Bastrop\bb4ems\15115





UPSTAIRS LOFT RENTAL SPACE #5

REGISTER

HALL

OFFICE/STORAGE

WORKSHOP

LASER

MECHANICAL CLOSET

A/C

| | |
|-------------------------------|-----------------------------------|
| Caspro Builders | \$72,931.00 |
| Mathison AC | \$13,695.79 |
| Electric | \$17,550.00 |
| Plumbing | \$6,584.85 |
| Rick Ostrander Repointing | \$525.00 |
| Project Estimate Total | <u><u>\$111,286.64</u></u> |

Building Renovation Work

Renovate Front of 925 Main Street

Exterior

\$20,280.00

Remove Balcony Porch
 Remove Balcony Porch support posts
 Remove Awning
 Remove 3 double French doors
 Install metal roof awning
 Install Support Posts for awning
 Install Three 3' by 6' Low-E fixed windows above awning
 Clad front of building with cement Hardi siding
 Use cement Hardi trim boards around fixed windows
 to complement existing trim over lower windows
 Remove Peaked façade at top of front
 Install stepped façade at top of front with metal

Interior

\$8,196.00

Sheetrock, tape, float and paint interior wall around new widows
 Relocate electrical subpanel
 Remove HVAC unit
 Remove Wheelchair Elevator
 Remove Electric Stair Lift
 Remove 4 chandeliers and 1 ceiling fan
 Remove 3 Can Lights
 Install 8 ceiling light fixtures
 Remove Carpet
 Remove Tile
 Install Bamboo flooring

Vendor's Bathroom

\$3,157.00

Remove Upper and Lower Cabinets in Vendor's Private Bathroom
 Remove Shower
 Remove Pink Carpet
 Remove Floor Tile
 Build Left side of ADA Hallway
 Frame new wall and 36" door 2 feet inside existing wall
 Demo Existing wall
 Sheetrock, tape, float, and texture new wall
 Paint new wall
 Paint Vendor's Bathroom

Build Mechanical Closet for AC Coil and Furnace

\$3,958.00

Remove Closet shelving and poles
 Remove door
 Continue Left side of ADA Hallway
 Frame new wall and 36" door 2 feet inside existing wall
 Demo Existing wall
 Sheetrock, tape, float, and texture new wall
 Paint new wall
 Install Door and Door Frame

| | |
|--|------------|
| Paint Mechanical Room | |
| <u>Build Office for Relics Jewelry and Gifts</u> | \$3,975.00 |
| Remove Kitchen Cabinets from existing office wall | |
| Remove Closet shelving and poles | |
| Remove Closet doors | |
| Remove Door | |
| Continue Left side of ADA Hallway | |
| Frame new wall and 36" door 2 feet inside existing wall | |
| Demo Existing wall | |
| Sheetrock, tape, float, and texture new wall | |
| Paint new wall | |
| Install Door and Door Frame | |
| Paint Office | |
| <u>Rebuild AC Ducting and Electrical Wiring Chase</u> | \$3,680.00 |
| Remove Existing Chase | |
| Remove Existing Ducting | |
| Remove Sump pump Drain plumbing | |
| Add new Chase | |
| Frame New Chase | |
| Sheetrock, tape, float, and texture new chase | |
| Paint new chase | |
| <u>Renovate Relics Private Bathroom</u> | \$3,979.00 |
| Remove Upper Cabinets | |
| Remove Floor Tile | |
| Cover Electrical Panel | |
| Build Right side of ADA Hallway | |
| Frame new wall and 36" door outside existing wall | |
| Demo Existing wall | |
| Sheetrock, tape, float, and texture new wall | |
| Paint new wall | |
| Install Door and Door Frame | |
| Paint Relics' Bathroom | |
| <u>Enclose Workshop</u> | \$5,956.00 |
| Continue Right side of ADA Hallway | |
| Frame new wall outside existing wall | |
| Demo Existing wall | |
| Sheetrock, tape, float, and texture new wall | |
| Paint new wall | |
| Install Door and Door Frame | |
| Paint Workshop | |
| <u>Update Relics Sales Floor Area</u> | \$6,050.00 |
| Remove Carpet | |
| Remove Tile from Relics Sales Floor | |
| Install Bamboo flooring in Relics Sales Floor | |
| Close off and seal fireplace | |
| Remove Front Office and Mechanical Closet | |
| Paint Interior | |

| | |
|--|--------------------|
| <u>Loft</u> | \$3,150.00 |
| Close off and Seal Upstairs AC Ducts | |
| Remove Closets and Closet Doors | |
| Remove Wood Paneling | |
| Remove Railing | |
| Demo Loft | |
| <u>Catwalk</u> | \$2,550.00 |
| Remove Railing | |
| Demo Catwalk | |
| Install Railing at end of Boutique area | |
| <u>Expose Brick</u> | \$4,500.00 |
| Remove Wood paneling from second story | |
| Remove Plaster from bricks and haul away | |
| Repair front columns that have missing brick | |
| <u>Paint Ceiling</u> | \$3,500.00 |
| Paint Ceiling | |
| Total: | \$72,931.00 |

Electrical Work**Exterior****Front of 925 Main Street**

\$1,250.00

Remove Light fixture beneath Balcony Porch

Install General Recessed Downlighting LED fixture beneath awning

Install Outdoor rated Smart Building outlets on each side of awning

Interior**Chase**

\$1,100.00

Determine points of termination of Romex in existing chase

Remove electrical wiring in catwalk and chase

Remove existing can lights in Chase

Catwalk

\$950.00

Remove Track lighting in Catwalk

Loft

\$1,250.00

Remove Electrical from Loft

Ceiling

\$6,975.00

Install 4 circuits for Track Lighting

Install 4 Smart Building Dimmer Switch for Track Lighting

Install Tracking Lighting in ceiling

Remove existing ceiling fan

Remove existing lighting fixtures

AC

\$2,950.00

Install new 40 amp circuit for AC on electric panel

Install new 40 amp breaker for Outdoor AC Unit on outdoor main panel

Install new Smart Build Thermostat

Relics Space

\$1,250.00

Remove ADT Security Panel

Remove Relics Sales floor Light Switches

Remove Relics Sales floor Ceiling Fan Switch

Office

\$1,100.00

Remove Ceiling fan in office

LED Bulbs

\$725.00

Install LED Lighting in all light fixtures

Subtotal

\$17,550.00

Grand Total

\$17,550.00

AC Work**New AC**

\$12,000.00

Place new AC Unit on ground level in covered parking
 Install Coil and Furnace in Mechanical Closet
 Install Gas line for Furnace by rerouting existing upstairs gas line
 Install AC Condensation drain
 Install Copper line for coolant
 Install new Metal Spiral Ducting in building
 Install new Metal Spiral Ducting in Mechanical
 Remove Existing AC Coil and Furnace from upstairs AC Closet
 Remove Outdoor AC Units from Roof
 Remove Thermostat
 Install new ducting in chase for workshop, bathrooms, and office
 and connect to new AC Duct work in Mechanical Closet

| | |
|-------------|-------------|
| Subtotal | \$12,000.00 |
| Tax | \$1,695.79 |
| Grand Total | \$13,695.79 |

Plumbing

\$6,083.00

Remove Pink Toilet in Vendor's Private Bathroom
Remove Pink Sink in Vendor's Private Bathroom
Cap off shower plumbing below grade
Install New 1.28 gal toilet
Install New sink
Install New sink cabinet
Install Gas line for Furnace by rerouting existing upstairs gas line
Remove Toilet in Private Bathroom
Remove Sink in Private Bathroom
Cap off sink plumbing below grade
Install New 1.28 gal toilet
Install New sink and plumbing for sink
Install New sink cabinet
Cap off Ice Maker Plumbing
Install Point of Service Water Heater in Private Bathroom
Install Point of Service Water Heater at Kitchen Sink
Subtotal
Tax
Total with Tax

\$6,083.00

\$501.85

\$6,584.85

Repointing Brick

Repointing Rear Exterior Brick

\$525.00

Caspro Builders

194 N. Eskew Ln
Cedar Creek Tx. 78612

Date: 02•18•15

Estimate:

Anne Smarzik
925 Main Street Building

Scope of work:

Exterior

Remove second story deck and roof structure
Remove 3 double doors
Frame in opening and install 3 plate glass (3' x 6') windows Trimmed out with Hardi trim boards. Remaining wall area will have Hardi siding
Rebuild roof structure in similar fashion to original (to be installed below new windows)
Cover wood siding at 1st floor bay windows with Hardi siding
Remove Peaked façade at top of front
Rebuild stepped faced at top of front with metal
Paint all new construction

Estimated cost: \$20,280.00

Interior

Sheet rock and paint new wall construction
Eliminate Electrical sub panel
Eliminate HVAC unit
Remove elevator
Remove stair lift
Build support column
Install new ceiling lighting (8 lights at \$75 per fixture -- Smarziks will pay difference out-of-pocket if cost per fixtures is more)
Install wood flooring

Estimated cost: \$8,196.00

Left Side Bathroom

Remove Upper and Lower Cabinets in Bathroom
Remove Shower

Remove Pink Carpet

Remove Floor Tile

Build Left side of ADA Hallway

Frame new wall and 36" door 2 feet inside existing wall

Demo Existing wall

Sheetrock, tape, float, and texture new wall

Paint new wall

Paint Bathroom

Estimated cost: \$3,157.00

Build Mechanical Closet for AC Coil and Furnace

Remove Closet shelving and poles

Remove door

Continue Left side of ADA Hallway

Frame new wall and 36" door 2 feet inside existing wall

Demo Existing wall

Sheetrock, tape, float, and texture new wall

Paint new wall

Paint Mechanical Room

Estimated cost: \$3,758.00

Build Office

Remove Kitchen Cabinets from existing office wall

Remove Closet shelving and poles

Remove Closet doors

Remove Door

Continue Left side of ADA Hallway

Frame new wall and 36" door 2 feet inside existing wall

Demo Existing wall

Sheetrock, tape, float, and texture new wall

Paint new wall

Paint Office

Estimated cost: \$3,275.00

Rebuild AC Ducting and Electrical Wiring Chase

Remove Existing Chase

Remove Existing Ducting

Remove Sump pump Drain plumbing

Add new Chase

Frame New Chase
Sheetrock, tape, float, and texture new chase
Paint new chase

Estimated cost: \$3,680.00

Right Side Bathroom

Remove Upper Cabinets
Remove Floor Tile
Cover Electrical Panel
Build Right side of ADA Hallway
 Frame new wall and 36" door outside existing wall
 Demo Existing wall
 Sheetrock, tape, float, and texture new wall
 Paint new wall
Paint Bathroom

Estimated cost: \$3,279.00

Enclose Workshop

Continue Right side of ADA Hallway
 Frame new wall outside existing wall
 Demo Existing wall
 Sheetrock, tape, float, and texture new wall
 Paint new wall
Paint Workshop

Estimated cost: \$5,556.00

Update Retail Area

Remove Carpet
Remove Tile from Retail Sales Floor
Install Bamboo flooring in Retail Sales Floor
Close off and seal fireplace
Remove Front Office and Mechanical Closet
Paint Interior

Estimated cost: \$6,050.00

Loft

Close off and Seal Upstairs AC Ducts

Remove Closets and Closet Doors
Remove Wood Paneling
Remove Railing
Demo Loft

Estimated cost: \$3,150.00

Catwalk

Remove Railing
Demo Catwalk
Install Railing at end of Boutique area

Estimated cost: \$2,550.00

Expose Brick

Remove Wood paneling from second story
Remove Plaster from bricks and haul away

Estimated cost: \$2,500.00

Total estimated cost: \$65,431.00

Thank You
Kim Casper

Thermal Mechanical Contractors, Inc.

P.O. Box 646 Manor, Texas 78653
(512) 272-5162 Fax (512) 272-5208
State License No. TACLA006533C

Proposal

Date: February 17, 2015

To:
Attn: Ann
Phone: 210 863-9773

Project Name: HVAC for Bastrop Boutique
Location: Downtown Bastrop

.....
See description and exclusions listed below.

\$20,555.00

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within 45 days.

.....

We hereby submit our estimate to furnish and install a 5 ton gas / electric Lennox split system. System will come complete with a system of spiral ductwork, grilles, flex (above ceiling only) flue, insulation and piping. The condenser will be installed on a concrete pad in back of the store. We will furnish 2 painted bollards to protect the condenser. Smoke detector for unit shutdown will also be furnished per fire code. We have not seen or know of any drawings or specifications. Air balance is include in this proposal. Please note exclusions listed below.

Exclusions:

State & local taxes (add \$1,696.00 if required)

Painting of ductwork

Wiring for fire alarm panel if present (Smoke detector)

Wall patch (if something is removed)

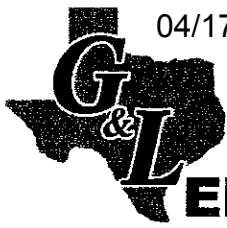
Acceptance of Proposal - _____

Signature

Date

These conditions are acceptable and you are authorized to proceed as specified and outlined above.

Regulated by Texas Department of Licensing and Regulation, P.O. Box 12157 Austin, Texas 78711
1-800-803-9202, 512-463-6599



04/17/2015

Greg Knapp

Master # 231046 • TECL #28177
 103 Lariat Court • Bastrop, Tx 78602
 Mailing: PO Box 95 • Bastrop, Texas 78602
 512*303*1000 • 512*718*8723

ELECTRIC INC.
 Commercial / Residential

| | | |
|------------------|--|----|
| NAME | <i>ALIN</i> | 81 |
| ADDRESS | <i>MAIN ST</i> | |
| CITY/ZIP | <i>BASTROP, TX 78602</i> | |
| PHONE NO. | | |
| CONTACT: | | |
| CONTACT: | | |
| BILLING ADDRESS: | <input type="checkbox"/> SAME <input type="checkbox"/> DIFFERENT | |

TIME & MATERIAL

QUOTE

DATE OF SALE / /

CHANGE ORDER

QUOTE

| DATE | HOURS | RATE | DESCRIPTION OF WORK PERFORMED |
|------|-------|------|---|
| | | | <i>MOVE PANEZ → RECONNECT</i> |
| | | | <i>RUN CONDUIT FOR SWITCHES & A</i> |
| | | | <i>FOR 9 CEILING FANS &</i> |
| | | | <i>ADD 2 LAN LINES - 4' UP FRONT</i> |
| | | | <i>MOVE CIRCUITS & FLOORS</i> |
| | | | <i>RECONNECT NEW A/C UNITS</i> |
| | | | |
| | | | |
| | | | <i>PRICE INCLUDES ALL LABOR & MATERIALS</i> |
| | | | <i>TO DO JOB AS WE DISCUSSED</i> |
| | | | |
| | | | |

Notes:
SEPARATE \$400 B.O. TO
CHANGE OUT 2 LIGHT
FLUORESCENT FIXTURES
GFCI WAS BOI/INSPECTION
REPORT

ROUGH-IN COMPLETE JOB COMPLETE

I AUTHORIZE THIS WORK TO BE DONE. I UNDERSTAND THIS DESCRIPTION IS PRELIMINARY AND ADDITIONAL WORK OR MATERIAL MAY BE NECESSARY. IF THIS IS FOUND TO BE THE CASE, ADDITIONAL CHARGES MAY BE INCURRED.

CUSTOMER'S SIGNATURE _____ (PRINT NAME HERE)

| QTY. | MATERIALS | PRICE |
|------|-----------|-------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| | | |
|--------------------------|---------------|--|
| TOTAL MATERIAL | | |
| TOTAL LABOR | | |
| PERMIT & PROCESSING FEES | | |
| QUOTED PRICE | <i>\$8100</i> | |
| SUB TOTAL | | |
| SALES TAX | | |
| THANK YOU! | | |
| PAY THIS AMOUNT | | |

Regulated by The Texas Department of Licensing and Regulation,
 P.O. Box 12157, Austin, TX 78711, 1-800-803-9202, 512-463-6599

6022 *QUOTE*

Rick Ostrander

343-B Pope Bend Rd
Cedar Creek, Texas 78612
(512) 981-283

Name:

Ava Smazek

Address:

325 Main Street
Dustop

Phone:

210-863-9773

| Job Listing | Description | Total Cost |
|-------------|---|---------------------|
| | cut out, replace 3 to 5 brick upper left corner | |
| | point up and touch left, right wall | \$375 ⁰⁰ |
| | point left, right foundation below brick labor, materials, cleanup | \$50 ⁰⁰ |
| | Total: | \$525 ⁰⁰ |

ABC SERVICE ESTIMATE



HOME & COMMERCIAL SERVICES
Specialists for your environment

837-9500

9475 E Highway 290
Austin, TX 78724-2303

| | | | |
|------------------|------------------------|------|-------|
| Customer Name: | Relics Jewelry & Gifts | | |
| Account Number: | 10647183 | | |
| Street Address: | 925 Main St. | | |
| Apt, Suite: | | | |
| City: | Bastrop | | |
| State: | Texas | Zip: | 78602 |
| Email Address: | csharzik@gmail.com | | |
| Primary Phone: | rsharzik@me.com | | |
| Secondary Phone: | | | |
| Estimator: | Greg Turner | | |
| Estimate Date: | 2-4-15 | | |

| Description of Work | Labor Bid | Material Estimate | Project Estimate |
|--|---|-------------------|------------------|
| Estimate to do all plumbing in scope of work per customers request. AS outlined in packet. | \$ | \$ | \$ |
| Includes fixtures and labor, as well as material needed. | | | |
| \$ 6,083.00 + tax | | | |
| Sub-Totals | \$ | \$ | \$ |
| <small>Note: Please note that material costs are estimated and could vary slightly (lower or higher) from this estimate. If a significant change in job scope is either requested (additional services or projects not included in this estimate) or required (due to conditions or circumstances unknown and not included in this estimate) for job completion, a supplemental estimate will be provided upon customer request for authorization. Full payment is due upon work completion. A minimum deposit will be collected prior to job start (deposit amount indicated below) on projects in excess of \$500, or on projects with material costs in excess of \$100. Estimate amount is valid for 30 days following date presented.</small> | Estimated Sales Tax (8.25%) | | \$ |
| | Disposal or Set-up/Clean-up Fees (if applicable) | | \$ |
| | Other Costs or Credits | | \$ |
| | COST ESTIMATE TOTAL (Labor, Materials, Tax) | | \$ |

Customer Authorization to Perform Services _____

Date _____

Required Deposit:

Plumbing complaints or concerns should be reported to: Texas State Board of Plumbing Examiners PO Box 4200 Austin, TX 78765 or call 800-845-6584 License M32147. Electrical License TECL23492 and HVAC License TACLA45890C regulated by The Texas Department of Licensing and Regulation, PO Box 12157, Austin, Texas 78711. 1-800-803-9202, 512-469-6599; website: www.license.state.tx.us/complaints.

Mathison Air Conditioning

123 Kinsey Rd
 Paige, TX 78659
 Office Phone: 5123213458
 Company Email: mathisonac@yahoo.com

Estimate

Estimate Number: E150218128
Estimate Date: 02/18/2015
Estimate Amount: 11,799.25
Created By: Jimmy Mathison

Billing Address:

Anne Smarzik
 925 Main St
 Bastrop, TX 78602

Shipping Address:

Anne Smarzik

| Item # | Item Name | Quantity | Unit Price | Taxable | Total |
|--------|--|----------|------------|------------------------|--------------|
| 1026 | 5 Ton Bryant 16 Seer Air Conditioning And Gas Heating System Installing system in closet with 90 ft of spiral duct hung from ceiling to front of building and spiral to upstairs restroom and flex to downstairs area. Vent pipe run yo back off of furnace and outside unit set in back on pad supplied by me. | 1.00 | 10,900.00 | X | 10,900.00 |
| | | | | Subtotal: | \$ 10,900.00 |
| | | | | City Sales Tax Rate: | 8.25% |
| | | | | City Sales Tax Amount: | 899.25 |
| | | | | Estimate Amount: | \$ 11,799.25 |



05053102

PERMIT

ISSUED TO
ANNE SMIDZEK

(Contractor / Owner)

Replace Building Facade
925 Main Street

- REMODELING
- ADDITION
- CONSTRUCTION
- REPAIR

Street Address:

N/A

Permit No.

05053102

Subdivision: 047/2015

For the

Date of Issue

2/20/15

Authorized Agent, City of Bastrop

[Signature]

THIS PERMIT IS TO BE CONSPICUOUSLY DISPLAYED AT THE JOB SITE DURING CONSTRUCTION.



City of Bastrop, Texas Sign Permit Application

Anne Smarzik

Applicant Name

220 Long Trail, Smithville, TX 78957

Address

(210) 863-9773

(512) 412-3830

asmarzik@gmail.com

Phone

Fax

Email

Address of property where sign is to be located & Business name:

925 Main Street, Bastrop, TX 78602

Address

Approval of the property owner: (property owner signature required if property is leased or rented):

Anne Smarzik

Anne Smarzik

Property Owner Name

Signature

220 Long Trail, Smithville TX 78957

Address

(210) 863-9773

(512) 412-3830

asmarzik@gmail.com

Phone

Fax

Email

Sign Contractor:

Bastrop Signs

Sign Contractor firm name

\$ *587.13*

Estimated Value of Sign

3 signs / \$60 eac

Matt

Contact Name

248 Hwy 304, Bastrop, TX 78602

Address

512-332-0803

Phone

Fax

timmurphy@bastrop-signs.com

Email

Anne Smarzik

Applicant Signature:

3-17-15

Date

Sign Type per Summary of Permitted Signs Table 10.01 (check one):**Temporary Signs:**

- Banner** ****Duration:** 2 weeks, 4 weeks, 6 weeks (*Banner Only – max. 8 weeks annually per building or tenant space)
- Construction Site Development Information
- Light Pole-Mounted Model home

Permanent Signs:

- Awning/Canopy Building Wall Directional Directory
- Kiosk Directional Marquee Projecting Pylon
- Monument Sign (single tenant) Monument Sign (multi-tenant)
- Monument Sign w/ electronic message Subdivision Entry Suspended

Please attach all of the following:

- \$50 application fee**
- Site plan of property showing accurate location of proposed sign including:
- o drawn to an engineer's scale,
 - o north arrow,
 - o distances between proposed and existing freestanding signs, onsite and offsite,
 - o names of adjacent streets,
 - o property lines,
 - o dimensions of property
 - o dimensions of building or lease space frontage where the primary entrance is located,
 - o and utility connections if applicable.
- Drawing(s) showing dimensions of proposed sign including:
- o sign area,
 - o sign height,
 - o construction materials including colors,
 - o illumination source (if applicable, otherwise indicate 'none'),
 - o method of attachment,
 - o foundation and electrical wiring
- Elevations of buildings depicting the following proposed sign types: building wall, awning/canopy, directory, marquee, projecting, suspended and window.
- o drawn to scale,
 - o dimensions of sign location on building, clearance underneath, and distance from surface of the building, and
 - o each elevation of the building labeled to correspond with the site plan.
- Any additional information necessary to illustrate compliance with City regulations.

NOTE: The Sign Regulations require that the applicant make a request for final inspection of the sign within 60 days from the time the permit has been issued, otherwise the permit application shall be considered void.

Accepted for Construction by and date: _____

04/17/2015

CITY OF BASTROP

89



City Copy

PERMIT: SIGN

PERMIT#: 0505400

DATE ISSUED: 3/19/2015

JOB ADDRESS: 925 MAIN STREET
SUBDIVISION:
LOT:
BLOCK:
TRACT:

VALUATION: \$ 500.00
PROPOSED USE:

OWNER: RUTH ANN SMARZIK
ADDRESS: 220 LONG TRAIL
CITY: SMITHVILLE

PHONE#:

CONTRACTOR: BASTROP SIGNS & BANNERS
ADDRESS: TIM MURPHY
CITY: BASTROP

PHONE#: 512-332-0803

WORK DESC: SIGN
ELECTRICAL CONTRACTOR: APPROVED FOR 24 SQ. FT. SQ FT: 24
PLUMBING CONTRACTOR: BUILDING WALL SIGN
MECHANICAL CONTRACTOR: + one 4.5 ft suspended sign

PERMIT FEES:

SIGN PERMIT (PER SIGN) 60.00

BALANCE 60.00

Paid

DISCLAIMER OF LIABILITY

THIS PERMIT IS ISSUED BASED UPON INFORMATION PREPARED AND SUBMITTED BY APPLICANT. THE CITY OF BASTROP DOES NOT VERIFY OR CONFIRM THAT THE PROPOSED SPECIFICATIONS, MATERIALS OR DESIGN ARE CORRECT FOR THE PURPOSES INTENDED. RESPONSIBILITY FOR ANY FAILURE DUE TO MATERIALS SPECIFICATIONS OR DESIGN WILL REST WITH APPLICANT.

***** NOTICE *****

THIS PERMIT BECOMES NULL AND VOID IF WORK OR AUTHORIZED CONSTRUCTION IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Anne Smarzik 3/19/15
CONTRACTOR \ AUTHORIZED AGENT DATE

Maui Murray 3/19/15
APPROVED BY DATE



City Copy

04/17/2015

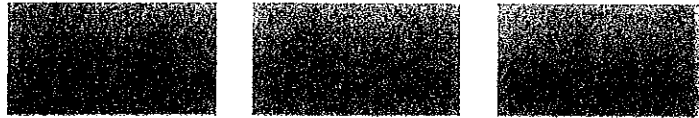
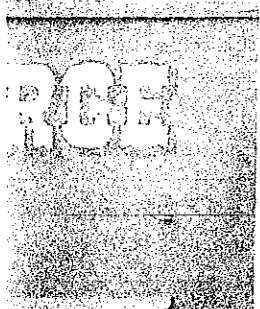
Sign - 5' tall x 8' wide centered on building

3mm polymetal

attached with stainless steel screws
(screw heads painted black)

Looking into possibility of using solar spotlights to light sign -

← 10' →



3 signs

1750: 3 signs hanging from front of awning
 5" x 36" each w/ vendor names
 Middle one will be: ANNE SMARZIK/METALSMITH



Scoring Criteria for the Bastrop Economic Development Corporation and Historic Restoration Grants in the Main Street Program Area

Property Location

Within the Main Street Program Area

Within the Central Business District

Other Property Location – Please Describe general location and why this property should be considered:

Property Legal Description

| Criteria | | Score |
|--|---|----------|
| 1. Identified with site survey, by staff, as | | <u>5</u> |
| Existing Property currently Contributing, or approved proposed infill will be contributing to the overall neighborhood or area | 5 | |
| Existing Property currently Non-Contributing, but approved work performed or proposed approved restoration work will make the property contributing. | 4 | |
| Proposed project deemed as Non-Contributing | 0 | |
| 2. Available to public, encouraging Tourism | | <u>5</u> |
| Commercial Property open to the public - retail, public museum, restaurant, bed and breakfast, etc. | 5 | |
| Non retail Professional Property open to the public - Non sales tax generating – law offices, realtors, etc. | 4 | |
| Not open to the public | 2 | |
| 3. Use of Structure | | <u>5</u> |

Application is part of a project that will allow reoccupation of a structure or property that is currently vacant and has been for:

- Five or more years 5
- Two to five years 4
- Less than two years 3
- Currently occupied 2

4. Previous Funding

- Applicant has not applied for nor received funding from this program in the past 3 years. 5
- Applicant has applied before and satisfactorily completed the proposed project to receive funding. 4
- Applicant has applied before but has not been selected to receive funding. 3
- Applicant has applied before and did not satisfactorily complete project to receive funding. -1

5. Jobs Created

Application is part of a proposed project that will allow the creation of full time or part time salaried positions that did not exist prior to completion of this project.

- Greater than 10 new jobs created. 5
- 5 – 10 new jobs created. 4
- 3 – 5 new jobs created. 3
- 1 – 2 new jobs created. 2
- No new jobs created. 0

IF APPLICATION IS FOR PROPOSED INFILL STOP SCORING PROCESS HERE. CONTINUE IF APPLICATION IS FOR EXISTING STRUCTURE

6. Danger of Structure (determined by staff)

- Currently threatened or likely to be threatened within 1 year. 5
Severe deterioration evident; roof damage or severe structural damage threatens loss of entire property.

Moderately threatened or likely to be within 1 to 5 years.
Deterioration has begun, but does not pose immediate threat of collapse. 4

In potential danger with localized minor damage to structure or limited damage to major features. 3

Not in danger. Project is cosmetic. 2

7. National / Texas Historic Register Status

Listed on *both* the National and Texas Register 5

Listed on *either* the National or Texas Register 4

Application submitted for registration, pending approval 3

Not eligible but approved work performed or proposed restoration work will make the property eligible. 2

Not Eligible. 0

8. Designated as City of Bastrop Significant or Historic Landmark

Designated Landmark 5

Application submitted, pending approval 4

Eligible, but not Designated 3

Not eligible but approved work performed or proposed restoration work will make the property eligible. 2

Not Eligible. 0

Signed *Davey Wood*
Bastrop Main Street Program Manager

Date 4-14-15

Signed *[Signature]*
Historic Landmark Commission and/or
Main Street Design Committee

Date 4-14-15

Signed _____
Bastrop Economic Development Corporation

Date _____



STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: April 16, 2015

MEETING DATE: April 20, 2015

1. Agenda Item: **Consideration, discussion and possible action on acceptance of the Bastrop Economic Development Corporation's financial summary report for period ending March 31, 2015.**

2. Party Making Request: Shawn Kirkpatrick, Executive Director

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Attached for the Board's review and consideration is the BEDC financial summary report for the period ending March 31, 2015.

4. Policy Implication: _____

5. Budgeted: Yes No X N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

| 7. Routing: | <u>NAME/TITLE</u> | <u>INITIAL</u> | <u>DATE</u> | <u>CONCURRENCE</u> |
|-------------|-------------------|----------------|-------------|--------------------|
| a) | _____ | _____ | _____ | _____ |
| b) | _____ | _____ | _____ | _____ |
| c) | _____ | _____ | _____ | _____ |

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager's Recommendation: Approved Disapproved None

11. Action Taken: _____

Bastrop Economic Development Corporation

Financial Summary For Period Ending March 31, 2015

Bastrop Economic Development Corporation
 Summary of Revenues and Expenditures
 As of March 31, 2015



Fiscal year 2015 is 6 month or 50% complete as of March 31, 2015. These reports provide an unaudited and preliminary snapshot of the BEDC financial information.

- ☐ Revenues reflect 54.98% collected or \$984,496. Revenues during this same time period last year reflected \$942,963. Additional analysis concerning revenues are on the next two pages.
- ☐ Expenses for the BEDC reflect 42.86% spent or \$767,428. Expenses during this same time period last year reflected \$622,980. Additional analysis concerning the expenses, year to year comparisons, and capital outlay is located within this report.

Revenues

Expenditures

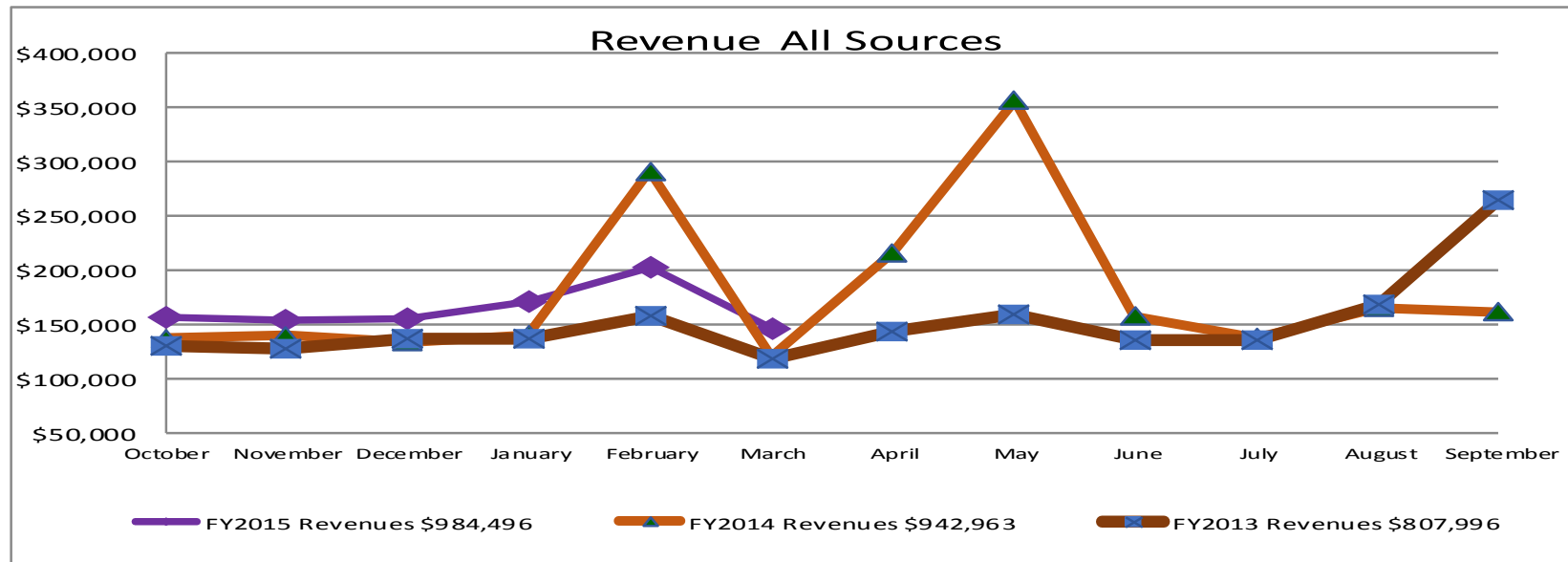
| FY 2015 Budget | FY 2015 Actual | % of FY2015 Budget | FY 2015 Budget | FY 2015 Actual | % of FY2015 Budget |
|----------------|----------------|--------------------|----------------|----------------|--------------------|
| \$ 1,790,650 | \$ 984,496 | 54.98% | \$ 1,790,650 | \$ 767,428 | 42.86% |



Summary of Revenues and Expenditures As of March 31, 2015



- REVENUE: Sales Tax receipts represent 96% of the total budgeted revenue for the BEDC. As such, the line graph will be a good performance indicator as a comparison of sales tax receipts of the two previous fiscal years to the current fiscal year. Due to an audit adjustment that accrues our revenue into the period it was earned, the revenue earned in October and November is an estimate. Other revenue is included within the line graph to include Lease Agreement Income, Interest Income, and Miscellaneous Income.
- The spikes reflected on the graph in FY2014 are tied to specific transactions. These include the reimbursement of expenses from the Combination Tax and Revenue Certificates of Obligation, Series 2013 in February 2014 of \$102,638; and the transfer from Bond Fund proceeds to cover debt service costs in May 2014 of \$200,261. The spike in the graph in September 2013 reflects the sale of land for \$93,475.

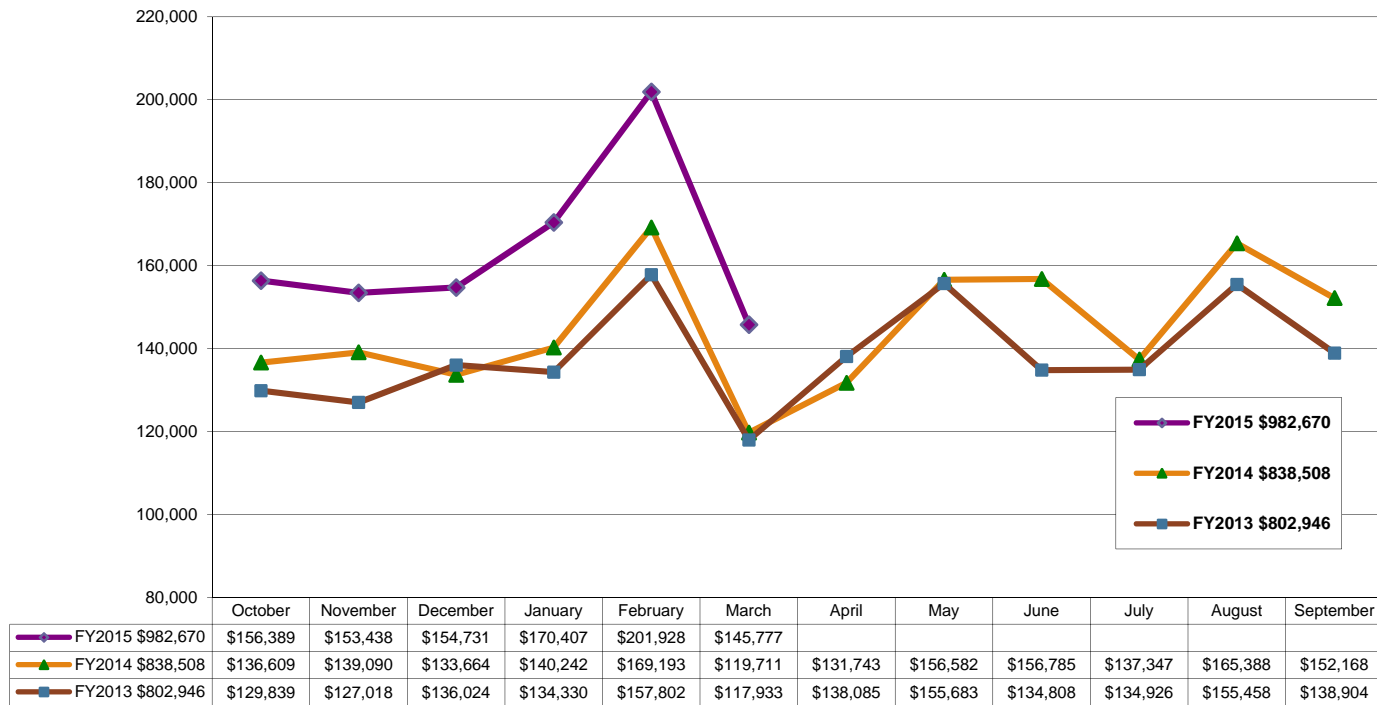


Line graph chart reflects monthly revenue incurred for three fiscal years. FY2013 includes October 1, 2012 thru September 30, 2013. FY2014 includes October 1, 2013 thru September 30, 2014. FY2015 reflects revenue received year-to-date for October 1, 2014 thru September 30, 2015. Data provided by City of Bastrop Finance Department records.



Sales Tax Revenue Chart As of March 31, 2015

Sales Tax Receipts YTD reflect \$982,670 and are greater than the prior year to date Sales Tax Receipts of \$838,508.

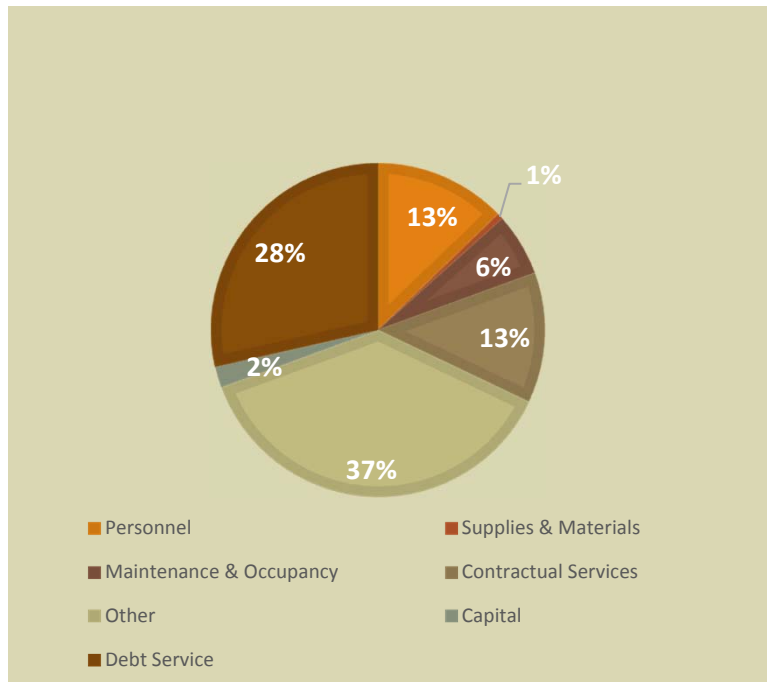


* Date range in chart reflects current data of October 1, 2012 thru September 30, 2015. Data provided by City of Bastrop Finance Department records.

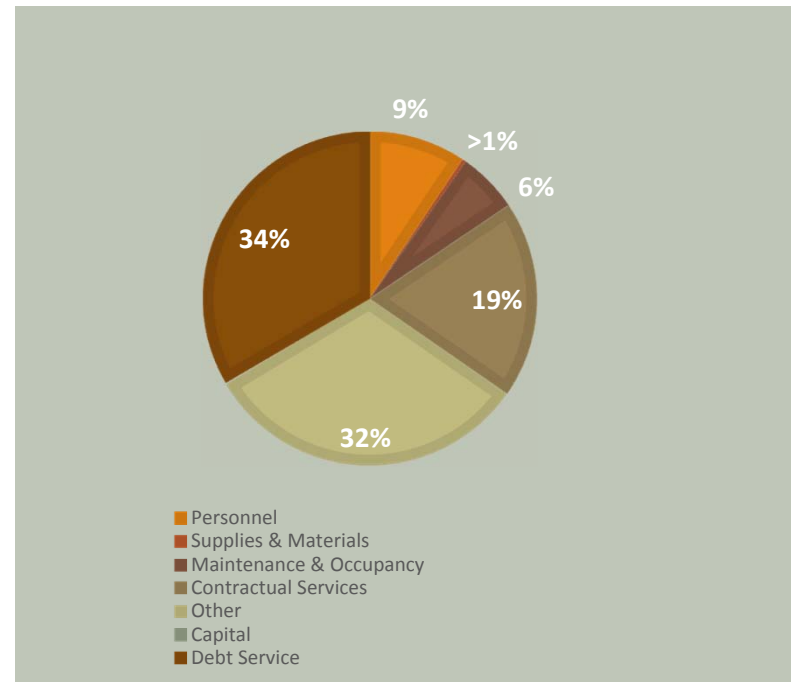
Expenditure Charts As of March 31, 2015



FY 2015 Budget



FY2015 Expenses – March



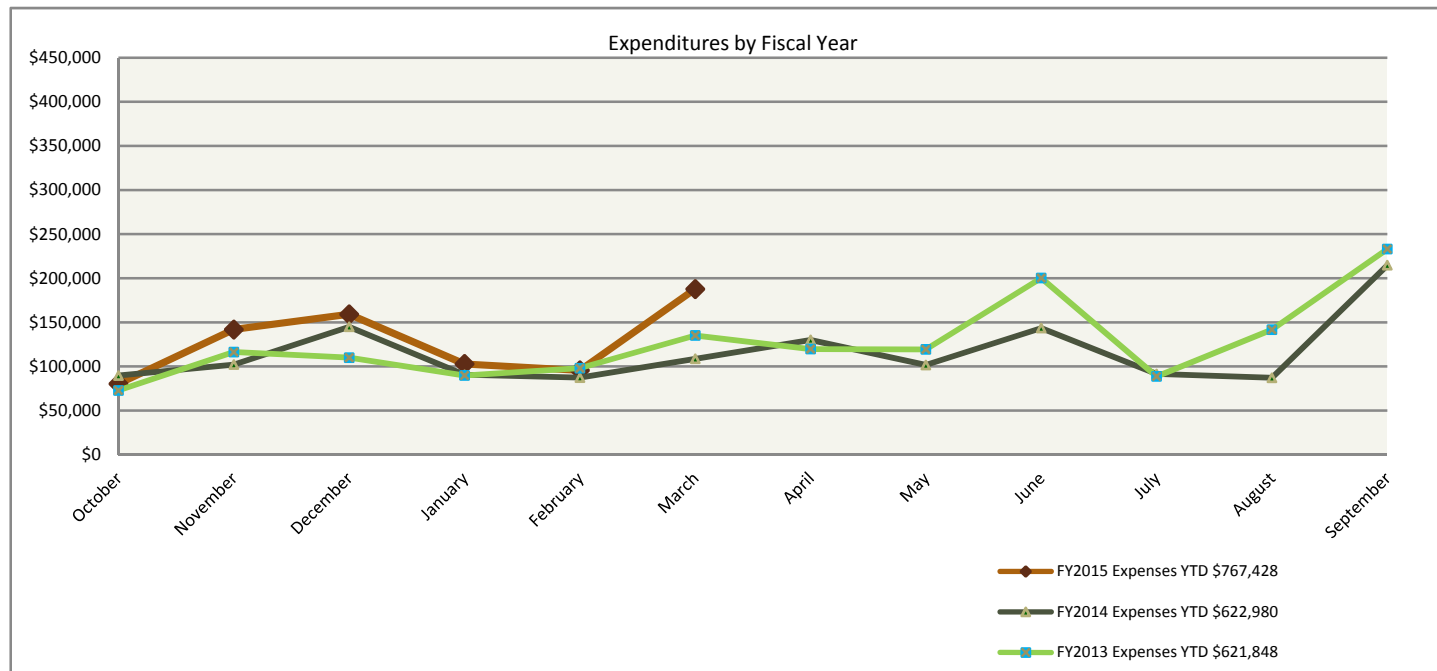
* Pie charts reflect FY2015 adopted budget and fiscal year-to-date expenses as of March 31, 2015. Data provided by City of Bastrop Finance Department records.



Expenditure Comparison Graph As of March 31, 2015



EXPENSES: The line graph makes a comparison of the current fiscal year expenses to the last two fiscal year on a monthly basis. The funds' basic operations or fixed expenses should stay relatively flat or fixed on the line graph.



* Line graph chart reflects monthly expenses incurred for three fiscal years. FY2013 includes October 1, 2012 thru September 30, 2013. FY2014 includes October 1, 2013 thru September 30, 2014. FY2015 reflects year-to-date, October 1, 2014 thru September 30, 2015. Data provided by City of Bastrop Finance Department records.



BASTROP ECONOMIC DEVELOPMENT CORPORATION FUND
FY 2014-2015 BUDGET

| | |
|--|---------------------------|
| Projected Fund Balance 9-30-2014 | \$ 2,366,890 |
| FY 2014-2015 | |
| Budgeted Revenues | <u>\$ 1,790,650</u> |
| Total FY 2015 Resources | \$ 4,157,540 |
| Budgeted Expenditures: | <u>\$ (1,790,650)</u> |
| Projected Ending Gross Fund Balance 09-30-2015 | \$ 2,366,890 |

* The projected operating balance includes a \$150,000 reduction for designated operating equity.

** In order to maintain a 25% or 90 day balance, the ending operating balance cannot be less than \$841,890. The budgeted expenditures for the Bastrop Economic Development Corporation can only increase \$1,525,000 and the total budgeted expenditures may not exceed \$3,315,650. These figures are subject to change depending upon actual Revenues and Expenditures.

BEDC Financial Statements attached



CITY OF BASTROP
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

| REVENUES | AME | PRIOR Y-T-D | CURRENT BUDGET | M-T-D ACTUAL | Y-T-D ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-----|----------------|-------------------|-----------------|-----------------|-------------------|----------------|
| <u>TAXES & PENALTIES</u> | | | | | | | |
| 00-00-4005 SALES TAX | | 838,508.46 | 1,715,000.00 | 145,776.90 | 982,669.68 | 732,330.32 | 57.30 |
| TOTAL TAXES & PENALTIES | | 838,508.46 | 1,715,000.00 | 145,776.90 | 982,669.68 | 732,330.32 | 57.30 |
| <u>CHARGES FOR SERVICES</u> | | | | | | | |
| 00-00-4047 LEASE AGREEMENT | | 0.00 | 69,000.00 | 0.00 | 0.00 | 69,000.00 | 0.00 |
| TOTAL CHARGES FOR SERVICES | | 0.00 | 69,000.00 | 0.00 | 0.00 | 69,000.00 | 0.00 |
| <u>OTHER REVENUE</u> | | | | | | | |
| 00-00-4381 GTG SETTLEMENT TRUST FUNDS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4389 2006 BOND RECEIPTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL OTHER REVENUE | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>INTEREST INCOME</u> | | | | | | | |
| 00-00-4400 INTEREST INCOME | | 825.98 | 3,400.00 | 174.70 | 833.87 | 2,566.13 | 24.53 |
| 00-00-4401 INTEREST RECEIVED ON NOTES | | 991.40 | 3,250.00 | 158.69 | 992.85 | 2,257.15 | 30.55 |
| TOTAL INTEREST INCOME | | 1,817.38 | 6,650.00 | 333.39 | 1,826.72 | 4,823.28 | 27.47 |
| <u>MISCELLANEOUS</u> | | | | | | | |
| 00-00-4512 LAND/OTHER SALES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4514 MISCELLANEOUS INCOME | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4522 WORKERS COMPENSATION REIMBURS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4537 INSURANCE PROCEEDS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4558 BEDC GRANT RECEIPTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>TRANSFERS-IN</u> | | | | | | | |
| 00-00-4718 TRANS IN - SPECIAL PROJECTS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4730 TRANS IN C OF O'S 2008 #718 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4732 TRANS IN - BOND FUND | | 102,637.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00-00-4736 TRANS IN - FUND #724 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TRANSFERS-IN | | 102,637.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>OTHER SOURCES</u> | | | | | | | |
| 00-00-4999 DONATED ASSETS | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL OTHER SOURCES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ** TOTAL REVENUE ** | | 942,963.34 | 1,790,650.00 | 146,110.29 | 984,496.40 | 806,153.60 | 54.98 |

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

| EXPENDITURES | AME | PRIOR Y-T-D | CURRENT BUDGET | M-T-D ACTUAL | Y-T-D ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------|-----|----------------|-------------------|-----------------|-----------------|-------------------|----------------|
|--------------|-----|----------------|-------------------|-----------------|-----------------|-------------------|----------------|

NON-DEPARTMENT

=====

00-NON-PROGRAM

=====

TRANSFERS OUT

| | | | | | | | |
|--|------|------|------|------|------|------|------|
| 00-00-8120 TRANS OUT-DEBT SERVICE FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TRANSFERS OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL 00-NON-PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | | |
|----------------------|--|------|------|------|------|------|------|
| TOTAL NON-DEPARTMENT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|----------------------|--|------|------|------|------|------|------|

BEDC ADMINISTRATION

=====

00-NON-PROGRAM

=====

PERSONNEL SERVICES

| | | | | | | |
|--------------------------------------|-----------|------------|-----------|-----------|------------|-------|
| 70-00-5101 BEDC OPERATIONAL SALARIES | 68,697.60 | 165,050.00 | 8,860.80 | 55,143.51 | 109,906.49 | 33.41 |
| 70-00-5114 BEDC PRE-EMPLOYMENT EXPEN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5116 LONGEVITY | 270.00 | 350.00 | 0.00 | 222.00 | 128.00 | 63.43 |
| 70-00-5117 OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5150 SOCIAL SECURITY | 5,341.57 | 12,660.00 | 1,040.06 | 3,760.62 | 8,899.38 | 29.70 |
| 70-00-5151 RETIREMENT | 6,836.05 | 17,490.00 | 1,263.04 | 8,399.76 | 9,090.24 | 48.03 |
| 70-00-5155 GROUP INSURANCE | 16,438.86 | 32,970.00 | 691.92 | 4,151.53 | 28,818.47 | 12.59 |
| 70-00-5156 WORKER'S COMPENSATION | 117.27 | 550.00 | 0.00 | 165.04 | 384.96 | 30.01 |
| 70-00-5159 RETIREE BENEFITS EXP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSONNEL SERVICES | 97,701.35 | 229,070.00 | 11,855.82 | 71,842.46 | 157,227.54 | 31.36 |

SUPPLIES & MATERIALS

| | | | | | | |
|----------------------------------|----------|-----------|--------|----------|----------|-------|
| 70-00-5201 SUPPLIES | 1,476.27 | 4,500.00 | 477.91 | 1,472.19 | 3,027.81 | 32.72 |
| 70-00-5203 POSTAGE | 67.82 | 670.00 | 0.00 | 12.62 | 657.38 | 1.88 |
| 70-00-5206 OFFICE EQUIPMENT | 598.99 | 5,000.00 | 267.28 | 1,331.05 | 3,668.95 | 26.62 |
| 70-00-5210 SMALL EQUIPMENT-PARKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SUPPLIES & MATERIALS | 2,143.08 | 10,170.00 | 745.19 | 2,815.86 | 7,354.14 | 27.69 |

FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

| EXPENDITURES | AME | PRIOR Y-T-D | CURRENT BUDGET | M-T-D ACTUAL | Y-T-D ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-----|------------------|-------------------|-----------------|------------------|-------------------|----------------|
| <u>MAINTENANCE & REPAIRS</u> | | | | | | | |
| 70-00-5301 MAINT OF EQUIPMENT | | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 70-00-5331 INDUSTRIAL PARK MAINT EXP | | 825.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 70-00-5345 BUILDING REPAIRS & MAINT. | | <u>1,854.00</u> | <u>3,500.00</u> | <u>145.00</u> | <u>1,442.97</u> | <u>2,057.03</u> | <u>41.23</u> |
| TOTAL MAINTENANCE & REPAIRS | | 2,679.00 | 19,500.00 | 145.00 | 1,442.97 | 18,057.03 | 7.40 |
| <u>OCCUPANCY</u> | | | | | | | |
| 70-00-5401 COMMUNICATIONS | | 2,823.12 | 5,700.00 | 353.11 | 2,287.12 | 3,412.88 | 40.12 |
| 70-00-5403 UTILITIES | | <u>1,260.38</u> | <u>3,810.00</u> | <u>223.68</u> | <u>1,333.61</u> | <u>2,476.39</u> | <u>35.00</u> |
| TOTAL OCCUPANCY | | 4,083.50 | 9,510.00 | 576.79 | 3,620.73 | 5,889.27 | 38.07 |
| <u>CONTRACTUAL SERVICES</u> | | | | | | | |
| 70-00-5505 PROFESSIONAL SERVICES | | 26,011.40 | 60,000.00 | 1,890.00 | 44,886.68 | 15,113.32 | 74.81 |
| 70-00-5525 LEGALS | | 9,992.05 | 30,000.00 | 6,982.88 | 19,397.11 | 10,602.89 | 64.66 |
| 70-00-5530 ENGINEERING | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5540 PROPERTY INSURANCE | | 371.94 | 2,000.00 | 0.00 | 480.44 | 1,519.56 | 24.02 |
| 70-00-5544 UNEMPLOYMENT TAX | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5561 CONTRACTUAL SERVICES | | 0.00 | 5,000.00 | 500.00 | 2,000.00 | 3,000.00 | 40.00 |
| 70-00-5571 PARKS SUPERINTENDENT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5572 PARKS/RECREATION PLANNING | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5573 PARKS/RECREATION SUPPORT | | 19,749.96 | 39,500.00 | 3,291.66 | 19,749.96 | 19,750.04 | 50.00 |
| 70-00-5596 MAIN STREET PROG SUPPORT | | 19,999.98 | 40,000.00 | 3,333.33 | 19,999.98 | 20,000.02 | 50.00 |
| 70-00-5598 CITY ADMINISTRATIVE SUPPORT | | <u>40,000.02</u> | <u>50,000.00</u> | <u>6,666.67</u> | <u>40,000.02</u> | <u>9,999.98</u> | <u>80.00</u> |
| TOTAL CONTRACTUAL SERVICES | | 116,125.35 | 226,500.00 | 22,664.54 | 146,514.19 | 79,985.81 | 64.69 |
| <u>OTHER CHARGES</u> | | | | | | | |
| 70-00-5600 DEPRECIATION EXPENSE | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5603 MARKETING TRIPS | | 275.00 | 8,500.00 | 550.00 | 550.00 | 7,950.00 | 6.47 |
| 70-00-5604 BUSINESS DEVELOPMENT | | 6,455.72 | 7,500.00 | 204.71 | 2,719.71 | 4,780.29 | 36.26 |
| 70-00-5605 TRAVEL & TRAINING | | 5,893.64 | 6,500.00 | 73.65 | 95.10 | 6,404.90 | 1.46 |
| 70-00-5606 AUTO ALLOWANCE - STAFF | | 2,769.12 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 70-00-5610 ISSUANCE COST | | 0.00 | 6,375.00 | 0.00 | 6,372.50 | 2.50 | 99.96 |
| 70-00-5611 BILLBOARDS | | 6,440.00 | 13,000.00 | 0.00 | 5,700.00 | 7,300.00 | 43.85 |
| 70-00-5615 DUES, SUBSCRIPTIONS & PUBLI | | 5,605.84 | 8,500.00 | 133.98 | 4,960.22 | 3,539.78 | 58.36 |
| 70-00-5631 BONDS FOR BEDC OFFICERS | | 242.00 | 680.00 | 0.00 | 242.00 | 438.00 | 35.59 |
| 70-00-5633 LOCAL/MISC ADVERTISING | | 11,292.03 | 27,500.00 | 3,000.00 | 17,220.00 | 10,280.00 | 62.62 |
| 70-00-5634 NATIONAL ADVERTISING | | 13,767.00 | 30,000.00 | 15,825.00 | 23,505.00 | 6,495.00 | 78.35 |
| 70-00-5635 BEDC NEWSLETTER | | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 70-00-5638 SPL PROJECTS-DOWNTOWN GRANT | | 4,946.41 | 50,000.00 | 1,500.00 | 1,500.00 | 48,500.00 | 3.00 |
| 70-00-5644 380 AGREEMENT REIMBURSEMENT | | 74,166.35 | 320,000.00 | 81,233.51 | 141,124.96 | 178,875.04 | 44.10 |
| 70-00-5645 WATER RIGHTS PROP FUNDING | | 0.00 | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 0.00 |
| 70-00-5646 SPECIAL PROJ/INCENTIVES | | 397.42 | 50,000.00 | 0.00 | 36,823.00 | 13,177.00 | 73.65 |
| 70-00-5647 UNFORESEEN PROJECTS/INCENTI | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5648 SPL PROJECTS - BUS OUTREACH | | 1,000.00 | 8,000.00 | 0.00 | 2,250.00 | 5,750.00 | 28.13 |
| 70-00-5655 EQUIPMENT RENTAL | | 0.86 | 150.00 | 0.80 | 1.15 | 148.85 | 0.77 |
| 70-00-5685 CIVIC CENTER PROJECT | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5689 OPPORTUNITY AUSTIN | | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |

FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

| EXPENDITURES | AME | PRIOR Y-T-D | CURRENT BUDGET | M-T-D ACTUAL | Y-T-D ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------|-----------------------------|----------------|-------------------|-----------------|-----------------|-------------------|----------------|
| 70-00-5698 | BEDC GRANT EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5699 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-5700 | TARGETED MARKETING | 2,040.78 | 14,500.00 | 50.00 | 450.00 | 14,050.00 | 3.10 |
| | TOTAL OTHER CHARGES | 135,292.17 | 629,205.00 | 102,571.65 | 243,513.64 | 385,691.36 | 38.70 |
| <u>CONTINGENCY</u> | | | | | | | |
| 70-00-5900 | CONTINGENCY | 0.00 | 37,087.00 | 0.00 | 0.00 | 37,087.00 | 0.00 |
| 70-00-5901 | SALARY ADJUSTMENT PLAN | 0.00 | 2,700.00 | 0.00 | 0.00 | 2,700.00 | 0.00 |
| 70-00-5999 | DONATED ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL CONTINGENCY | 0.00 | 39,787.00 | 0.00 | 0.00 | 39,787.00 | 0.00 |
| <u>CAPITAL OUTLAY</u> | | | | | | | |
| 70-00-6012 | OFFICE EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-6030 | PARK TRUCK | 0.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| 70-00-6060 | REAL PROPERTY | 0.00 | 1,175.00 | 0.00 | 1,173.21 | 1.79 | 99.85 |
| 70-00-6104 | MAIN STREET LIGHTING IMPROV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-6177 | PARKING LOT - LIBRARY/PARK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-6605 | WEST-GATEWAY-LOOP 150/CHEST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-6606 | EAST-GATEWAY-LOOP 150/CHEST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-6607 | LOOP 150/CHESTNUT IMPROVEME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-6712 | ALLEY B INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL CAPITAL OUTLAY | 0.00 | 21,175.00 | 0.00 | 1,173.21 | 20,001.79 | 5.54 |
| <u>DEBT SERVICE</u> | | | | | | | |
| 70-00-7002 | INTEREST EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-7133 | C OF O SERIES 2013 PRINCIPL | 0.00 | 41,140.00 | 3,428.33 | 20,569.98 | 20,570.02 | 50.00 |
| 70-00-7134 | C OF O SERIES 2013 INTEREST | 36,750.00 | 102,161.00 | 8,513.42 | 51,080.52 | 51,080.48 | 50.00 |
| 70-00-7137 | C OF O SERIES 2010 PRINCIPA | 19,435.02 | 41,640.00 | 3,470.00 | 20,820.00 | 20,820.00 | 50.00 |
| 70-00-7138 | C OF O SERIES 2010 INTEREST | 18,160.02 | 34,952.00 | 2,912.67 | 17,476.02 | 17,475.98 | 50.00 |
| 70-00-7151 | GO REFUNDING SER 2014 PRINC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-7152 | GO REFUNDING SER 2014 INT | 0.00 | 4,446.00 | 0.00 | 1,282.63 | 3,163.37 | 28.85 |
| 70-00-7501 | C OF O SERIES 2008A PRINCIP | 9,720.00 | 20,655.00 | 1,721.25 | 10,327.50 | 10,327.50 | 50.00 |
| 70-00-7502 | C OF O SERIES 2008A, INTERE | 10,095.00 | 14,771.00 | 1,601.42 | 9,608.52 | 5,162.48 | 65.05 |
| | TOTAL DEBT SERVICE | 94,160.04 | 259,765.00 | 21,647.09 | 131,165.17 | 128,599.83 | 50.49 |
| <u>TRANSFERS OUT</u> | | | | | | | |
| 70-00-8001 | TRANS OUT - GENERAL FUND #1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-00-8124 | TRANS OUT - MAIN STREET #50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL TRANSFERS OUT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL 00-NON-PROGRAM | 452,184.49 | 1,444,682.00 | 160,206.08 | 602,088.23 | 842,593.77 | 41.68 |

ADMINISTRATION

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FINANCIAL STATEMENT

AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

| EXPENDITURES | AME | PRIOR Y-T-D | CURRENT BUDGET | M-T-D ACTUAL | Y-T-D ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-----|----------------|-------------------|-----------------|-----------------|-------------------|----------------|
| <u>CAPITAL OUTLAY</u> | | | | | | | |
| 70-10-6602 TECHNOLOGY AND JACKSON DRIV | | 3,190.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | | 3,190.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| <u>DEBT SERVICE</u> | | | | | | | |
| 70-10-7097 INTEREST EXPENSE ON FNB NO(| | 84.07) | 500.00 | 13.85 | 106.01 | 393.99 | 21.20 |
| 70-10-7135 BOND PRINCIPAL 2008A | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-10-7136 BOND INTEREST 2008A | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-10-7601 BOND PRINCIPAL-REV 1996 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-10-7602 BOND INTEREST-REV 1996 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 70-10-7603 BOND PRINCIPAL 2006 | | 107,500.02 | 220,000.00 | 18,333.33 | 109,999.98 | 110,000.02 | 50.00 |
| 70-10-7604 BOND INTEREST 2006 | | 20,400.00 | 30,888.00 | 2,574.00 | 15,444.00 | 15,444.00 | 50.00 |
| 70-10-7999 FISCAL AGENT FEES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL DEBT SERVICE | | 127,815.95 | 251,388.00 | 20,921.18 | 125,549.99 | 125,838.01 | 49.94 |
| TOTAL ADMINISTRATION | | 131,005.95 | 266,388.00 | 20,921.18 | 125,549.99 | 140,838.01 | 47.13 |
| BEDC INDUSTRIAL PARK | | | | | | | |
| ===== | | | | | | | |
| <u>MAINTENANCE & REPAIRS</u> | | | | | | | |
| 70-71-5301 PARK MAINTENANCE | | 39,789.96 | 79,580.00 | 6,631.66 | 39,789.96 | 39,790.04 | 50.00 |
| TOTAL MAINTENANCE & REPAIRS | | 39,789.96 | 79,580.00 | 6,631.66 | 39,789.96 | 39,790.04 | 50.00 |
| TOTAL BEDC INDUSTRIAL PARK | | 39,789.96 | 79,580.00 | 6,631.66 | 39,789.96 | 39,790.04 | 50.00 |
| TOTAL BEDC ADMINISTRATION | | 622,980.40 | 1,790,650.00 | 187,758.92 | 767,428.18 | 1,023,221.82 | 42.86 |
| *** TOTAL EXPENSES *** | | 622,980.40 | 1,790,650.00 | 187,758.92 | 767,428.18 | 1,023,221.82 | 42.86 |

*** END OF REPORT ***

BALANCE SHEET

AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

ACCOUNT# TITLE

ASSETS

=====

| | | |
|------------|---------------------------|---------------|
| 00-00-1000 | CLAIM ON CASH-BEDC FUND | 0.00 |
| 00-00-1010 | BEDC OPERATING ACCT | 90,780.08 |
| 00-00-1014 | ESCROW ACCT-JAMCO JEMS LL | 110,898.69 |
| 00-00-1015 | ESCROW ACCT-KKG INV #0824 | 0.00 |
| 00-00-1016 | BEDC RESERVE FUND | 0.00 |
| 00-00-1020 | BEDC BOND PROJECT | 0.00 |
| 00-00-1023 | BOND DEBT SERVICE | 0.00 |
| 00-00-1100 | TEXPOOL | 3,020,927.95 |
| 00-00-1121 | BOND RESERVE CD | 0.00 |
| 00-00-1133 | BOND FUND PROJECT - CD | 0.00 |
| 00-00-1134 | OPERATING RESERVE CD | 0.00 |
| 00-00-1135 | SALES TAX - CD | 0.00 |
| 00-00-1200 | RESTRICTED-DESIGNATED OPE | 0.00 |
| 00-00-1201 | RESTRICTED-BOND RESERVES | 0.00 |
| 00-00-1202 | RESTRICTED-BOND PROJECTS | 0.00 |
| 00-00-1203 | RESTRICTED-BOND PROJECTS- | 0.00 |
| 00-00-1224 | ACCT RECEIVABLE-SALES TAX | 306,294.78 |
| 00-00-1227 | ACCOUNTS RECEIVABLE-OTHER | 582.00 |
| 00-00-1272 | NOTES RECEIVABLE-GARMENT | 100,000.63 |
| 00-00-1274 | NOTES RECEIVABLE-GTG-LOAN | 32,666.03 |
| 00-00-1275 | NOTES RECEIVABLE-GTG-LOAN | 30,575.85 |
| 00-00-1276 | NOTES RECEIVABLE-GTG-LOAN | 735.97 |
| 00-00-1319 | DUE FR BEDC BOND FUND PRO | 0.00 |
| 00-00-1320 | DUE FROM ELECTRIC FUND | 0.00 |
| 00-00-1321 | DUE FROM BEDC OPERATING | 0.00 |
| 00-00-1325 | DUE FROM CLEARING FUND #9 | 0.00 |
| 00-00-1336 | DUE FR BEDC INTEREST/SINK | 0.00 |
| 00-00-1420 | EQUIPMENT | 6,503.77 |
| 00-00-1440 | BUILDING IMPROVEMENTS | 49,785.27 |
| 00-00-1441 | IMPROVEMENTS TO BALLFIELD | 0.00 |
| 00-00-1460 | FIXED ASSETS - BUILDING | 921,879.73 |
| 00-00-1470 | FIXED ASSETS - LAND | 933,058.97 |
| 00-00-1480 | FIXED ASSETS - INFRASTRUC | 2,253,147.18 |
| 00-00-1490 | CONST IN PROGRESS-INFRAST | 1,217,391.04 |
| 00-00-1491 | CONST IN PROGRESS-GARMENT | 0.00 |
| 00-00-1499 | ACCUMULATED DEPRECIATION(| 1,463,812.19) |
| 00-00-1580 | OTHER ASSETS | 0.00 |
| 00-00-1587 | PREPAID EXPENSES | 0.00 |
| 00-00-1589 | NET PENSION ASSETS-PREPAI | 7,677.24 |

7,619,092.99

TOTAL ASSETS

7,619,092.99

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BALANCE SHEET
AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

ACCOUNT# TITLE

LIABILITIES & FUND BALANCE

=====

| | | |
|------------|---------------------------|--------------|
| 00-00-2000 | ACCOUNTS PAYABLE | 0.00 |
| 00-00-2001 | ACCOUNTS PAYABLE-REGULAR | 0.00 |
| 00-00-2020 | ACCRUED WAGES PAYABLE | 0.00 |
| 00-00-2025 | PAYROLL TAX PAYABLE | 177.80 |
| 00-00-2027 | RETIREMENT PAYABLE | 855.21 |
| 00-00-2028 | OPTIOANL INSURANCE PAYABL | 0.00 |
| 00-00-2029 | INSURANCE PAYABLE | 0.30 |
| 00-00-2030 | LCRA CREDIT UNION PAYABLE | 0.00 |
| 00-00-2031 | WAGE GARNISHMENT PAYABLE | 0.00 |
| 00-00-2033 | DEFERRED COMPENSATION | 0.00 |
| 00-00-2034 | SECT 125 FLEX PLAN PAYABL | 0.00 |
| 00-00-2039 | RETAINAGE PAYABLES | 0.00 |
| 00-00-2041 | BURLESON CROSSING PAYABLE | 0.00 |
| 00-00-2043 | BUC-EE'S 380 PAYABLE | 0.00 |
| 00-00-2071 | ESCROW PAYABLE-CITY-GTG | 0.00 |
| 00-00-2080 | NOTES PAYABLE-CITY-WTR PR | 480,000.00 |
| 00-00-2081 | NOTES PAYABLE-CITY-TDC | 75,000.64 |
| 00-00-2082 | NOTES PAYABLE-1ST NATL B(| 781.72) |
| 00-00-2083 | NOTES PAYABLE - FNB 20290 | 0.00 |
| 00-00-2084 | ESCROW ACCT-JAMCO JEMS LL | 0.00 |
| 00-00-2085 | ESCROW-DIG TECH | 0.00 |
| 00-00-2086 | KKG BASTROP INVESTMENTS E | 0.00 |
| 00-00-2087 | ESCROW-INDUSTRIAL PARK IM | 0.00 |
| 00-00-2089 | ESCROW-BARGAS HOLDINGS, L | 0.00 |
| 00-00-2101 | BONDS PAYABLE CURRENT POR | 417,269.00 |
| 00-00-2102 | TAX/REV 2006 BOND PAYABLE | 450,000.00 |
| 00-00-2105 | BONDS PAYABLE-CURRENT YR | 165,427.26 |
| 00-00-2125 | ACCRUED INTEREST PAYABLE | 29,750.43 |
| 00-00-2127 | ACCRUED EXPENSES-OTHER | 152,246.41 |
| 00-00-2128 | A/P - BEDC I&S | 0.00 |
| 00-00-2340 | DUE TO GENERAL FUND | 2.51 |
| 00-00-2341 | DUE TO BEDC OPERATING | 0.00 |
| 00-00-2345 | DUE TO BEDC BOND FUND PRO | 0.00 |
| 00-00-2346 | DUE TO CLEARING FUND | 25,114.05 |
| 00-00-2347 | DUE TO BEDC INTERST/SINKI | 0.00 |
| 00-00-2356 | DUE TO OTHER GOVERNMENTS | 3,900,365.44 |
| 00-00-2405 | ENCUMBRANCE ACCOUNT (| 4,114.18) |
| 00-00-2406 | RESERVE FOR ENCUMBRANCE | 4,114.18 |
| 00-00-2407 | PRIOR YR ENCUMBRANCE ACCT | 0.00 |
| 00-00-2408 | PR YR RESERV FOR ENCUMBRA | 0.00 |
| 00-00-2870 | COMPENSATED ABSENCES PAYA | 8,439.63 |

5,703,866.96

TOTAL LIABILITIES

5,703,866.96

SURPLUS (DEFICIT) 217,068.22

| | | |
|------------|----------------------|------------|
| 00-00-3000 | NET ASSETS | 587,876.31 |
| 00-00-3100 | RESERVED NET ASSETS | 0.00 |
| 00-00-3119 | DESIGNATED OPERATING | 150,000.00 |

BALANCE SHEET

AS OF: MARCH 31ST, 2015

601-BASTROP E.D.C. FUND

| ACCOUNT# | TITLE | | |
|---------------------------------|---------------------------|-------------------|---------------------|
| 00-00-3400 | CONTRIBUTED CAPITAL | 521,695.50 | |
| 00-00-3501 | RESTRICTED-KKG INVEST | 0.00 | |
| 00-00-3502 | RESTRICTED - JAMCO | 110,467.00 | |
| 00-00-3503 | RESTRICTED-GOOD SOUL BREW | 9,700.00 | |
| 00-00-3504 | RESTRICTED-DEBT SERVICE | 37,056.00 | |
| 00-00-3505 | RESTRICTED-COGLAN GRP | 10,000.00 | |
| 00-00-3700 | PRIOR PERIOD ADJ | <u>271,363.00</u> | |
| | TOTAL EQUITY | | <u>1,915,226.03</u> |
| TOTAL LIABILITIES & FUND EQUITY | | | 7,619,092.99 |
| | | | ===== |

RESOLUTION 2015 – No. _____

**A RESOLUTION OF THE BASTROP ECONOMIC DEVELOPMENT CORPORATION,
AUTHORIZING AN INCREASE IN THE AUTHORITY OF THE EXECUTIVE
DIRECTOR TO MAKE PURCHASES AND EXECUTE CONTRACTS; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Board of Directors of the Bastrop Economic Development Corporation (“BEDC” or “Corporation”), operates pursuant to the Texas Development Corporation Act (“the Act”), its Articles of Incorporation (the “Articles”), its Seventh Amended Bylaws (the “Bylaws”), and the City’s Code of Ordinances (the “Code”), as applicable and as amended from time to time; and

WHEREAS, the Directors of the Corporation agree that, pending a future amendment of the Bylaws, it is appropriate, at this time, that the Board provide the Executive Director with increased contracting and purchasing authority, to a level that will increase the efficiency of the administration of the BEDC and to a level that is comparable to that provided by State purchasing laws for other similarly situated executives with contracting and purchasing authority.

NOW, THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF THE BASTROP ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. Until such time in the future that the Board formally acts to amend Article 5.10 of the Seventh Amended Bylaws of the Corporation, which are currently in effect, the Board hereby provides the Executive Director with the authority to make purchases and sign contracts up to the value of ten thousand (\$10,000) dollars, on behalf of the Board, with the knowledge and approval of the Chair and Vice Chair.

Section 2. Effective Date. This Resolution shall be in force and effect from the date of its passage, shown below.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chpt. 511, Tex. Gov’t. Code.

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BEDC RESOLUTION NO. _____

PASSED AND APPROVED on the _____ day of April, 2015, by a majority of the Board of Directors of the Bastrop Economic Development Corporation at a regular meeting with a quorum present.

Steve Mills, Chair

ATTEST:

Angela Ryan, Secretary of the BEDC

BEDC RESOLUTION NO. _____

STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: 4/15/2015

MEETING DATE: 4/20/2015

1. Agenda Item: **Pre-approval for Façade Grant for 1005 Chestnut Street, Best Lil' Hair House; paint exterior and replace rotted wood at windows and doors; house is historic cir 1900; requesting reimbursement of \$5000 on a project estimated to be \$12,000.**

2. Party Making Request: Nancy Wood

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

Laurie Schneider, owner of business and building at 1005 Chestnut Street (Best Lil' Hair House), is requesting a Façade Grant to paint full exterior of the building, repair rotted wood around windows, replace porch railing in a more appropriate style for the house, repair eaves, and add awnings on front windows; she has had input from Design Committee Co-Chair Dan Hays-Clark on colors and awning style; total estimate for the project is \$12,000 and she is requesting reimbursement of \$5000. Itemized estimates will be provided at time of full application.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
b) _____
c) _____

8. Staff Recommendation: Yes to the pre-application; Design Committee: Project reviewed after pre-approval

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

BASTROP ECONOMIC DEVELOPMENT CORPORATION
MAIN STREET PROGRAM AREA REVITALIZATION GRANT PROGRAM

RECEIVED
APR 15 2015

PRE-APPLICATION CHECKLIST

Proposed Project Address 1005 Chestnut St (Best Lil' House)
Project Owner Laurie Schneider 512-321-6694

Please describe the Project, including details of proposed improvements being planned for the building(s)/property:

Faint house, repair and replace window-frames, porch railing, awnings, eaves, ~~side~~

Total Estimated Project Costs \$12,000 . Basis for Estimate:

Preliminary from painter and contractor
BEDC reimbursement request is \$5000

[Attach any bids solicited or received, if available.]

I understand that the following criteria must be met in order for the proposed Project to qualify for the BEDC Grant money:

- No BEDC grants will be offered or approved for any Project that has initiated work prior to submission of this Pre-Application.
- Façade Grant - approved costs are 50% reimbursable, with adequate documentation, up to \$5,000 for Projects receiving Final Approval from BEDC.
- ~~N/A~~ Mega-Grant - approved costs are 25% reimbursable, with adequate documentation, up to \$25,000 for Projects receiving Final Approval from BEDC.
- All Project receipts remitted for reimbursement must be original and submitted within 30 days of completion of the Project to receive consideration for reimbursement.
- Zoning for the Project property must be Commercial. No Grants will be provided for residential structures.
- Applicant is solely responsible for obtaining any necessary and appropriate City of Bastrop permits, including payment of any required fees.
- Owner representatives must provide a signed authorization from the Property Owner if the proposed Project is being proposed by a person or entity other than the Property/Building Owner(s).
- Applicants must be willing to work within the established Grant Criteria, Standards and Procedures, as set forth in the Application and BEDC materials.
- Applicant will provide preliminary design details as per request of the Staff and Board.

APPLICANT ACKNOWLEDGES AND AGREES THAT THE SUBMISSION OF THIS PRE-APPLICATION FORM DOES NOT OBLIGATE OR OTHERWISE COMMIT THE BEDC OR THE MAIN STREET PROGRAM TO CONSIDER OR GRANT FUNDS FOR THE PROPOSED PROJECT. RATHER, THIS PRE-APPLICATION FORM IS MERELY A PRELIMINARY TOOL THAT WILL ALLOW INITIATION OF DISCUSSIONS BY AND BETWEEN THE BEDC, MAIN STREET AND THE APPLICANT, CONCERNING THE PROPOSED PROJECT.

Signature of Project Applicant/Owner Laurie Schnicker

Date 4/15, 2015

Received by Main Street Manager: April 15, 2015

Janey Wood
[Signature of Main Street Manager]

STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: 4/9/2015

MEETING DATE: 4/20/2015

1. Agenda Item: Pre-approval for a Mega Grant (project estimate \$60,000; BEDC reimbursement \$15,000) for repairs to the Chamber of Commerce building – new roof, repair of damaged interior walls including paint and baseboard replacement, façade renovation including repairs to awning, front door and paint, update to kitchen and restroom area inside.

2. Party Making Request: Nancy Wood

3. Nature of Request: (Brief Overview) Attachments: Yes X No

Chamber building needs repairs due to roof failure: as stated above, repairs are extensive and include interior updates and repairs, exterior door and awning repairs and updates to restrooms and kitchen (public spaces); requesting pre-approval for a Mega Grant of \$15,000 with total project cost estimated at \$60,000; full estimates will accompany full application. Chamber’s last repairs were minimal and a BEDC Façade Grant of \$3438 was reimbursed in 3/2011.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**
a) _____
b) _____
c) _____

8. Staff Recommendation: Yes to the pre-application; Design Committee: project reviewed if pre-approved

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager’s Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

BASTROP ECONOMIC DEVELOPMENT CORPORATION
MAIN STREET PROGRAM AREA REVITALIZATION GRANT PROGRAM

120
RECEIVED
APR 8 2015
BY: AK / BEOC

PRE-APPLICATION CHECKLIST

Proposed Project Address 927 Main St.
Project Owner Bastrop Chamber of Commerce

Please describe the Project, including details of proposed improvements being planned for the building(s)/property:

Roof Replacement, facade renovation & improvements, interior painting including replacement of base boards & wall repairs, fix front doors, and update kitchen

Total Estimated Project Costs 60,000 . Basis for Estimate:

_____ [Attach any bids solicited or received, if available.]

I understand that the following criteria must be met in order for the proposed Project to qualify for the BEDC Grant money:

MS n/a

- No BEDC grants will be offered or approved for any Project that has initiated work prior to submission of this Pre-Application.
- Façade Grant - approved costs are 50% reimbursable, with adequate documentation, up to \$5,000 for Projects receiving Final Approval from BEDC.
- Mega-Grant - approved costs are 25% reimbursable, with adequate documentation, up to \$25,000 for Projects receiving Final Approval from BEDC.
- All Project receipts remitted for reimbursement must be original and submitted within 30 days of completion of the Project to receive consideration for reimbursement.
- Zoning for the Project property must be Commercial. No Grants will be provided for residential structures.
- Applicant is solely responsible for obtaining any necessary and appropriate City of Bastrop permits, including payment of any required fees.
- Owner representatives must provide a signed authorization from the Property Owner if the proposed Project is being proposed by a person or entity other than the Property/Building Owner(s).
- Applicants must be willing to work within the established Grant Criteria, Standards and Procedures, as set forth in the Application and BEDC materials.
- Applicant will provide preliminary design details as per request of the Staff and Board.

APPLICANT ACKNOWLEDGES AND AGREES THAT THE SUBMISSION OF THIS PRE-APPLICATION FORM DOES NOT OBLIGATE OR OTHERWISE COMMIT THE BEDC OR THE MAIN STREET PROGRAM TO CONSIDER OR GRANT FUNDS FOR THE PROPOSED PROJECT. RATHER, THIS PRE-APPLICATION FORM IS MERELY A PRELIMINARY TOOL THAT WILL ALLOW INITIATION OF DISCUSSIONS BY AND BETWEEN THE BEDC, MAIN STREET AND THE APPLICANT, CONCERNING THE PROPOSED PROJECT.

Signature of Project Applicant/Owner Rebecca Nombeli

Date April 7, 2015

Received by Main Street Manager: April 8, 2015
Nancy N. Wood
[Signature of Main Street Manager]

STANDARDIZED AGENDA RECOMMENDATION FORM

BEDC

DATE SUBMITTED: 04/16/2015

MEETING DATE: 04/20/2015

Agenda Item: Consideration, discussion and possible action authorizing the Executive Director and/or Board Chair to take any action necessary to repair and/or replace the roof of the BEDC building and/or any other additional repairs related to water damage.

2. Party Making Request: Shawn A. Kirkpatrick, BEDC Executive Director

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

The BEDC building has developed several roof leaks in the storm on April 16, 2015. This would expedite the repairs and/or replacement of the roof. Additionally, this request would authorize the repairs associated with water damage within the building envelope. This is an emergency repair to prevent further damage and more costly repairs potentially caused by an extended delay.

4. Policy Implication: _____

5. Budgeted: _____ Yes X No _____ N/A
Bid Amount: _____ Budgeted Amount: _____
Under Budget: _____ Over Budget: _____
Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE
a) _____
b) _____
c) _____

8. Staff Recommendation:

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____
